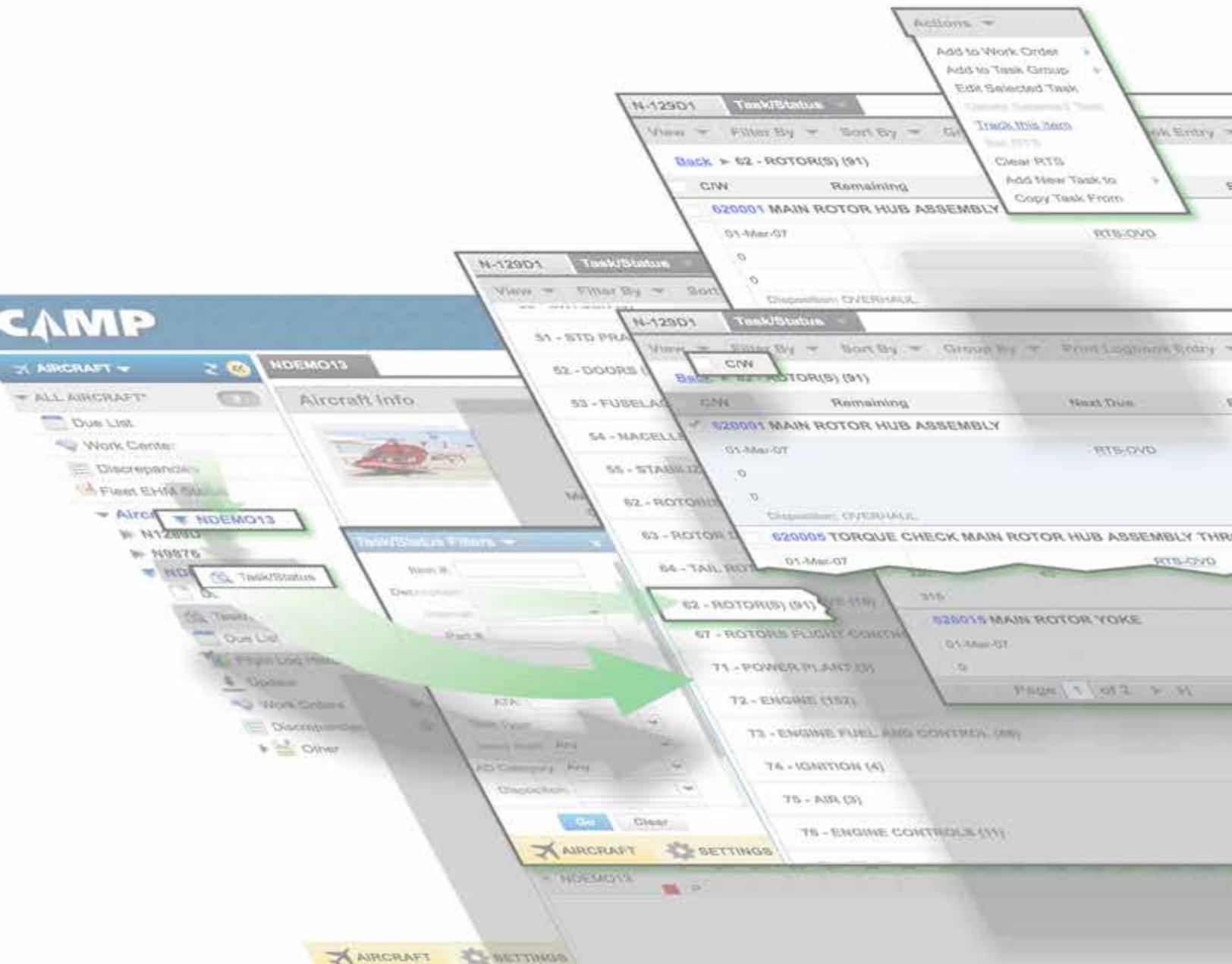




## CAMP Quick-Start Training Guide

Version 1

CAMP Systems International, Inc  
<http://www.campsystems.com/Support>





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## How To Use This Guide

The objective of this Quick-Start User Guide is to familiarize you with the tools, functions, and navigation needed to quickly produce and deliver critical information and reports. Quick Start Checklists (blue text blocks), which simply outline the “how-to” of all basic maintenance tracking requirements are provided through-out this guide, and are collected in **Appendix A** as well. Detailed instruction is also provided for new or less familiar users. The CAMP System tools are designed to assist you in maintaining safe and compliant aircraft, and to not add to the complexity of that task. The intent is to get you the most important information you need quickly.

Although it is comprehensive in the information it provides, it does not address every tool and function in great detail. Always remember that you have an Analyst and Field Service Representatives who can provide more detailed training or answer more specific questions about specific functions within the System.

The information is presented so you can find the “how-to” of the most common tasks quickly. If you are not familiar with the CAMP System, the overall interface, icons and their functions, and navigation are described in **Chapter 6, The CAMP Homepage**. References to windows and tabs in brackets, i.e. “[1]” or “[8]”, refer to the information provided in Chapter 6.



## Chapter 1

### Updating Aircraft Last Actuals & Flight Log History

#### Updating Aircraft Last Actuals and Flight Log History

##### (Using Left-Hand Primary Navigation Panel [1])

Updating aircraft Last Actuals and Flight Log History is a five (5) step process:

##### Quick-Start Checklist:

- 1. Under the aircraft tail number, click on the Flight Log History/Create Log Entry  control in the *Primary Navigation Panel [1]*.
- 2. Enter information in appropriate fields as required.
- 3. Click on **SAVE** if editing is not completed.
- 4. Click on **SUBMIT** to add the new Flight Log Entry for approval.
- 5. Click on **APPROVE** to approve and implement that entry.

These steps are described in more detail below.

## Flight Log History

### Reviewing Flight Log History

As shown in *Figure 1-1*, Flight Log History  is located under the aircraft tail number in the *Primary Navigation Panel [1]*. This is a visually interactive repository of aircraft totals that is used to approve, audit and edit aircraft total entries and flights. This is a combination-type selection, in that clicking on the Flight Log History name itself opens a new *Flight Log History* window; the "" opens the Create Log Entry tool used to capture this data.

Click on Flight Log History. Each Flight Log entry has an associated interactive date in the left column, colored status icon, airframe, engine(s), and APU data plus additional comment and ID columns. Hovering over any entry date reveals details specific to that entry such as; Legs, Last Edited By, PIC, SIC, Mission Type, Origin, Destination, Block On, Block Off, Total Leg, Comments and Total Hours.

Flight Log entries can be made at the "Approver Level" meaning that when entered, all Flight Log entries instantly drive the aircraft "Last Actual" values and scheduled maintenance requirements (Access Driven.) Approver Level can also be assigned to individuals to incorporate a QA Approval-type process, where a Flight Log entry can still be submitted, but requires an assigned "Approver Level" individual to sign-off on it before it drives the aircraft "Last Actual" values and scheduled maintenance requirements.

The Status column indicates when a Flight Log entry has been approved. An empty box indicates the Flight Log entry is in process. A half-green box indicates that the entry is submitted and awaiting

**Flight Log History & Create Log Entry**

**Flight Log History**

**Rows of Flight Log Entries**

**Column Headings**

**Hover-Over (Date) Pop-up**

**Status Column:**

- Submitted - Awaiting Approval
- Submitted - In Process
- Approved

DATE	STATUS	HRS	AFL	AROT	HRS	ENC	CTCYC	HRS	ENC	CTCYC	COMMENTS	ID
Logged Totals		1038.50	3079	31	1038.50	372	551	1038.50	372	551		
25-Feb-18	Approved	2.50	5	0	2.50	5	12	2.50	5	12		196
25-Feb-18	Submitted - Awaiting Approval	2	4	0	2	4	13	2	4	13		185
24-Feb-18	Approved	2	6	0	2	4	13	2	4	13		157
24-Feb-18	Approved	0.50	1	0	0.50	1	4	0.50	1	4		158
23-Feb-18	Approved	2	4	0	2	4	16	2	4	16		155
22-Feb-18	Approved	1	6	0	1	6	17	1	6	17		154
22-Feb-18	Approved	8	16	0	8	18	41	8	16	41		147
22-Feb-18	Approved	1	1	0	1	1	7	1	1	7		148
20-Feb-18	Approved	1	1	0	1	1	3	1	1	3		141
20-Feb-18	Approved	-0.50	2	1	-0.50	2	8	-0.50	2	8	The last FL...	139
18-Feb-18	Approved	2	3	1	2	0	0	2	0	0		140
18-Feb-18	Approved	1	1	0	1	1	3	1	1	3		138
18-Feb-18	Approved	2	3	0	2	3	18	2	3	18		137
18-Feb-18	Approved	1	2	0	1	2	6	1	2	6		136

Log#	PIC	SIC	Mission Type	Origin	Destination	Block On	Block Off	Total Per Log
1	Joe Pilot	Joe Pilot	Maintenance			10:00	06:00	4:00

Comments: Evacuated 1 individual to nearest hospital. Returned aircraft to base for maintenance.

Last Modified By: JIM COATES

Total HRS: 4

Figure 1-1; Flight Log History

approval and is not driving “Last Actuals” and scheduled maintenance requirements. A filled box indicates an approved entry that is driving “Last Actuals” and scheduled maintenance requirements.

The **Flight Log History window** displays all data required by the manufacture to accurately drive maintenance, including formula driven requirements. This data will be captured by each Flight Log entry. The UOM (Unit Of Measure) “Run-On Landings” can be viewed by clicking on the caret >> to expand the view. All engine UOM’s (NG, NP, etc.), are also be viewable here.



## Editing Flight Log History

Any Flight Log History entry can be edited as long as it has not yet been approved. Once approved, a new Flight Log History entry must be created using the Create Log Entry function [ + ]. The Comments field can be used to note why a new history entry was made to edit a previously approved Flight Log Entry.

The screenshot displays the CAMP software interface for editing flight log history. The main window shows a table of flight log entries for aircraft NDEMO13. The table has columns for DATE, STATUS, HRS, APL, AROT, and engine-specific metrics (HRS, ENC, CTCYC) for two engines. A 'Create Flight Log' form is overlaid on the table, allowing users to input details for a new log entry. The form includes fields for Date, Units, and various engine metrics, as well as a Comments field and Flight Details (Optional) section. Annotations highlight the 'Flight Log History' menu item, the 'ID' column in the table, the 'Date' field in the form, and the 'Save', 'Submit', and 'Approve' buttons at the bottom.

DATE	STATUS	HRS	APL	AROT	ENGINE 1 HRS	ENGINE 1 ENC	ENGINE 1 CTCYC	ENGINE 2 HRS	ENGINE 2 ENC	ENGINE 2 CTCYC	COMMENTS	ID
25-Feb-18	[Green Checkmark]	2.50	5	0	2.50	5	12	2.50	5	12		196
25-Feb-18	[Green Checkmark]	2	4	0	2	4	13	2	4	13		195
24-Feb-18	[Green Checkmark]	2	5	0	2	4	13	2	4	13		157
24-Feb-18	[Green Checkmark]	2.50	1	0	2.50	1	4	2.50	1	4		156

**Flight Log Date**

**Flight Log Entry Unique ID Column**

**Submit/Approve Buttons**

**Non-Approver Level** (Save, Submit, Cancel)

**Approver Level** (Save, Approve, Cancel)

Figure 1-2; Editing Flight Log History



To edit an unapproved Flight Log Entry, click on the blue [date](#) link for that entry. Make note of its unique ID number. (Please refer to **Figure 1-2.**) The Create Flight Log for that unapproved entry will open, where all entry information can be edited and the ID number in the upper-left hand corner of the new window can be verified. Based on whether you have Non-Approver or Approver status determines what you see on screen, and your next steps as follows.

### Non-Approver Access

Enter changes to the information and click on **SAVE** at the bottom of the screen to save the edited entry for further editing. Clicking **SUBMIT** designates the Flight Log entry as complete and changes its status in the Flight Log History list to “Submitted” .

### Approver Access

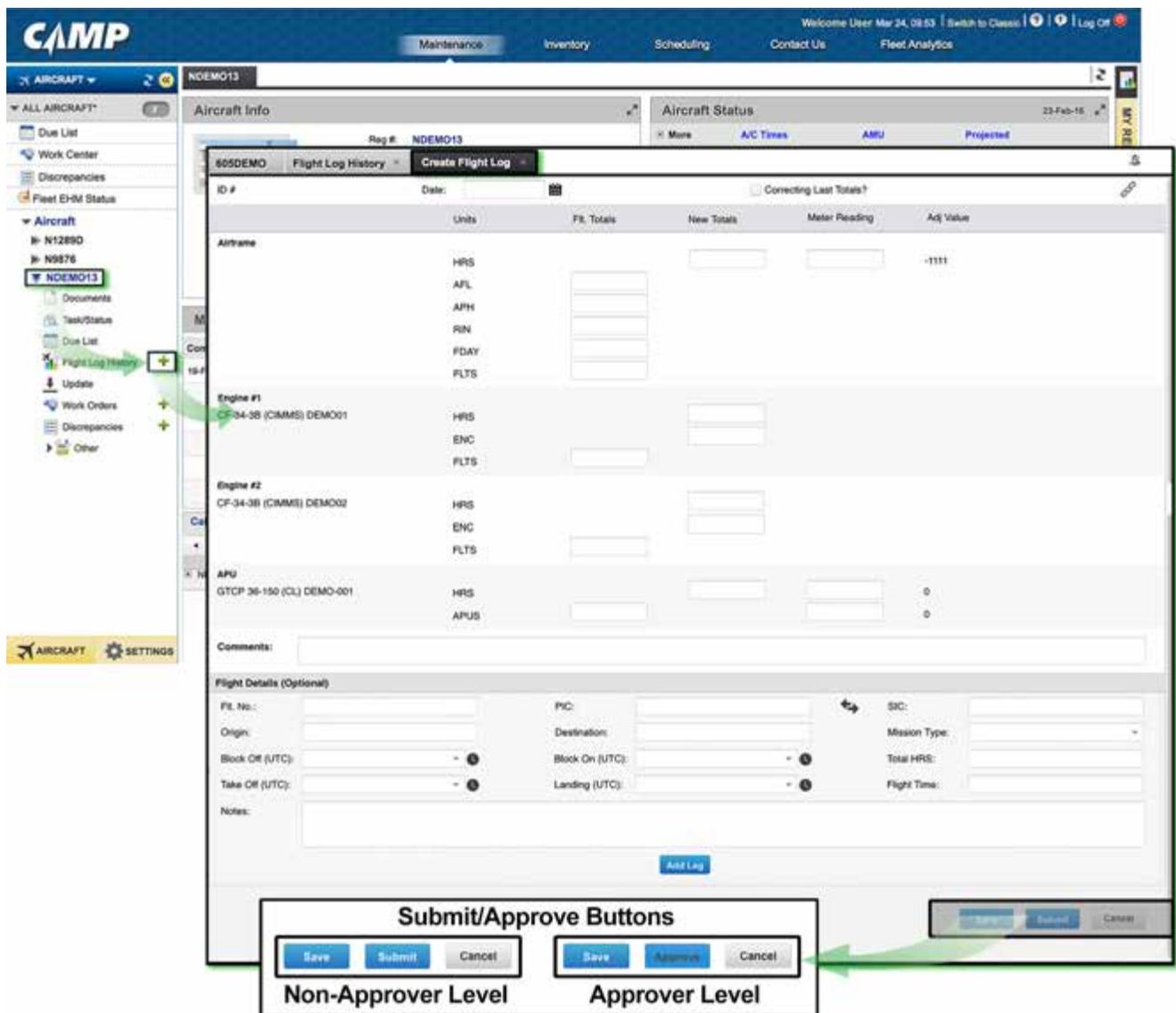
Enter changes to the information and click on **SAVE** at the bottom of the screen to save the edit entry for further editing. Clicking **APPROVE** designates the Flight Log entry as approved .



### Creating a New Flight Log Entry

This function is used to capture all aircraft operational and maintenance activity - origins, destinations, legs, flight time, hours, landings, cycles, lift events, penalty events, or UOMs (Units Of Measure) - required to be recorded by the manufacturer to drive maintenance requirements. Log entries can be entered individually after each flight, after each leg, daily at the end of the operational day, or over a time period determined by the operation.

To create a new Flight Log entry, click on the **+** to the right of Flight Log History **+** located under the aircraft tail number in the **Primary Navigation Panel**. A new **Create Flight Log** tab will open, as shown in **Figure 1-3**. Enter the information as needed to complete the new Flight Log entry. Based on whether you have Non-Approver or Approver status determines what you see on screen, and your next steps as follows.



**Figure 1-3; Creating A New Flight Log Entry**

### Non-Approver Access

Enter changes to the information and click on **SAVE** at the bottom of the screen to save the edited entry for further editing. Clicking **SUBMIT** designates the Flight Log entry as complete and changes its status in the Flight Log History list to Submitted .

### Approver Access

Enter changes to the information and click on **SAVE** at the bottom of the screen to save the edit entry for further editing. Clicking **APPROVE** designates the Flight Log entry as approved .

### Approving a Flight Log Submission

From the **Flight Log History** tab, click on the **Date** column link to open the **Create Flight Log** tab for that entry. After reviewing/editing the information entered, click **APPROVE**. This action approves and locks that Flight Log entry. This entry can no longer be edited. Any subsequent information relating to or changing this Flight Log entry must be accomplished by making a new Flight Log entry using the Comments field to identify what has been changed or amended. The application ensures that Flight Log entries are approved in order of submission. Refer to **Figure 1-4**.

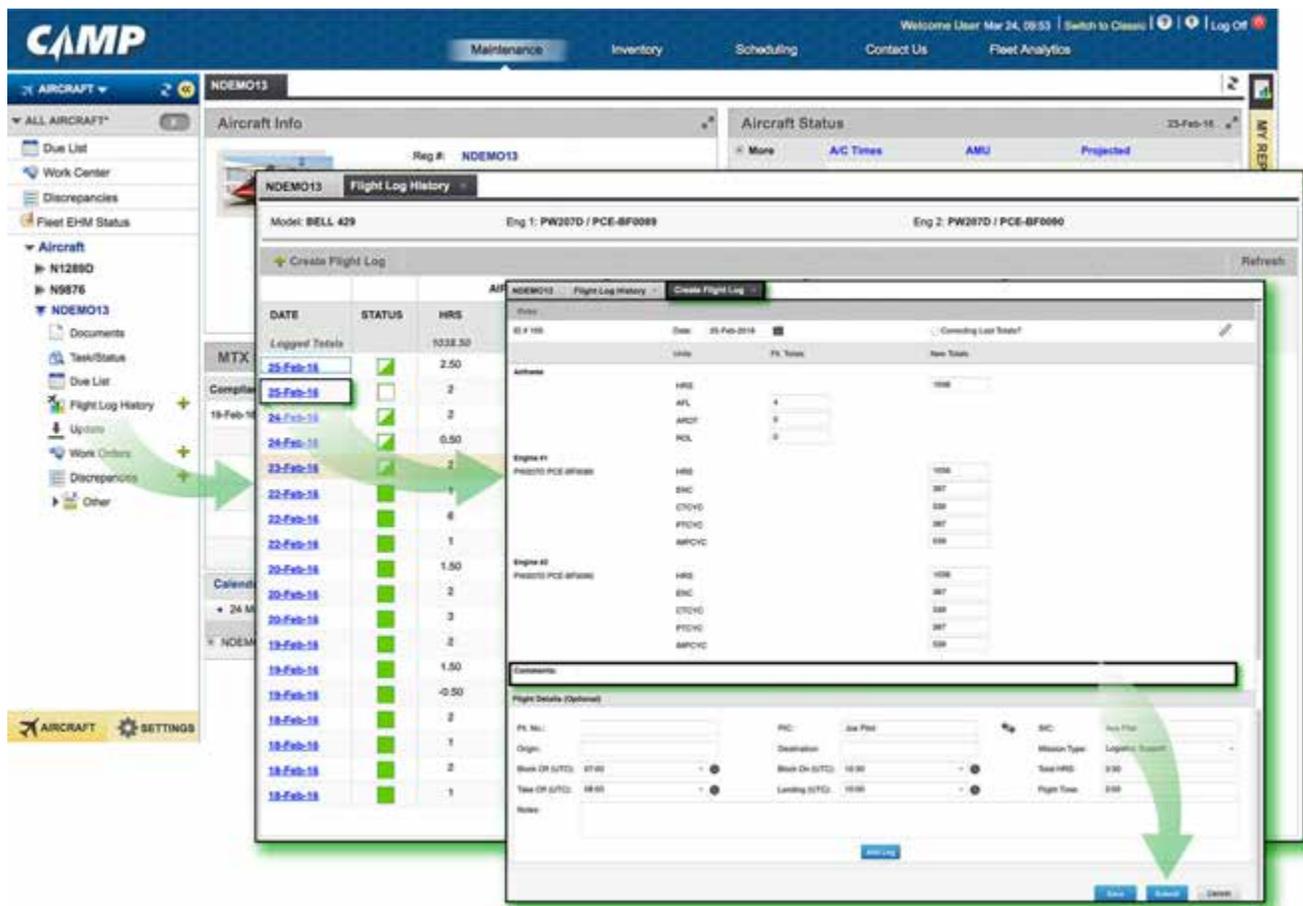


Figure 1-4; Approving A Flight Log Submission



## Chapter 2

### Creating a Due List

#### Single Aircraft (Basic) Due List

##### (Using Left-Hand Primary Navigation Panel [1])

Creating a Due List for a single aircraft is a five (5) step process:

##### Quick-Start Checklist:

- 1. Click on the selected aircraft tail number in the *Primary Navigation Panel [1]*.
- 2. Click on the Due List icon.
- 3. In the Due List Filter, enter either 1) a period of calendar time, or 2) actual projection values; then click on **GO**.
- 4. Click on the Print dropdown, move the cursor over *Print Duelist Report* then click on Complete Due List.
- 5. Click on the [PDF](#) link to open the report.

These steps are described in more detail below.

#### Creating the Single Aircraft Due List

Locate and click on the selected aircraft tail number from the list of aircraft tail numbers in the *Primary Navigation Panel [1]*. Then click on the Due List icon from the menu options below the tail number. A new **Due List** tab will open. In the Due List Filter section, enter either a period of calendar time in the window header or enter actual projection values below the header to create the projected Due List. Once this selection has been entered, click on the **GO** button to generate the *Due List*. Refer to **Figure 2-1**.

The Projected *Due List* will be created in the new **Due List** tab based on the calendar time or actual values that were entered. There are a variety of options including Sorting, Filtering, and Printing drop-downs at the top of the tab window. These selections will affect what and how items will appear on the Due List.

**PROJECTION WINDOW**  
Calendar Time (Header)

Fields for entry of projection values

GO Button

Sorting, Filtering & Printing Options

Main Due List (Right-Hand) Window

Print Dropdowns

Figure 2-1; Creating the Single Aircraft Due List



To create the *Due List report*, click on the Print dropdown, move the cursor over *Print Duelist Report* to access the pop-up action window, then move the cursor to and click on Complete Due List.

The *Report Queue window (Figure 2-2)* will open where the report will be created in pdf format. When it is ready, just click on the blue *PDF* link to open the report where it can be saved, printed or emailed.

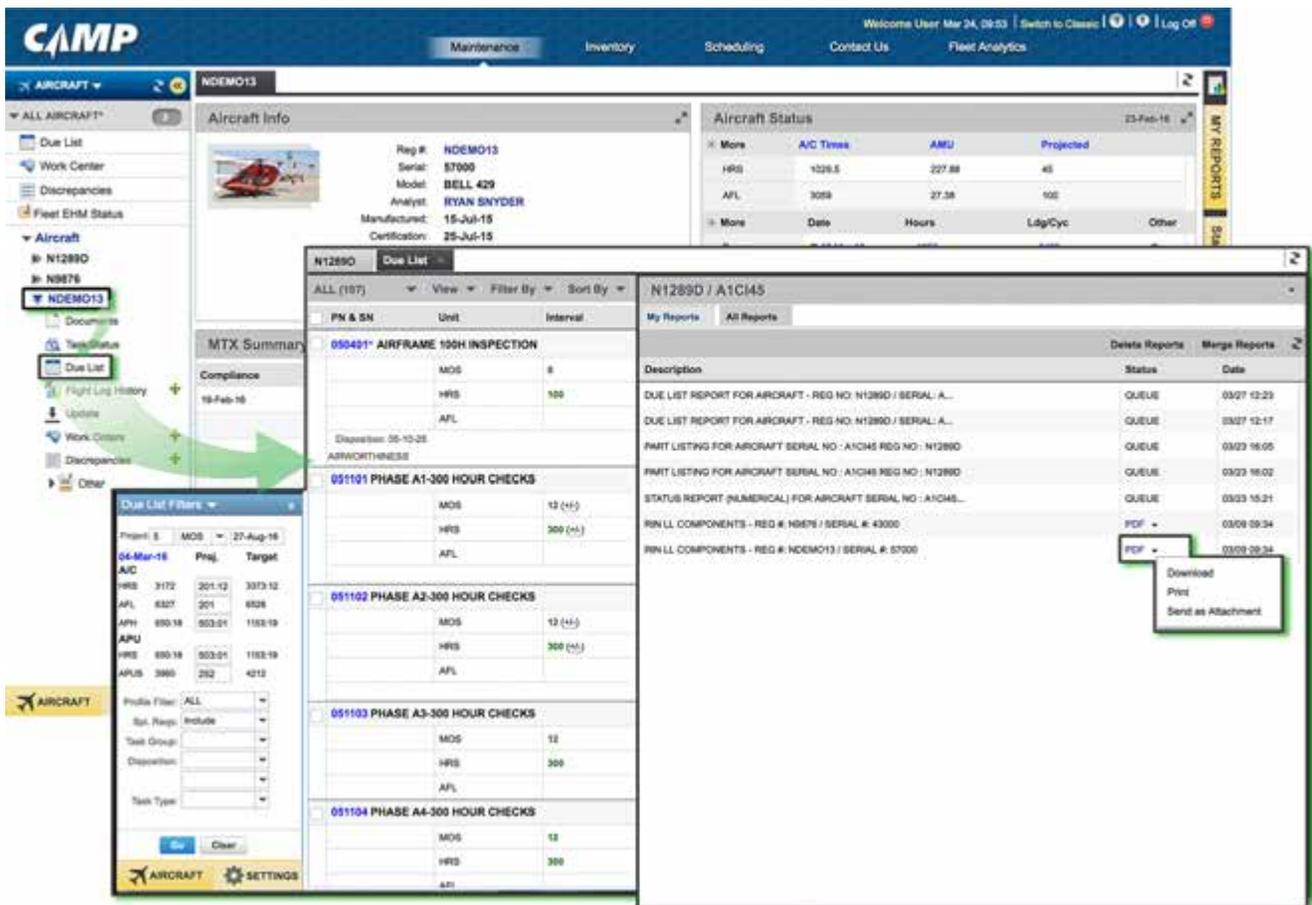


Figure 2-2; Report Queue



## Fleet View Aircraft Due List

### (Using Left-Hand Primary Navigation Panel [1])

Creating a fleet-wide Due List is a seven (7) step process:

#### Quick-Start Checklist:

- 1. Click on ALL AIRCRAFT in the [Primary Navigation Panel \[1\]](#).
- 2. View the 30-Day Calendar for upcoming projected maintenance.
- 3. Use the Dynamic Scrolling Toggle to choose between a specific fleet and ALL AIRCRAFT.
- 4. Click on any colored block/cell to go to that specific item on that aircrafts due list.

For a printable *Fleet Due List Report*:

- 5. Click on ALL AIRCRAFT in the [Primary Navigation Panel \[1\]](#), then click on Due List.
- 6. Click on the Print dropdown to access the print menu, then click on item Complete Due List (Separate Pages) or Complete Due List (Combined). The same information will print, sorted differently depending on which you select.
- 7. Click on the [PDF](#) link to open the report.

These steps are described in more detail below.

## Creating the Fleet View Aircraft Due List

Click on the ALL AIRCRAFT icon near the top of the [Primary Navigation Panel \[1\]](#).

An ALL AIRCRAFT Filters window appears at the bottom of the [Primary Navigation Panel](#), and the right-hand window changes to a 30-Day scrollable calendar view. The calendar allows you to see a period of time across either All Aircraft, or a specific fleet, based on the average usage values that you have entered in the system (see Aircraft Status, Projected utilizations). Scrolling up/down displays more aircraft. The Dynamic Scrolling Toggle allows scrolling within a specific fleet. The ALL AIRCRAFT Filters determine what type of information is on the calendar by associated color. (See [Figure 2-3](#).)

Clicking on any colored block/cell will take you to the specific item indicated by that colored block/cell, on the due list for that specific aircraft. Various options along the top of the new window include sorting, filtering, and printing dropdowns and other optional functions that can be performed for that specific aircraft. **These options can be set for each aircraft independently or specific fleet.** (See [Figure 2-4](#).)

CAMP Quick-Start Training Guide  
 Creating a Due List

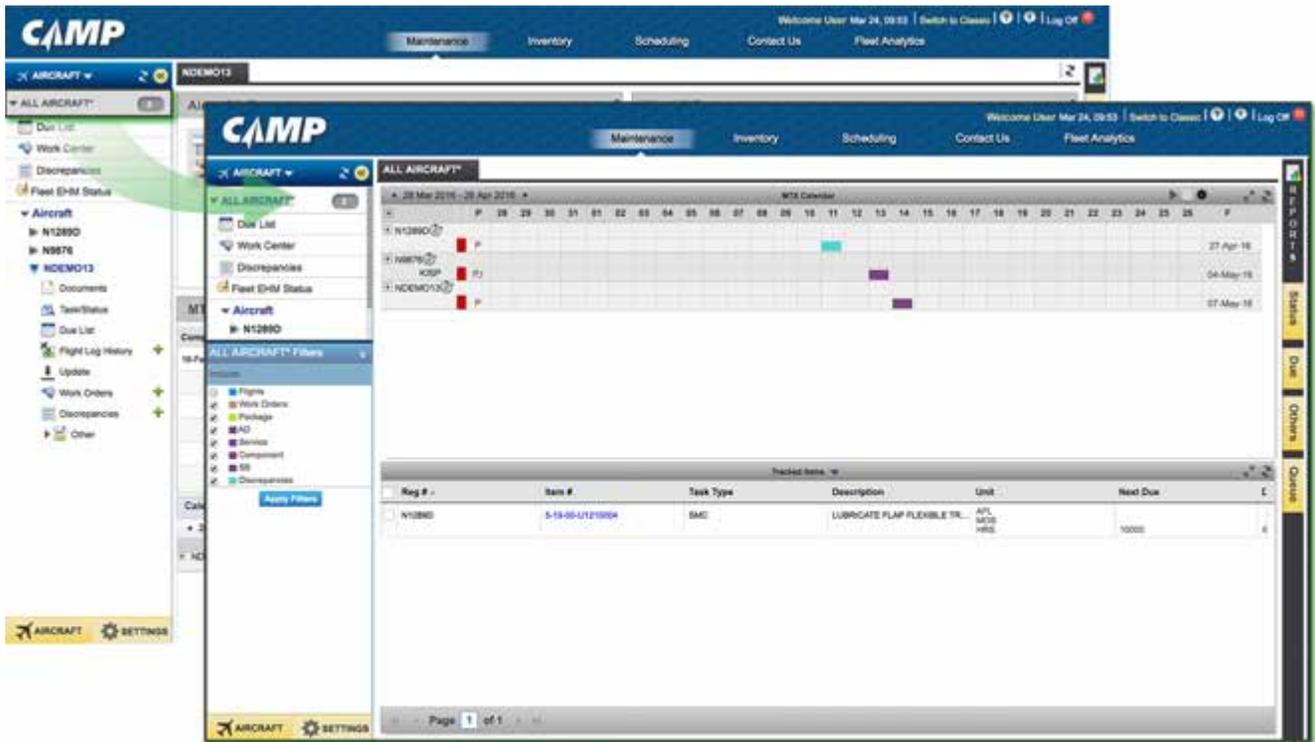


Figure 2-3; Creating the Fleet View Aircraft Due List

**Checked Item(s) Correspond To Colored Block/Cell Item Clicked On In Previous Window**

**Sorting, Filtering and Printing Options**

Task #	WO Number	Reg #	Type	Calendar	Hours(AFH)	Cycles(AFL)	Other	Remaining	Est. Due (Pth)
25680(TC)			SELF TEST NO. 4 PERSONAL LOCATOR BEACON (REFERENCE ACR PRODUCT SUPPORT MANUAL Y1-03-0251)					OVD	ATA-25
25680(TC)			SELF TEST NO. 5 PERSONAL LOCATOR BEACON (REFERENCE ACR PRODUCT SUPPORT MANUAL Y1-03-0251)					OVD	ATA-25
25680(TC)			SELF TEST NO. 6 PERSONAL LOCATOR BEACON (REFERENCE ACR PRODUCT SUPPORT MANUAL Y1-03-0251)					OVD	ATA-25
25680(TC)			SELF TEST NO. 7 PERSONAL LOCATOR BEACON (REFERENCE ACR PRODUCT SUPPORT MANUAL Y1-03-0251)					OVD	ATA-25
25680(TC)			SELF TEST NO. 8 PERSONAL LOCATOR BEACON (REFERENCE ACR PRODUCT SUPPORT MANUAL Y1-03-0251)					OVD	ATA-25
25680(TC)			SELF TEST NO. 1 PERSONAL LOCATOR BEACON (REFERENCE ACR PRODUCT SUPPORT MANUAL Y1-03-0251)					OVD	ATA-25
261501			INSPECT HAND HELD FIRE EXTINGUISHER					OVD	ATA-28
321812			GREASE/LUBRICATION - CASTERS (QTY 4), GROUND HANDLING WHEELS					OVD	ATA-32
332642-ICA			INSPECT AIR LITE 3R LED FLASHLIGHT PER ASTRONICS DOCUMENT Y3-01-0154 (B), TABLE 3300-1 MONTHLY INSPECTION.					OVD	ATA-33
621000			INSPECT LOWER MAIN ROTOR YOKE ASSEMBLY		1000			38.2400	14-Apr-18
621000			INSPECT UPPER MAIN ROTOR YOKE ASSEMBLY		1000			28.5400	14-Apr-18
FAA 2015-22-02			ROTOR FLIGHT CONTROL - INSPECT EACH INBOARD AND OUTBOARD TAIL ROTOR PITCH LINK ASSEMBLY FOR AXIAL OR RADIAL BEARING.		1000			28.5400	14-Apr-18

Figure 2-4; Fleet View Single Aircraft Selection



## Creating the Fleet Due List Report

To create the *Fleet Due list Report* click on ALL AIRCRAFT then click on Due List. (**Figure 2-5.**) The default 7 Day fleet *Due List* will appear in the main window. You can scroll through these due items and click on the blue *links* for more detailed information.

The screenshot shows the CAMP software interface. The top navigation bar includes 'Maintenance', 'Inventory', 'Scheduling', 'Contact Us', and 'Fleet Analytics'. The main window displays the 'ALL AIRCRAFT\* Due List' report. The table contains the following data:

Task #	WO Number	Reg #	Type	Calendar	Remaining	Est. Due
050491*	AIRFRAME 100H INSPECTION	N12890	PKQOP		OVD	ATA.01
051101	PHASE A1-300 HOUR CHECKS	N12890	PKQOP		OVD	ATA.05
051102	PHASE A2-300 HOUR CHECKS	N12890	PKQOP	4290	RTS-OVD	ATA.05
051103	PHASE A3-300 HOUR CHECKS	N12890	PKQOP	4290	OVD	ATA.05
051104	PHASE A4-300 HOUR CHECKS	N12890	PKQOP	4275	OVD	ATA.05
051105	PHASE A5-300 HOUR CHECKS	N12890	PKQOP	4275	OVD	ATA.05
051106	PHASE A6-300 HOUR CHECKS	N12890	PKQOP	4275	OVD	ATA.05

Below the main window, two smaller windows are shown:

**Due List Window:** A smaller version of the main table.

**Due List Task Blue Link (Upper Window) and Associated Detail (Lower Window):** Shows details for task 050491\* AIRFRAME 100H INSPECTION, including a table of associated tasks:

Relation	Task #	Description	C/W Date	Est. Due
Associated	290012	AUXILIARY HYDRAULIC PUMP	30-Apr-15	

Figure 2-5; Creating the Fleet Due List Report

To create the printable report, click on the Print dropdown for the print menu then click on Complete Due List (Separate Pages) or Complete Due List (Combined). Refer to **Figure 2-6**. Either choice will have the same information sorted differently. Selecting either option opens the **Report Queue window**. After the report is ready, click on the blue **PDF** link to open it, to allow it to be printed, saved or emailed. Refer to **Figure 2-7**.

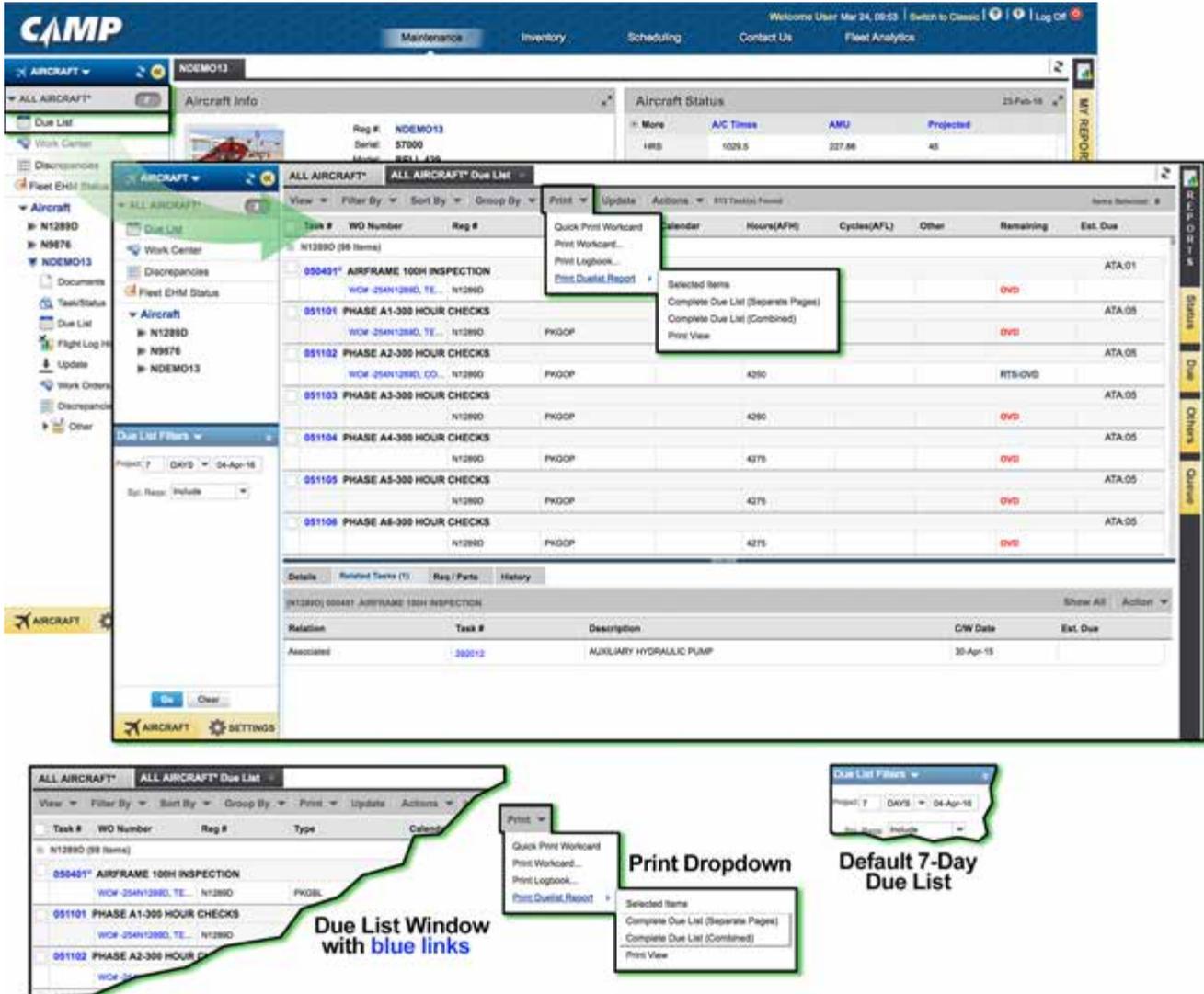


Figure 2-6; Fleet Due List Report Setup



Figure 2-7; Report Queue



## Basic Due List

### (Using Right-Hand Tabs [8])

Creating a basic Due List is a four (4) step process:

#### Quick-Start Checklist:

- 1. Click on the selected aircraft tail number in the *Primary Navigation Panel [1]*.
- 2. Click on the *Due* tab at the far right of the *homepage* window [8].
- 3. Enter either 1) a period of calendar time, or 2) actual projection values; then click **CREATE REPORT**.
- 4. Click on the *PDF* link to open the report.

These steps are described in more detail below.

## Creating the Basic Due List

Locate and click on the selected aircraft tail number from the list of aircraft tail numbers in the *Primary Navigation Panel [1]*. Then click on the *Due* tab at the far-right of the homepage window. This selection opens a new *Projection window*.

Under the CAMP DEFAULT VIEWS section, click on Due List. Make a calendar time selection in the window header, or enter actual projection values below the header. After entering a period of calendar time in the window header or actual projection values, click on Create Report to generate the *Due List* in the *Report Queue*, which will then open. When the report is ready, just click on the blue *PDF* link to open the report where it can be saved, printed or emailed.



**Due List View Selection**

**Calendar Time Selection**

**Enter Actual Projection Values In These Fields**

Project	10	MOS	29-Jan-17
<b>2 MONTHS DUE</b>			
<b>23-Feb-16</b>			
A/C			Proj. Target
HRS	1029.3		452.71 1482.21
AFL	3099		1006 4065
AROT	31		30 81
ROL	21		-30 81
<b>ENG NO. 1</b>			
ENG	354		1006 1360
CTCYC	493		1006 1499
PTCYC	354		1006 1360
APCYC	493		1006 1499
<b>ENG NO. 2</b>			
ENG	354		1006 1360
CTCYC	493		1006 1499
PTCYC	354		1006 1360
APCYC	493		1006 1499

Figure 2-8; Calendar Projection Window detail

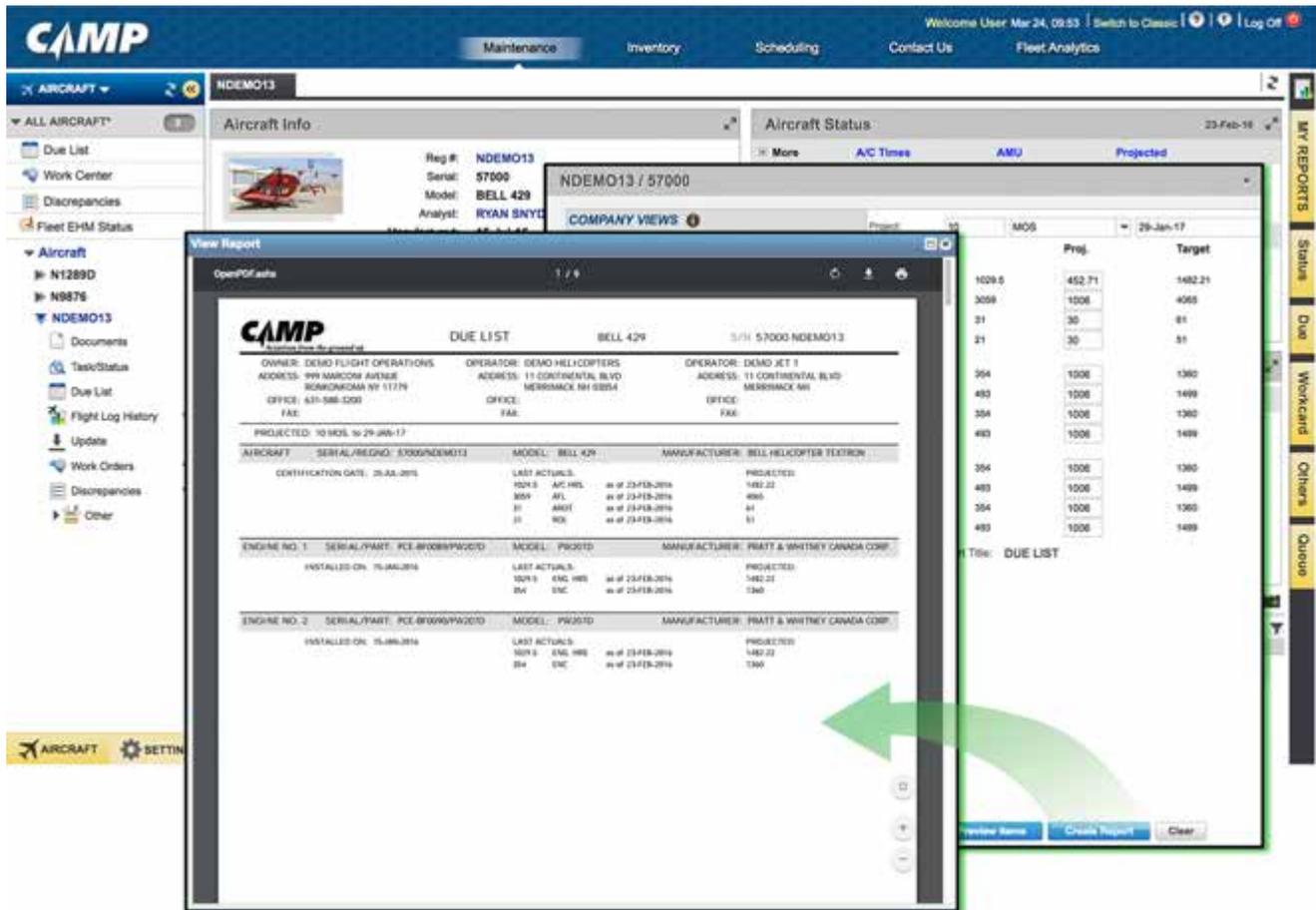


Figure 2-9; Report Queue

## Additional Available Report

In addition to the *Due List report*, there are several other report options listed under the CAMP DEFAULT VIEWS in the *Projection window*:

**Estimated Due Date** - This report provides an estimated due date based on manually inputted aircraft average usage values. These values may be edited from the *homepage*. Under *Aircraft Status*, click on Projected and the *Monthly Utilization* window allows changes to the Value column.

**Discrepancy Due List** - This report provides due items based on any deferred and non-deferred discrepancy that has been entered. There is also a filter/search tool that allows the user to define a report/search or find specific discrepancies.

**Package Due** - This report shows due times for all airframe, engine, APU, or other packaged maintenance tasks.



## Chapter 3

### Creating a Complete Aircraft Status Report

There are two methods to creating a Complete Aircraft Status Report. Each is described in this section.

#### Creating A Complete Aircraft Status Report - Option 1

##### (Using Left-Hand Primary Navigation Panel [1])

Creating an aircraft status report is a four (4) step process:

##### Quick-Start Checklist:

- 1. Click on the selected aircraft tail number in the *Primary Navigation Panel*.
- 2. Click on the Task/Status icon under the tail number.
- 3. Click on the Print dropdown, move the cursor over *Print Status Report* then click on Complete Status Report.
- 4. Click on the *PDF* link to open the report.

These steps are described in more detail below.

Select and click on an aircraft tail number in the *Primary Navigation Panel [1]* as shown in *Figure 3-1*. Under the aircraft tail number click the Task/Status icon. A new *Task/Status Filters window* opens in the left column, and the main (right side) window lists all tracked items by ATA Chapters. The right side window has various option dropdowns at the top for sorting, filtering, and printing.

To create the *Complete Aircraft Status Report*, click on the Print dropdown, move the cursor over Print Status Report to open the *pop-up action* window, then move the cursor to and click on *Complete Status Report*. The *Report Queue* opens, where the report will be created in pdf format. When it is ready, click on the blue *PDF* to open the report, allowing it to be saved, printed or emailed.

*Note: AD's and SI's Master Listings are not included in this report and must be created separately.*

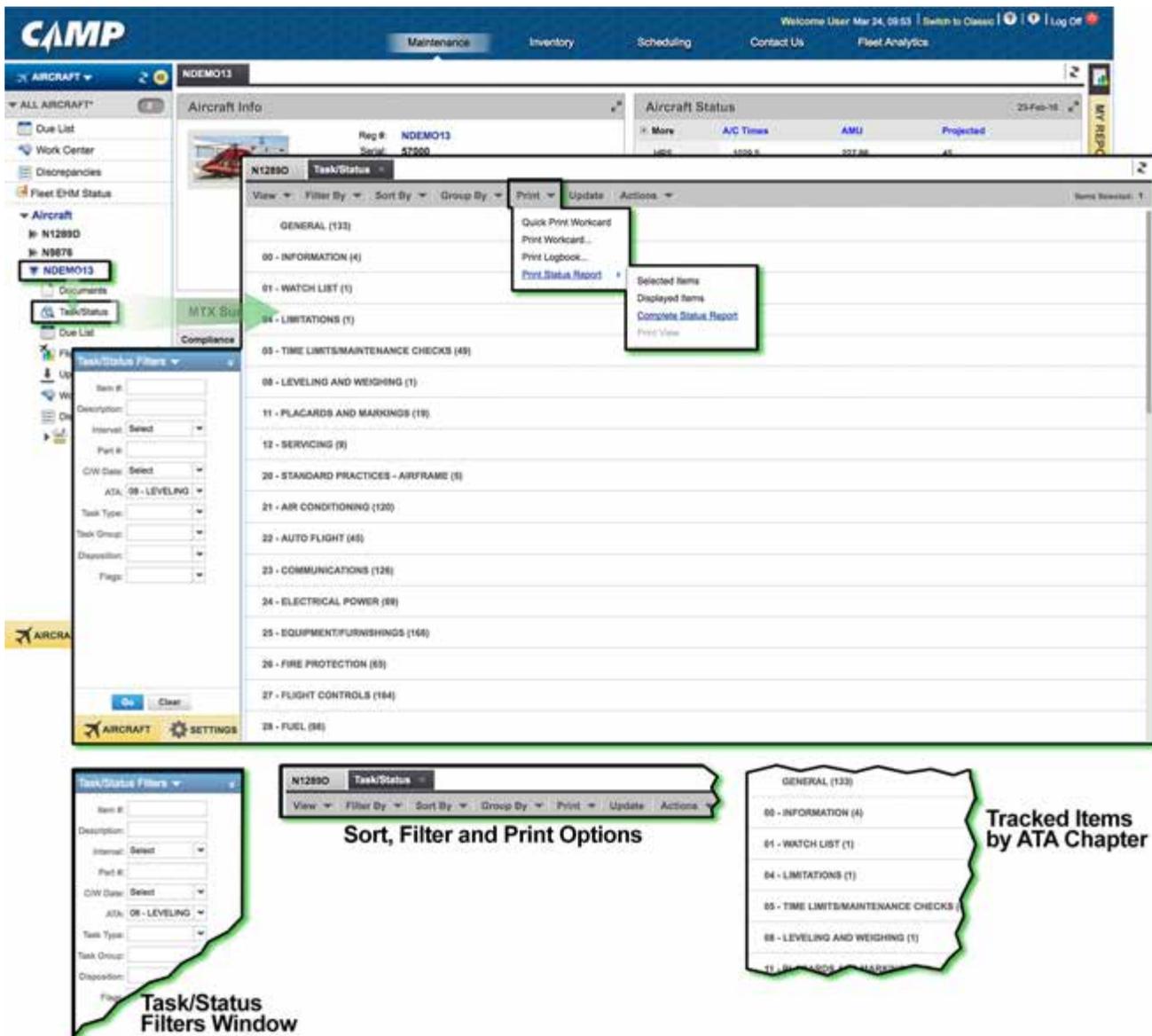


Figure 3-1; Creating A Complete Aircraft Status Report - Option 1

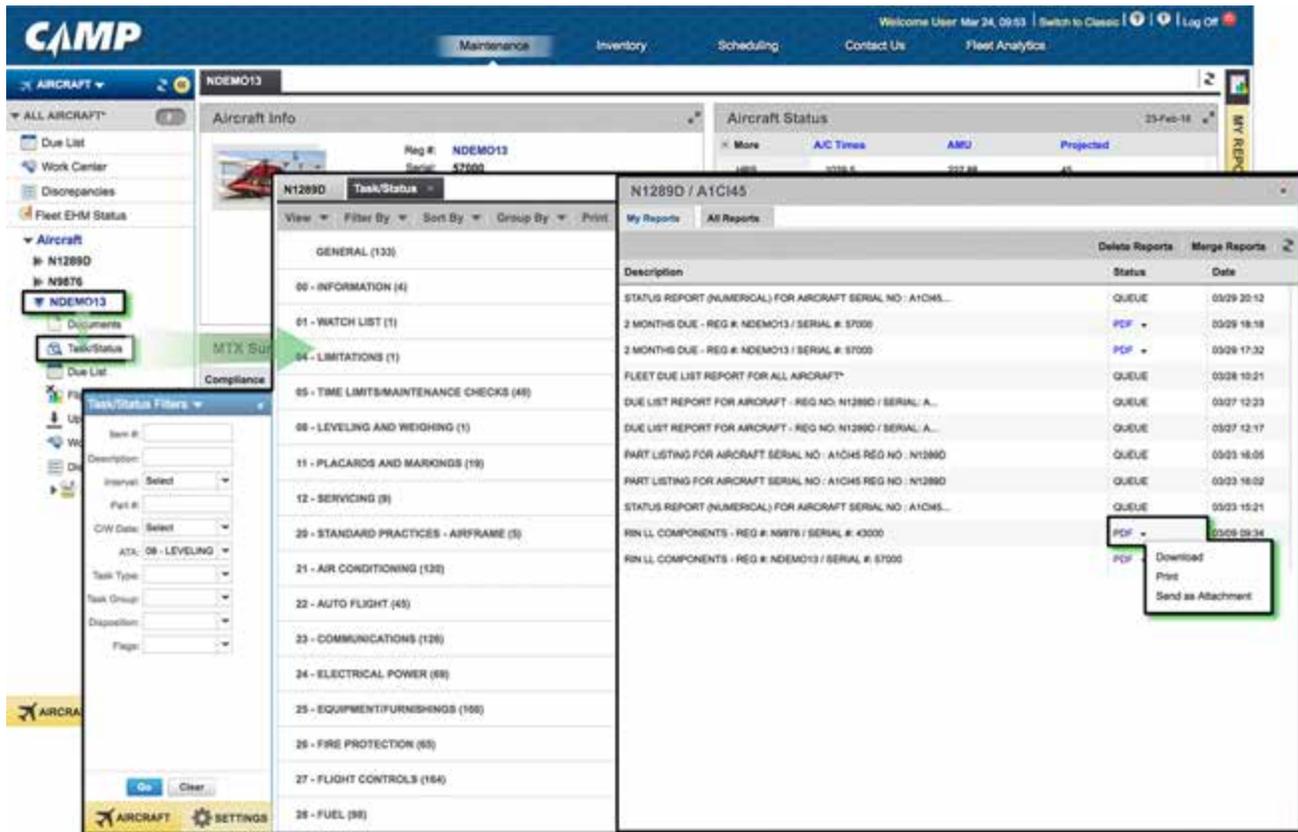


Figure 3-2; Report Queue - Option 1

## Creating A Complete Aircraft Status Report - Option 2 (Using Right-Hand Tabs [8])

Creating an aircraft status is a four (4) step process:

### Quick-Start Checklist:

- 1. Click on the selected aircraft tail number in the *Primary Navigation Panel*.
- 2. Click on the **Status** tab on the far right of the main window.
- 3. Click on the Create Report.
- 4. Click on the *PDF* link to open the report.

These steps are described in more detail below.



Select and click on an aircraft tail number in the **Primary Navigation Panel [1]** as shown in **Figure 3-3**. Click on the **Status** tab on the far right of the main window. This opens the **Status Report** window with a list of report options on the left, and filter and search options on the right. Under the CAMP DEFAULT VIEWS section, select the Status Report option. Without making any further changes to anything else in this window, click on Create Report. The **Report Queue** window will open where the report will be created in pdf format. When it is ready, click on the blue **PDF** link to open the report, allow it to be saved, printed or emailed.

*Note: AD's and SI's Master Listings are not included in this report and must be created separately.*

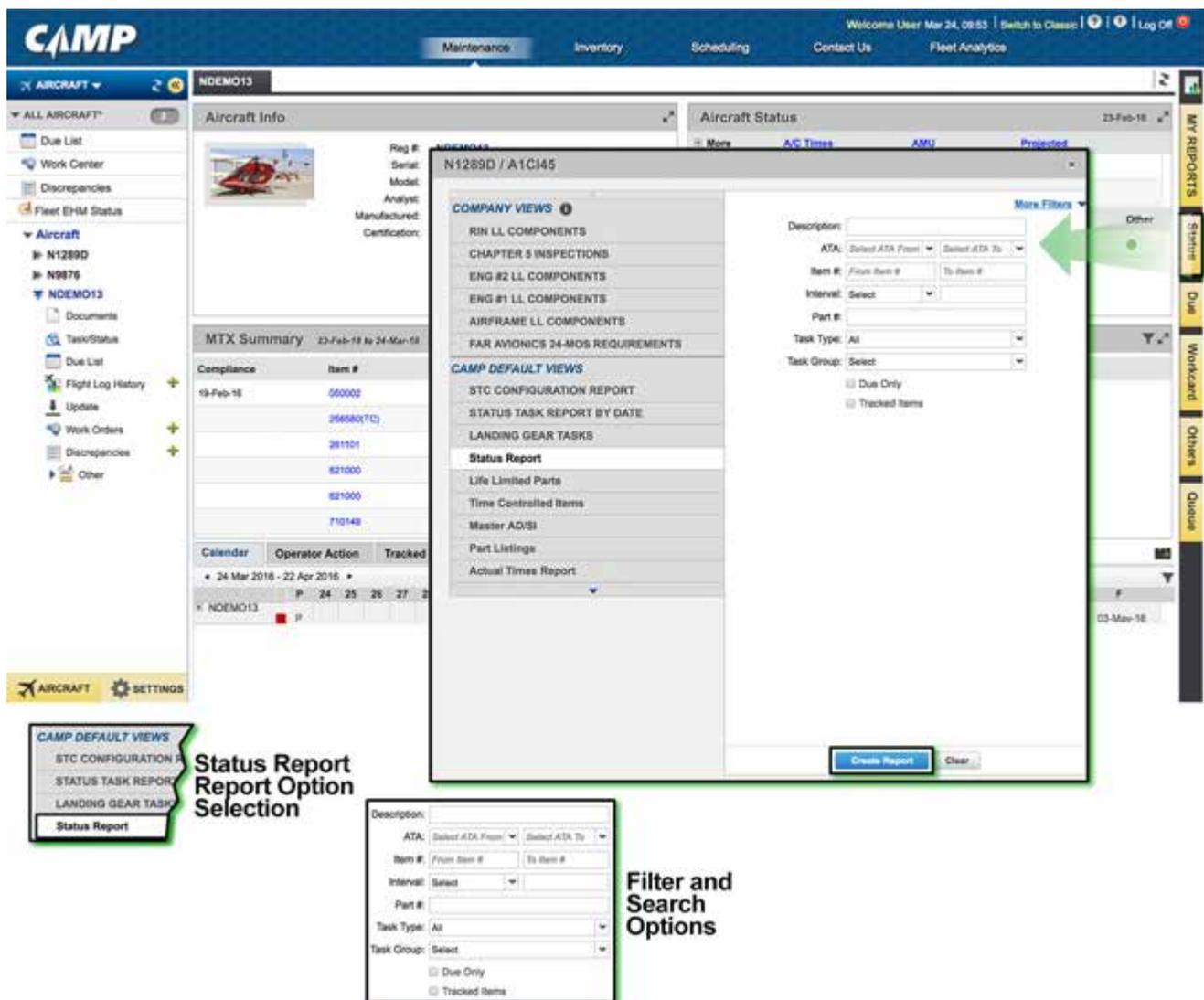


Figure 3-3; Creating A Complete Aircraft Status Report - Option 2

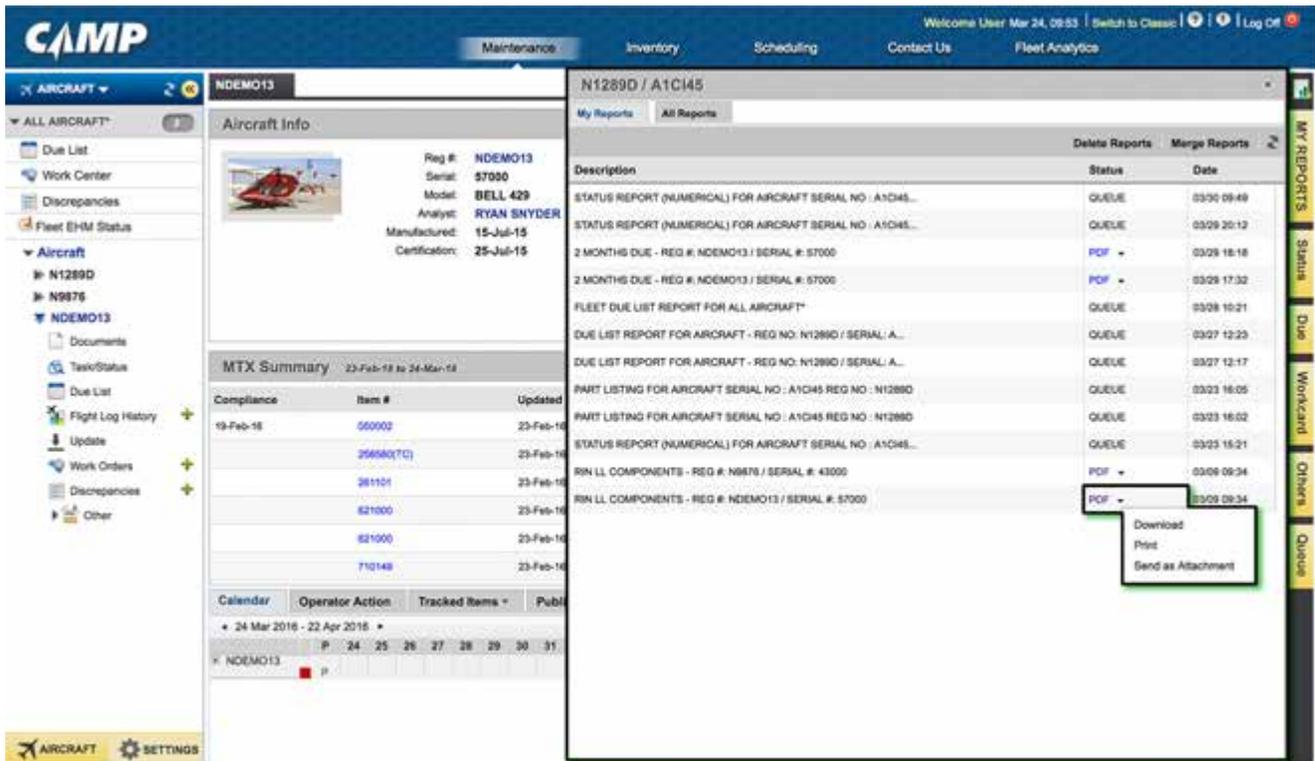


Figure 3-4; Report Queue- Option 2

### Additional Available Reports

In addition to the *Complete Aircraft Status report*, there are several other report options listed under the CAMP DEFAULT VIEWS in the **Status Report** window:

**EHM Reports – Engine Health Monitoring** – This selection accesses two available Engine Health Monitoring Reports, EHM Fleet Status Summary and *EHM Fleet Status Report*.

*Note: This report is only available if you have access to the CAMP Engine Health Monitoring/EHM option*

**Life Limited Parts** - Without changing any filter information, clicking on Create Report will generate a report that contains any aircraft related Life Limited and Overhaul Limited components. Use the filters to specify what information appears on the report.

**Time Controlled Parts** - Without changing any filter information, clicking on Create Report will generate a report that contains all time controlled items. Use the filters to specify what information appears on the report.

**Master AD/SI** - Without changing any filter information, clicking on Create Report will generate a report that contains all airframe related AD's and service information (SI) with relations. Use the filters to specify what information appears on the report.



*Parts Listings* - Lists all parts that are on the *Status Report* for an aircraft.

*Actual Times Report* - This report contains aircraft and engine model, delivery date, last actual time, and utilization average projections.

*Work Packages* - This function will create a report that will include any Block Inspection or Operation package when the specific information is entered in the filter selection dropdowns.

*Discrepancy Report* - This report shows all entered deferred and non-deferred discrepancies. Use the filters to specify what information appears on the report.

*Requirements Report* - This report lists all airframe related, driven requirements, or intervals. Use the filters to specify what information appears on the report such as engines, APU, hoist, cargo hook, etc.

*Installed Component Reports* - This report will include all items identified as components whether life limited or not. The filter is also a search tool.



## Chapter 4

### Creating Airworthiness Directive and Service Information Reports

#### Creating an Airworthiness Directive Master Report (Using Left-Hand Primary Navigation Panel [1])

Creating an Airworthiness Directive Master Report is a six (6) step process:

##### Quick-Start Checklist:

- 1. Click on the selected aircraft tail number in the *Primary Navigation Panel*.
- 2. Click on the Task/Status icon under the tail number.
- 3. Select AD from the Task Type dropdown.
- 4. Using the filter dropdowns, make selections that will have the desired effect on the information required, then select **GO** at the bottom of the window.
- 5. View the search results, select Print or other options.
- 6. Click on the *PDF* link to open the report.

These steps are described in more detail below.

Select and click on an aircraft tail number in the *Primary Navigation Panel [1]* as shown in *Figure 4-1*. Under the aircraft tail number click the Task/Status icon. A new *Task/Status Filters window* opens in the left column, and the main (right side) window lists all tracked items by ATA Chapters in a new tab. The right side window has various option dropdowns at the top for sorting, filtering, and printing.

Using the Task/Status Filters tool, select AD from the Task Type dropdown. Making the AD selection enables two more dropdowns - Issue Auth. and AD Category. Using the Issue Auth. dropdown, select the regulatory authority appropriate for the aircraft in question. The AD Category dropdown is an additional filter that allows for more category refinement. Now Click **GO**.

The right window view changes to a listing of Airworthiness Directives. To create the *Complete Aircraft Status Report*, click on the Print dropdown, move the cursor over Print Status Report to open the *pop-up action* window, then move the cursor to and click on *Displayed Items*. The *Report Queue* opens, where the report will be created in pdf format. When it is ready, click on the blue *PDF* to open the AD report, allowing it to be saved, printed or emailed.

The screenshot shows the CAMP software interface for aircraft N1289D. The main window displays the 'Task/Status' section, which is currently empty. A 'Task/Status Filters' window is open, showing filters for 'Task Type' (AD) and 'Issue Auth' (FAA). A 'Task Type' dropdown menu is also visible, with 'AD' selected. A callout box on the right lists 'Tracked Items by ATA Chapter'.

**Task/Status Filters Window**

**Tracked Items by ATA Chapter**

- GENERAL (133)
- 00 - INFORMATION (4)
- 01 - WATCH LIST (1)
- 04 - LIMITATIONS (1)
- 05 - TIME LIMITS/MAINTENANCE CHECKS (1)
- 08 - LEVELING AND WEIGHING (1)

Figure 4-1; Creating Airworthiness Directive Master Report

CAMP Quick-Start Training Guide  
 Creating AD and SI Reports



The screenshot displays the CAMP software interface for aircraft N1289D. The main window shows the 'Task/Status' report for this aircraft. The report is organized into sections, including 'GENERAL (133)', '00 - INFO', '01 - WAIT', '04 - LHM', '05 - TSB', '06 - LEV', '11 - PLA', '12 - SER', '20 - STA', '21 - AIR', '22 - AUT', '23 - COM', '24 - ELS', '25 - EQM', '26 - FIR', '27 - PLU', and '28 - FUE'. Each section contains a table of FAA Airworthiness Directives (ADs) with columns for 'PN & SN', 'C/W', 'Exp. Date', 'Unit', and 'Interval'. A context menu is open over the report, showing options like 'Quick Print Workbook', 'Print Workbook...', 'Print Logbook...', and 'Print Status Report'. A green arrow points to the 'Print Status Report' option.

PN & SN	C/W	Exp. Date	Unit	Interval
FAA 1970-22-04	WOOD ELECTRIC CORP MODEL		ES CIRCUIT BRE...	
FAA 1974-08-09 R2	LAWATORY PAPER OR LINEN WASTE RECEPTACLE FIRE PREVENTION (SUPERSEDED BY FAA AD 1974-08-09 R3)	06-Mar-06	MOS	AIR
FAA 1974-13-09 NO. 1	ENGINE - TO DETECT THE IMPROPER CONFIGURATION OF THE FUEL PUMP ON MODEL TFE731-2-1C, AN...	28-Oct-99	MOS	AIR
FAA 1974-13-09 NO. 2	ENGINE - TO DETECT THE IMPROPER CONFIGURATION OF THE FUEL PUMP ON MODEL TFE731-2-1C, AN...	28-Oct-99	MOS	AIR
FAA 1974-18-12 NO. 1	ENGINE - INSTALLATION OF REPLACEMENT FUEL CONTROL ASSEMBLIES, REPLACE THE HYDROMECHANIC...	28-Oct-99	MOS	AIR

Figure 4-2; AD Master Report Prep

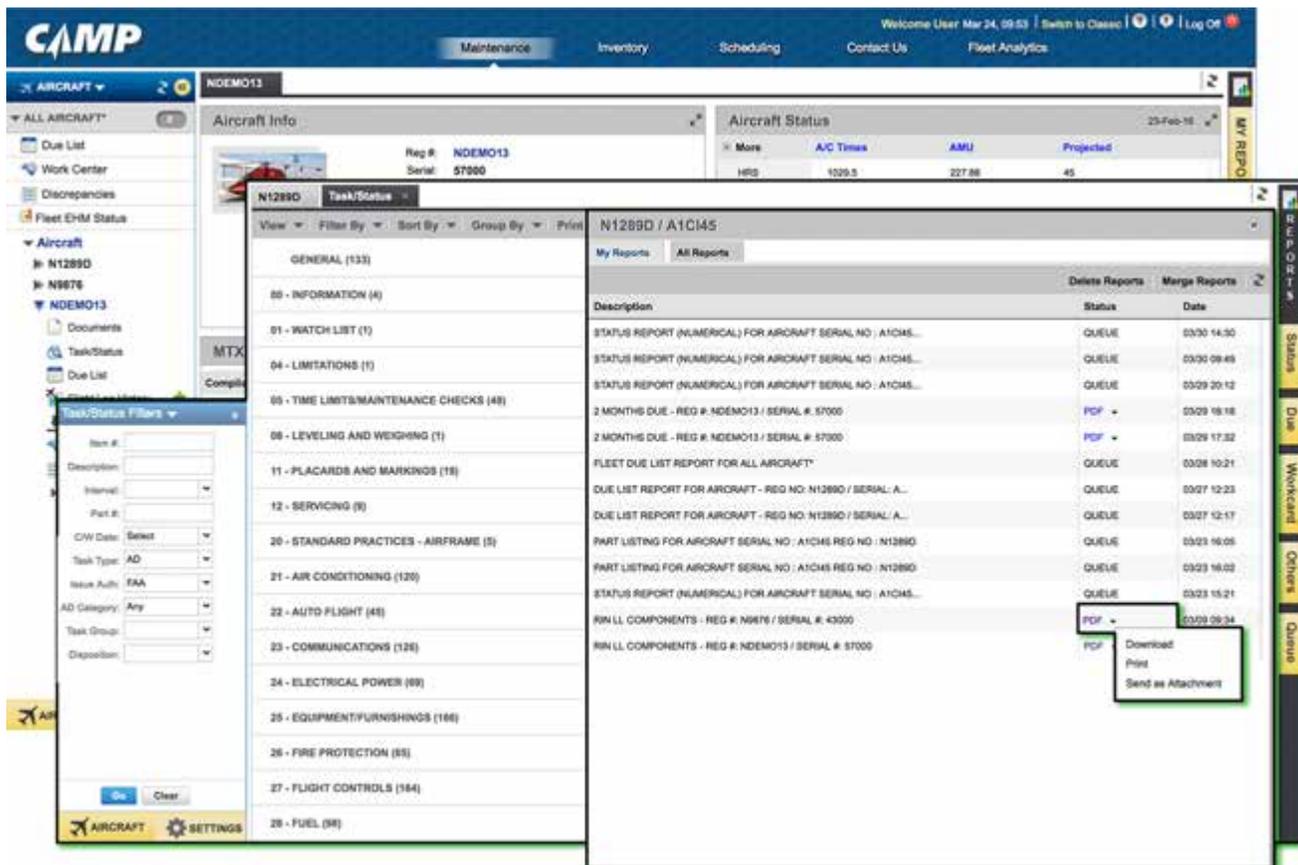


Figure 4-3; AD Master Report Queue



## Finding Service Information

### (Using Left-Hand Primary Navigation Panel [1])

To find Service Information, follow this six (6) step process:

#### Quick-Start Checklist:

- 1. Click on the selected aircraft tail number in the *Primary Navigation Panel*.
- 2. Click on the Task/Status icon under the tail number.
- 3. Select AD from the Task Type dropdown.
- 4. Using the filter dropdowns, make selections that will have the desired effect on the information required, then select **GO** at the bottom of the window.
- 5. View the search results, select Print or other options.
- 6. Click on the *PDF* link to open the report.

These steps are described in more detail below.

**Note:** For a Service Information Master Listing, please refer to the instructions in the next section, *Creating an Airworthiness Directives/Service Master Status Report*.

Select and click on an aircraft tail number in the *Primary Navigation Panel [1]* as shown in *Figure 4-4*. Under the aircraft tail number click the Task/Status icon. A new *Task/Status Filters window* opens in the left column, and the “and the new main (right side) tabbed window lists all tracked items by ATA Chapters. The right side window has various option dropdowns at the top for sorting, filtering, and printing.

You can search for the specific individual SI document you’re looking for by entering related information about the document in one or more of the filter field selections provided; Item #, Description, Interval, Part #, Serial #, C/W, and ATA. In the example in *Figure 4-4*, “hard” was entered into the “Description” field and Chapter 32 was selected for the “ATA” field. In this case, the SI information search results are associated with both search parameters. Refer to *Figure 4-5*.

To create a report for the search results, click on the Print dropdown, move the cursor over Print Status Report to open the *pop-up action window*, then move the cursor to and click on *Displayed Items*. The *Report Queue* opens, where the report will be created in pdf format. When it is ready, click on the blue *PDF* to open the AD report, allowing it to be saved, printed or emailed. (*Figures 4-5 and 4-6*.)

The screenshot displays the CAMP software interface for aircraft maintenance. The main window shows a list of tasks for aircraft N805DEMO. The tasks are categorized by ATA chapters, including GENERAL (4), INFORMATION (8), WATCH LIST (8), TIME LIMITS/MAINTENANCE CHECKS (129), DIMENSIONS AND AREAS (1), PLACARDS AND MARKINGS (8), and SERVICING (22). A 'Task/Status Filters' window is open, showing various filter options such as Item #, Description, Interval, Part #, Serial #, C/W Date, ATA, Task Type, Issue Auth, AD Category, Sub Type, and Profile Filter. The 'Task/Status Filters' window is highlighted with a green border. Below the main window, two smaller windows are shown: 'Task/Status Filters Window' and 'Tracked Items by ATA Chapter'. The 'Tracked Items by ATA Chapter' window shows a list of tracked items, including GENERAL (133), INFORMATION (4), WATCH LIST (1), LIMITATIONS (1), TIME LIMITS/MAINTENANCE CHECKS (1), and LEVELING AND WEIGHING (1).

Figure 4-4; Finding Service Information

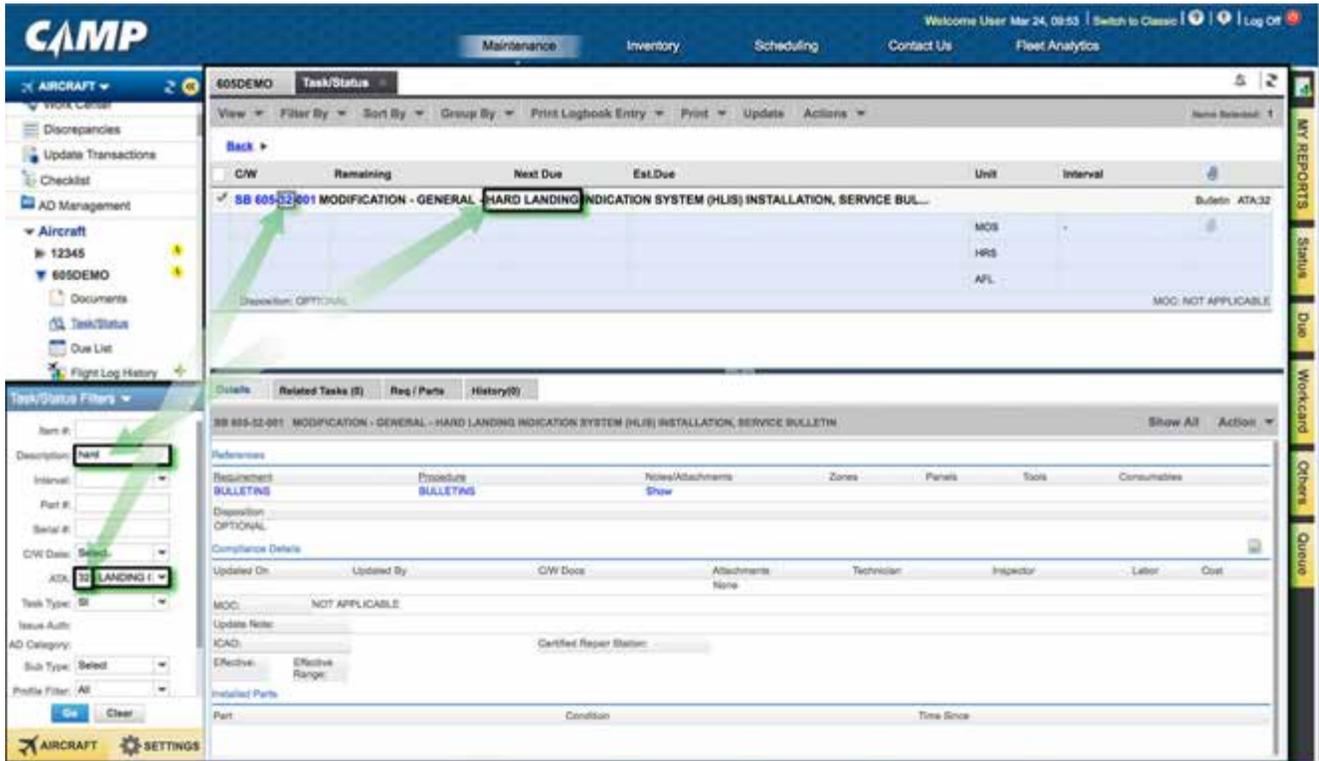


Figure 4-5; Printing Service Information

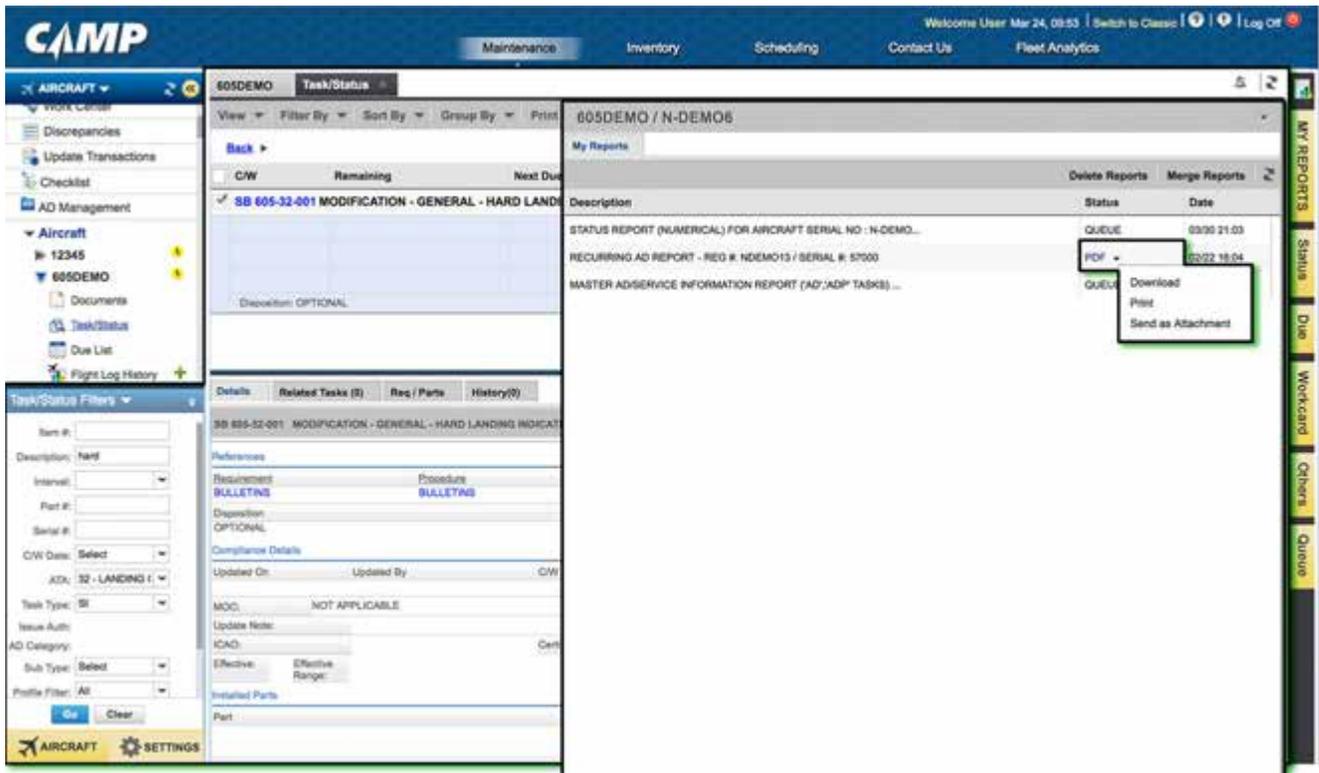


Figure 4-6; Report Queue



## Creating an Airworthiness Directive /Service Master Status Report

### (Using Right-Hand Tabs [8])

Creating an Airworthiness Directives/Service Master Status Report is a six (6) step process:

#### Quick-Start Checklist:

- 1. Click on the selected aircraft tail number in the *Primary Navigation Panel*.
- 2. Click on the **Status** tab on the far right of the main window.
- 3. Click on Master AD/SI from the list on the left.
- 4. Use the filter dropdowns to select the required information.
- 5. Click on Create Report.
- 6. Click on the *PDF* link to open the report.

These steps are described in more detail below.

Select and click on an aircraft tail number in the *Primary Navigation Panel [1]*. Click on the **Status** tab on the far right of the main window, as shown in *Figure 4-7*. This opens the *Status Report* window with a list of report options on the left, and filter and search options on the right.

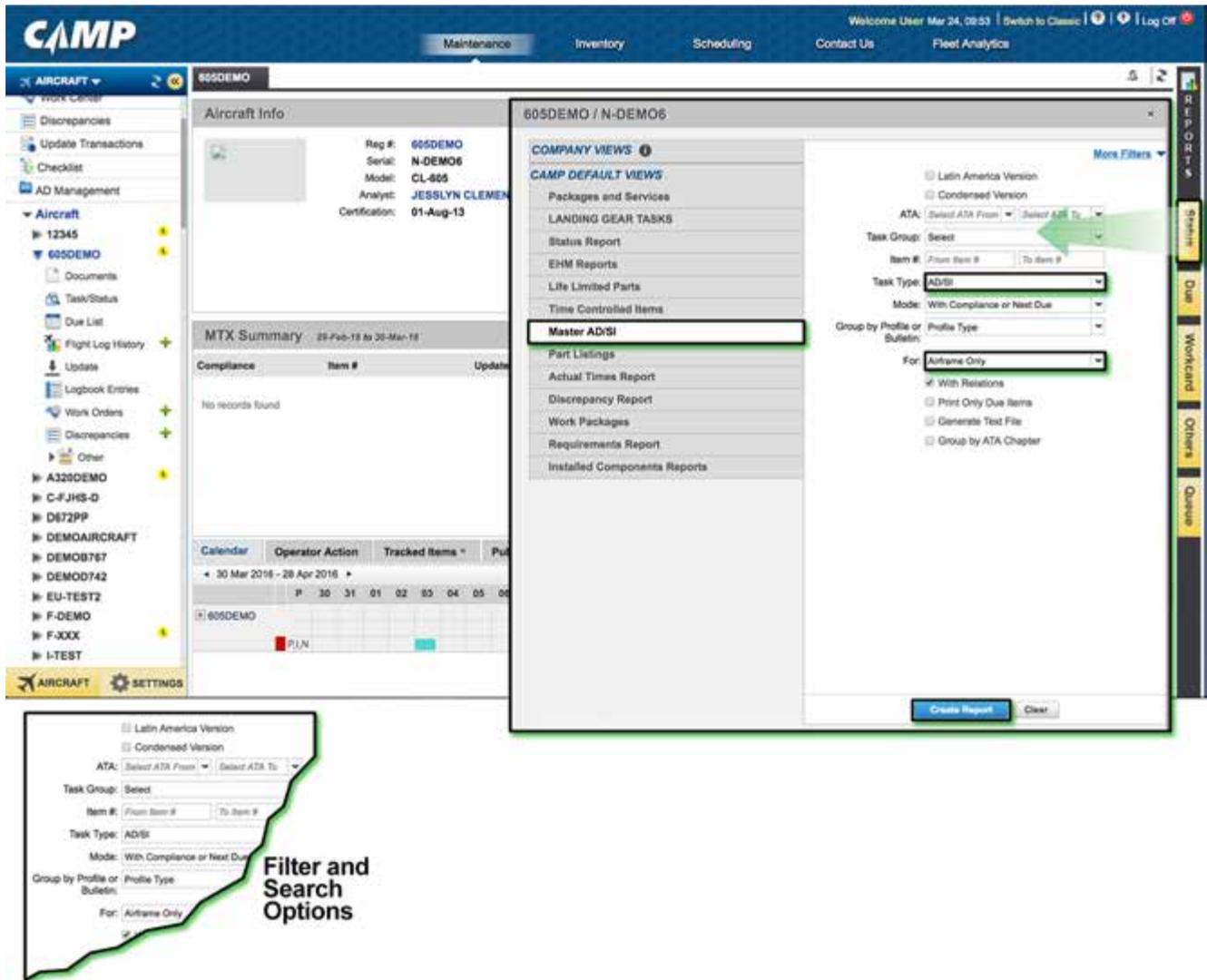


Figure 4-7; Creating an Airworthiness Directive /Service Master Status Report

Under the CAMP DEFAULT VIEWS section, select the Master AD/SI Report option. Another filter and search option window will open which defaults to Airframe Only. Entries in these new search fields will directly affect what information is contained in the report. Clicking on Create Report without making any further changes to filter parameters in this window produces an AD/SI Master Report for all AD and Service Information that is **airframe related only**. For AD's only, change the Task Type dropdown to AD. For SI's only, change Task Type dropdown to SI.

The **Report Queue** window will open where the report will be created in pdf format. When it is ready, click on the blue **PDF** link to open the report, allowing it to be saved, printed or emailed.

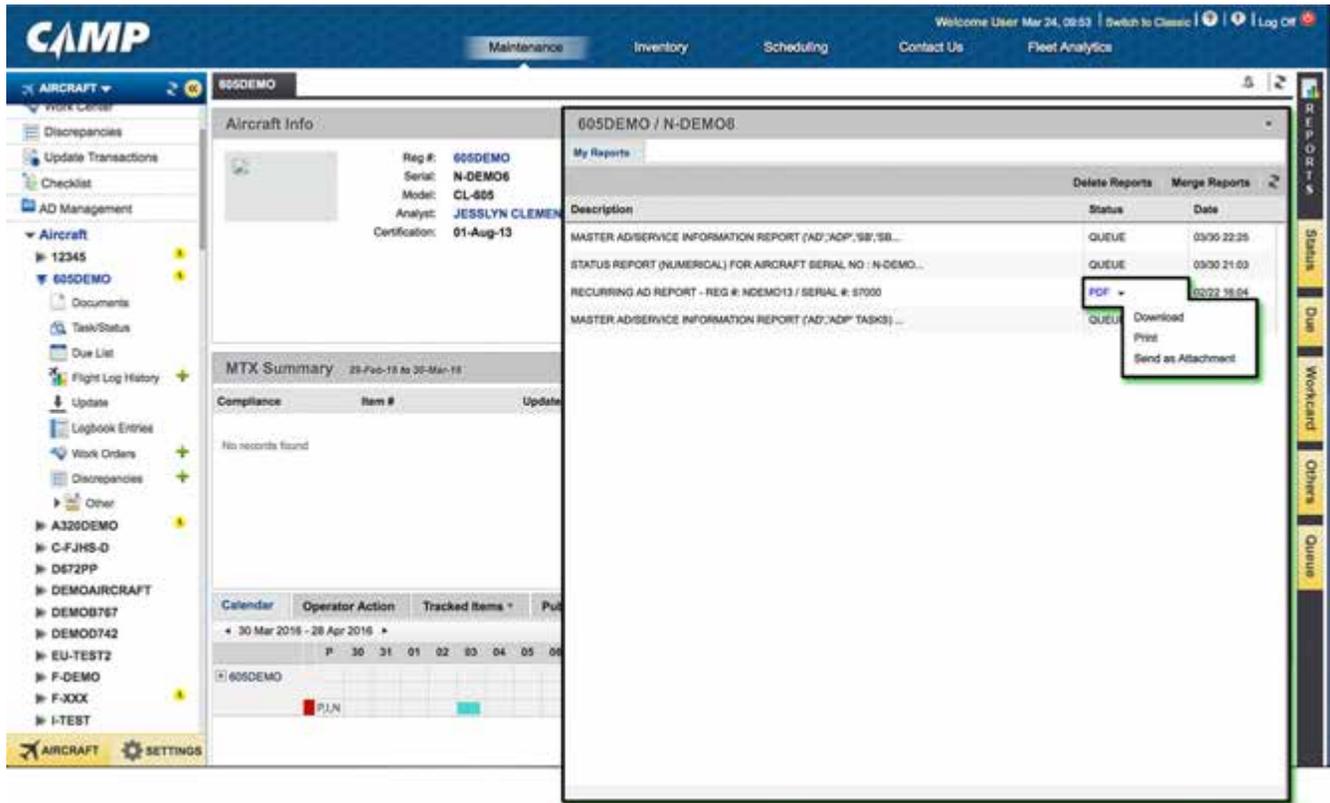


Figure 4-8; AD-SI Master Report Queue



## Chapter 5

### Searching For Components

#### Creating a Component Search/Report (Using Left-Hand Primary Navigation Panel [1])

Creating a Component Information Search/Report is a six (6) step process:

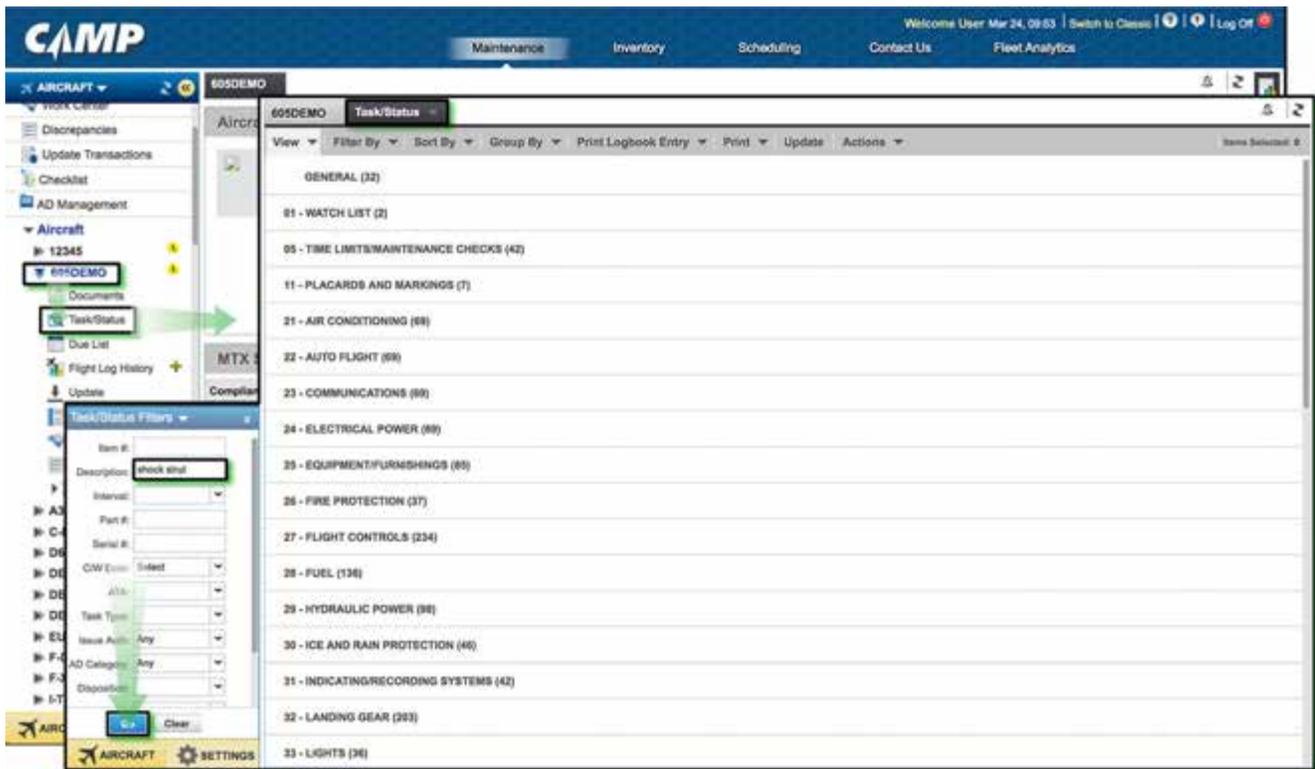
##### Quick-Start Checklist:

1. Click on the selected aircraft tail number in the *Primary Navigation Panel [1]*.
2. Click on the Task/Status icon under the tail number.
3. Use the filter dropdowns to select the required information.
4. Click GO.
5. View search results or select Print or other options.
6. Click on the *PDF* link to open any created report.

These steps are described in more detail below.

Select and click on an aircraft tail number in the *Primary Navigation Panel [1]*. Click on the Task/Status icon under the tail number, as shown in *Figure 5-1*. This opens the *Task/Status* window with a list of filter and search options on the left. A component can be located by entering one or a combination of the following:

- part number
- nomenclature
- C/W Date
- ATA
- serial number
- item number
- C/W UOM - Unit of Measure (HRS, AFL, APUS, ENC)
- Task Type



**Figure 5-1; Creating an Airworthiness Directive /Service Master Status Report**

Clicking GO loads the results of the search in the right-hand, main window in a new tab. In the example in **Figure 5-2**, “shock strut” was entered in the Description filter/search box. The search results will reflect any item in the system with the search word in the Description field, i.e. in this case “shock strut”. The more defined the search term(s) used, the more defined the results.

Locate and select the desired item(s) by clicking their associated check box. Various options are provided in the dropdowns at the top of the main **Task/Status tab** window for sorting, filtering and printing.

To print a Quick Print Workcard for the selected items, click on the Print dropdown, move the cursor over and click on Quick Print Workcard. The **Report Queue** opens, where the workcard will be created in pdf format. When it is ready, click on the blue **PDF** to open the workcard, allowing it to be saved, printed or emailed.



Sort, Filter, and Print Options

Check Boxes with Checked Selections

Figure 5-2; Example Search Criteria and Results

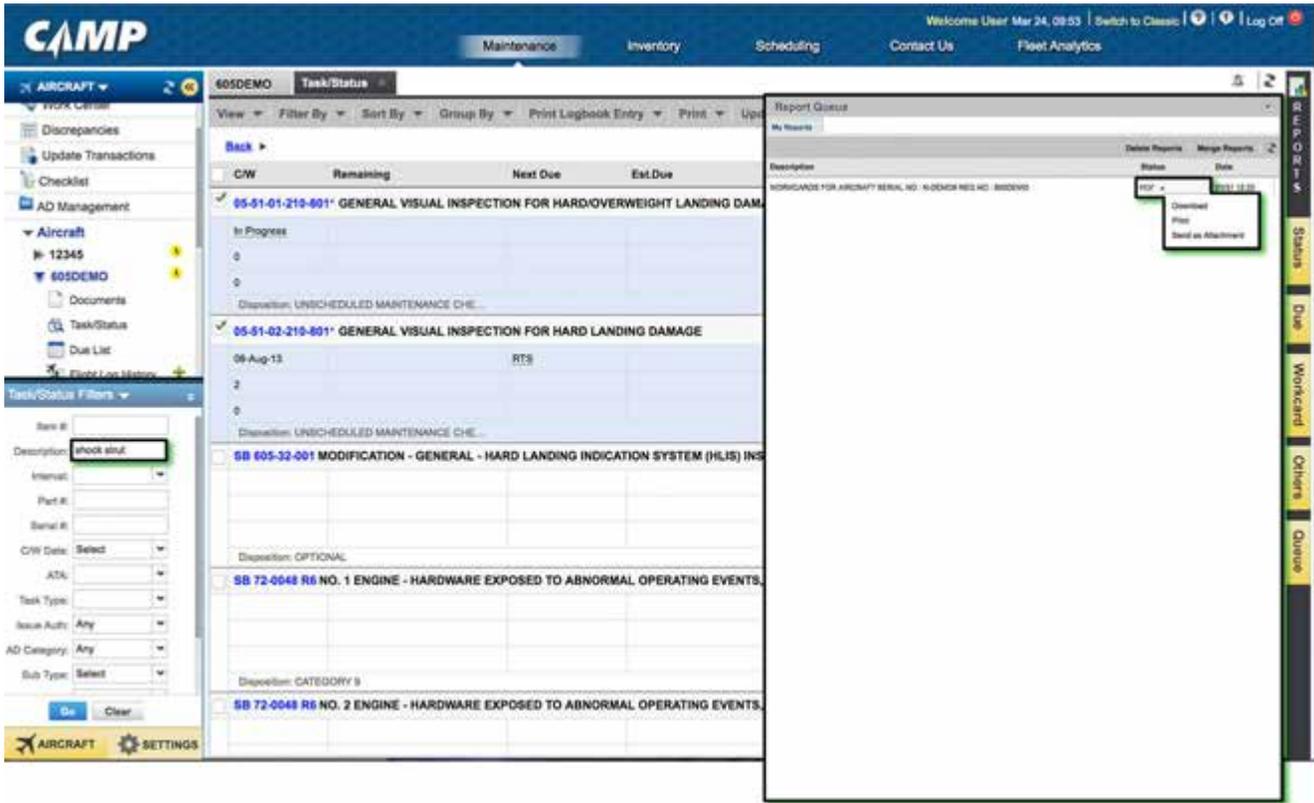


Figure 5-3; Report Queue

**CAMP Quick-Start Training Guide**  
**Searching For Components**



**CAMP**  
Aviation from the ground up™

**UNSCHEDULED**

---

Operator: **DEMO FLIGHT SERVICE**  
 Serial No.: **N-DEMO6**      Model: **CL-605**  
 Reg No.: **605DEMO**

Work Card No.: **05-51-01-210-801**  
 Workorder No.: \_\_\_\_\_

---

	Date(DD/MM/YYYY)	A/C HRS	AFL	APH	AROT	ELO	FDAY
Due At							
Accomplished							

---

TECHNICIAN SIGNATURE: \_\_\_\_\_ KIND OF CERTIFICATE & NO.: \_\_\_\_\_  
 INSPECTED BY: \_\_\_\_\_ KIND OF CERTIFICATE & NO.: \_\_\_\_\_

TECH	INSP	LABOR-HRS HRS.MINS
------	------	-----------------------

05-51-01-210-801      GENERAL VISUAL INSPECTION FOR HARD/OVERWEIGHT LANDING  
 UNSCHEDULED MAINTENANCE CHECK      DAMAGE

REMARKS : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

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Total Pages = \_\_\_\_\_, Initial **1** of **1**

Figure 5-4; Sample Workcard - First Page



## Creating a Single Component Report

### (Using Right-Hand Tabs [8])

Creating a Single Component Report is a five (5) step process:

#### Quick-Start Checklist:

- 1. Click on the selected aircraft tail number in the *Primary Navigation Panel*.
- 2. Click on the *Status* tab on the far right side of the main window.
- 3. Use the filter and search to define the search criteria.
- 4. Click Create Report.
- 5. Click on the *PDF* link to open the created report.

These steps are described in more detail below.

Select and click on an aircraft tail number in the left-hand *Primary Navigation Panel* . Click on the *Status* tab on the far right of the main window, as shown in *Figure 5-5*. This opens the *Status Report* window with a list of report options on the left, and filter and search options on the right. The *Status Report* option is selected by default.

Using the filter and search options on the right of the window enter information specific to the component of interest; the more detailed the search criteria, the more defined the results. Note that general searches may result in non-specific information, and may contain unwanted or extra reported items, as shown in *Figure 5-6*. Clicking on Create Report opens the *Report Queue* window where the report will be created in pdf format. When it is ready, click on the blue *PDF* link to open the report, allowing it to be saved, printed or emailed. These same options are available under the Status drop-down for the report without opening



The screenshot shows the CAMP software interface. The main window is titled 'Aircraft Info' and 'Aircraft Status'. The 'Aircraft Info' section shows details for aircraft 605DEMO, including Reg #, Serial, Model, Analyst, and Certification. The 'Aircraft Status' section shows details for A320DEMO / A320, including a 'Status Report' window. The 'Status Report' window has a 'Description' field with 'A320' entered, and a 'Create Report' button. A green box highlights the 'Status Report' window, and a green arrow points to the 'Create Report' button. Two callout boxes are present: 'Report Options' pointing to the report list, and 'Filter and Search Option Fields' pointing to the filter and search fields.

Figure 5-5; Creating a Single Component Report

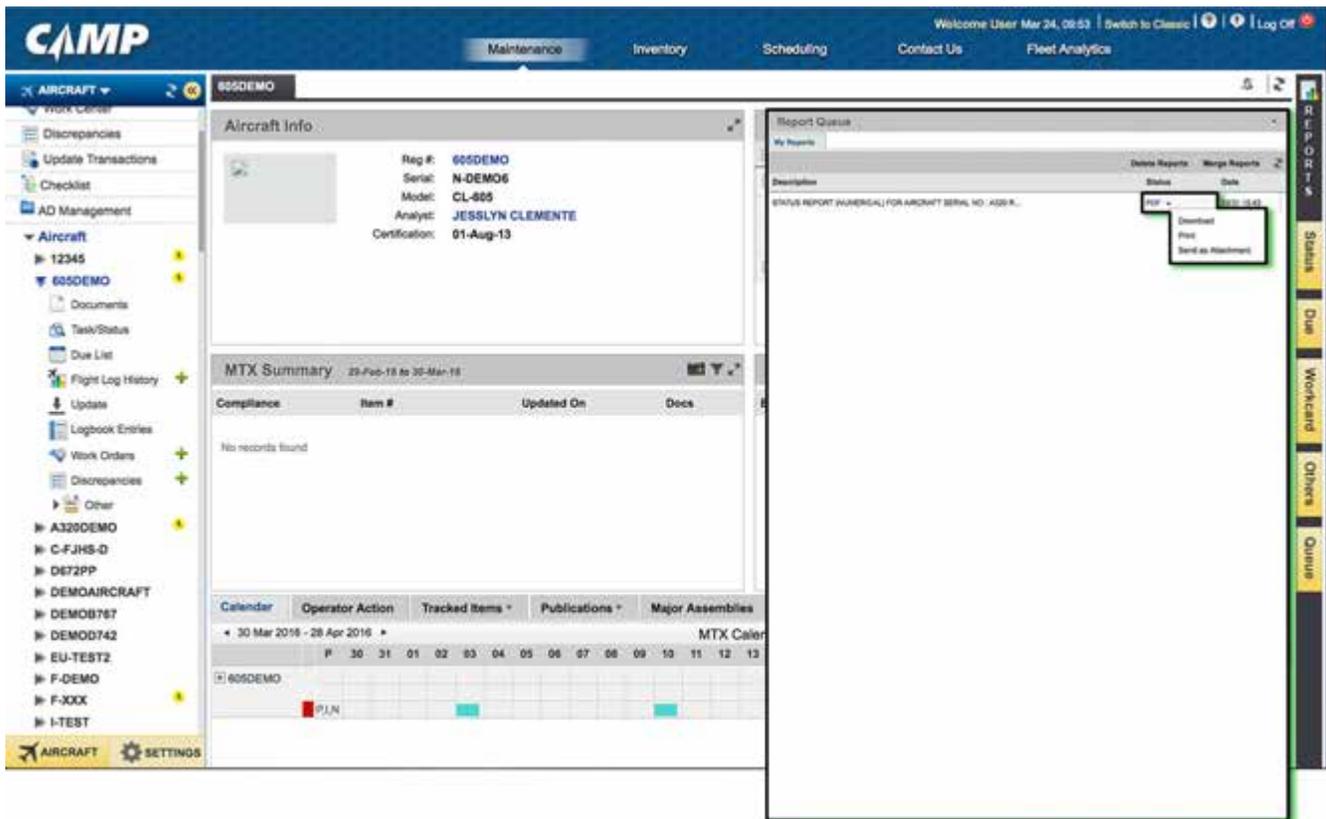


Figure 5-6; Report Queue Window

CAMP Quick-Start Training Guide  
Searching For Components



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**CAMP**  
As simple as the ground up.

**Status Report**  
A318/19/20/21 S/N A320 (A320DEMO): 23046:26 HRS, 2450 AFL as of 16-Nov-2015  
Owner: CAMP HOLDINGS, LLC Operator: DEMO FLIGHT SERVICE Report Date: 31-MAR-2016

TASK NO	TASK DESCRIPTION PART/SERIAL	UNIT	INTERVAL	TIME SINCE	ADJ	WARR EXP	COMPLIANCE	NEXT DUE (#ENG/APU) AC	MAX LIMIT	TIME REMAINING
<b>CHAPTER 30 ICE AND RAIN PROTECTION</b>										
302100-05-1	DETAILED INSPECTION ENGINE AIR INTAKE ICE PROTECTION OF NOSE COWL, ANTI-ICE DUCT AND ASSOCIATED HARDWARE IN U-TUNNEL	MOS HRSMSC AFL	80 12000	+3m +500			01-JAN-2010 0 0	01-SEP-2016 12000	01-DEC-2016 12500	154 d (+91) DVD
MRB 9	REF:									
302149-01-1	DETAILED INSPECTION ENGINE AIR INTAKE ANTI-ICE DUCT INLET COWL, ANTI-ICE SUPPLY DUCTS AND ASSOCIATED HARDWARE IN THE CORE COMPARTMENT	MOS HRSMSC AFL	40 6000	+3m +500			04-JUN-2013 23041.06 2441	04-OCT-2016 29041.06	04-JAN-2017 29541.06	187 d (+90) 5994.40 (+100)
MRB 6	REF:									
302149-02-1	DETAILED INSPECTION ENGINE AIR INTAKE ANTI-ICE DUCT INLET COWL, ANTI-ICE SUPPLY DUCTS AND ASSOCIATED HARDWARE IN THE CORE COMPARTMENT	MOS HRSMSC AFL	40 6000	+3m +500			04-JUN-2013 23041.06 2441	04-OCT-2016 29041.06	04-JAN-2017 29541.06	187 d (+90) 5994.40 (+100)
MRB 6	REF:									

?-Insufficient Information    +-Task exists in Inspection Manual    (x)-Suppressed Requirement    (EBT)-Estimated Base Time    \*-Estimated Due (New Requirement)    (EFF)-Effective CW    (P)-RTS Pending    (O)-RTS Overdue  
 (#ENG/APU) = Engine/APU Units COPYRIGHT 2002 DANIEL SYSTEMS, INC. 2 Of 2

Figure 5-7; Sample Workcard Report - Second Page



1 / 2

**CAMP** Workcard System **Status Report** **A318/19/20/21 S/N A320 A320DEMO**

---

<b>OWNER:</b> CAMP HOLDINGS, LLC	<b>OPERATOR:</b> DEMO FLIGHT SERVICE		
<b>ADDRESS:</b> 999 MARCONI AVE RONKONKOMA NY 11779	<b>ADDRESS:</b> 999 MARCONI AVENUE RONKONKOMA NY 11779		
<b>PHONE:</b>	<b>PHONE:</b> 631-567-0000		
<b>FAX:</b>	<b>FAX:</b> 631-567-0001		

---

<b>ANALYST:</b> WALTER TULLY	877-411-CAMP (2267) (OFFICE)	800-787-9749 (EFAX-CARDS)	PLEASE RECORD CHANGES TO ADDRESS, LAST ACTUALS (IF ANY) AND FAX THIS SHEET BACK TO CAMP.
<b>EMAIL:</b> WTULLY@CAMPSYSTEMS.COM	631-588-3200 (OFFICE)	631-980-4222 (FAX)	
	WWW.CAMPSYSTEMS.COM		

---

<b>AIRCRAFT</b> SERIAL/REGNO: A320/A320DEMO	MODEL: A318/19/20/21	<b>MANUFACTURER:</b> AIRBUS INDUSTRIES	
<b>DATES</b>		<b>LAST ACTUALS</b>	<b>CURRENT ACTUAL</b>
CERTIFICATION DATE: 01-JAN-2010		23046:26 A/C HRS as of 16-NOV-2015	A/C HRS as of __/__/__
INSERVICE DATE: 01-JAN-2012		2450 AFL as of 16-NOV-2015	AFL as of __/__/__

---

<b>APU</b> SERIAL/PART: DEMO/GTCP131-9(A)DEMO	MODEL: GTCP131-9(A)	<b>MANUFACTURER:</b> HONEYWELL	
<b>INSTALLED ON 15-DEC-2009</b>			
<b>LAST ACTUALS</b>		<b>CURRENT ACTUAL</b>	
0 APU HRS	50:25 APU HRS as of 16-NOV-2015	APU HRS	as of __/__/__
0 APUS	15 APUS as of 16-NOV-2015	APUS	as of __/__/__

---

<b>ENGINE NO. 1</b> SERIAL/PART: E0001/CFM56-5B DEMO	MODEL: CFM56-5B	<b>MANUFACTURER:</b> CFM INTERNATIONAL, S.A.	
<b>INSTALLED ON 15-DEC-2009</b>			
<b>LAST ACTUALS</b>		<b>CURRENT ACTUAL</b>	
0 ENG. HRS	0 A/C HRS 23023:44 ENG. HRS as of 16-NOV-2015	ENG. HRS	as of __/__/__
0 ENC	2446 ENC as of 16-NOV-2015	ENC	as of __/__/__

---

<b>ENGINE NO. 2</b> SERIAL/PART: E0002/CFM56-5B DEMO	MODEL: CFM56-5B	<b>MANUFACTURER:</b> CFM INTERNATIONAL, S.A.	
<b>INSTALLED ON 15-DEC-2009</b>			
<b>LAST ACTUALS</b>		<b>CURRENT ACTUAL</b>	
0 ENG. HRS	0 A/C HRS 23028:44 ENG. HRS as of 16-NOV-2015	ENG. HRS	as of __/__/__
0 ENC	2446 ENC as of 16-NOV-2015	ENC	as of __/__/__

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1 of 2

**Rotate**  
**Download**  
**Print**

**Fit To Page**  
**Zoom In**  
**Zoom Out**

Figure 5-8; Printing the Workcard Report



## Creating a Life Limited Parts Report

### (Using Right-Hand Tabs [8])

Creating a Life Limited Parts Report is a six (6) step process:

#### Quick-Start Checklist:

1. Click on the selected aircraft tail number in the *Primary Navigation Panel*.
2. Click on the **Status** tab on the far right side of the main window.
3. Select Life Limited Parts from the report list on the left.
4. Use the filter and search to define the search criteria.
5. Click Create Report.
6. Click on the *PDF* link to open the created report.

These steps are described in more detail below.

Select and click on an aircraft tail number in the left-hand *Primary Navigation Panel*. Click on the **Status** tab on the far right of the main window, as shown in *Figure 5-8*. This opens the *Status Report* window with a list of report options on the left, and filter and search options on the right. The *Status Report* option is selected by default.

Select the Life Limited Parts Report option. Using the filter and search dropdowns on the right of the window, enter information specific to the component of interest; the more detailed the search criteria, the more defined the results. Note that the search defaults to **Airframe Only**. Also note that general searches may result in non-specific information, and may contain unwanted or extra reported items.

Clicking on Create Report opens the *Report Queue* window where the report will be created in pdf format. When it is ready, click on the blue *PDF* link to open the report, allowing it to be saved, printed or emailed. These same options are available under the Status dropdown for the report without opening.

The screenshot shows the CAMP software interface. On the left is a sidebar with navigation options like 'Discrepancies', 'Update Transactions', 'Checklist', and 'AD Management'. The top navigation bar includes 'Maintenance', 'Inventory', 'Scheduling', 'Contact Us', and 'Fleet Analytics'. The main content area is divided into 'Aircraft Info' and 'Aircraft Status' tabs. The 'Aircraft Info' tab shows details for aircraft 605DEMO, including Reg #, Serial, Model, Analyst, and Certification. The 'Aircraft Status' tab shows a list of reports, with 'Life Limited Parts' highlighted. A green box highlights the 'Life Limited Parts' option in the report menu. Another green box highlights the search and filter fields, which include 'ADA', 'Part #', 'Test Type', 'Special Requirement', 'Disposition', 'Part', and 'Time Accum/Remaining'. A green arrow points to the 'Create Report' button.

Figure 5-9; Creating a Life Limited Parts Report

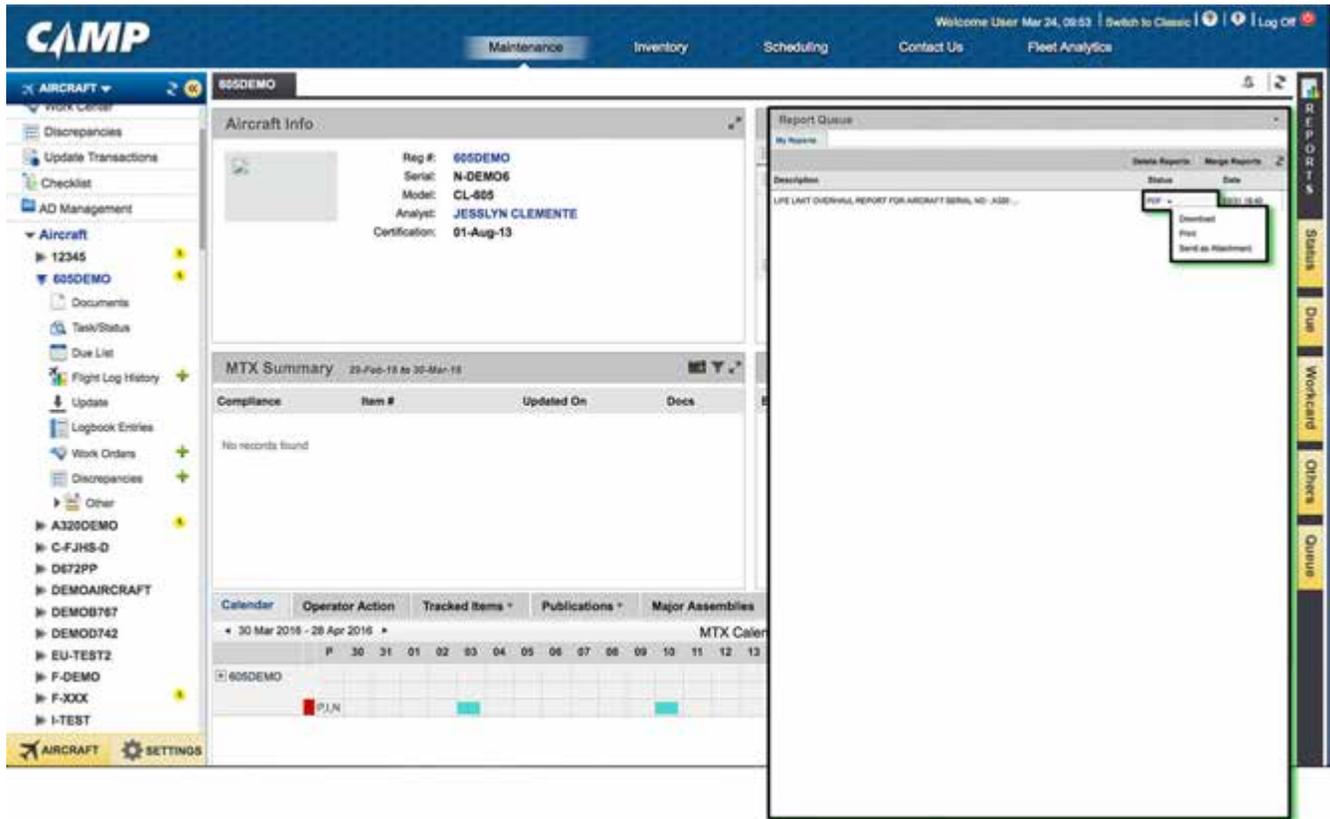


Figure 5-10; Life Limited Parts Report Queue Window



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**CAMP** America's Best On the Ground! **Life Limited / Overhauled Parts Status Report A318/19/20/21 S/N A320 A320DEMO**

<b>OWNER:</b> CAMP HOLDINGS, LLC	<b>OPERATOR:</b> DEMO FLIGHT SERVICE
<b>ADDRESS:</b> 999 MARCONI AVE RONKONKOMA NY 11779	<b>ADDRESS:</b> 999 MARCONI AVENUE RONKONKOMA NY 11779
<b>PHONE:</b>	<b>PHONE:</b> 631-567-0000
<b>FAX:</b>	<b>FAX:</b> 631-567-0001

---

**ANALYST:** WALTER TULLY  
**EMAIL:** WTULLY@CAMPSYSTEMS.COM

877-411-CAMP (2267) (OFFICE)  
631-588-3200 (OFFICE)  
WWW.CAMPSYSTEMS.COM

800-787-9749 (EFAX-CARDS)  
631-980-4222 (FAX)

PLEASE RECORD CHANGES TO ADDRESS, LAST ACTUALS (IF ANY) AND FAX THIS SHEET BACK TO CAMP.

---

AIRCRAFT	SERIAL/REGNO: A320/A320DEMO	MODEL: A318/19/20/21	MANUFACTURER: AIRBUS INDUSTRIES
<b>DATES</b>		<b>LAST ACTUALS</b>	<b>CURRENT ACTUAL</b>
CERTIFICATION DATE: 01-JAN-2010		23046:26 A/C HRS as of 16-NOV-2015	A/C HRS as of ___/___/___
INSERVICE DATE: 01-JAN-2012		2450 AFL as of 16-NOV-2015	AFL as of ___/___/___

---

APU	SERIAL/PART: DEMO/GTCP131-9(A)DEMO	MODEL: GTCP131-9(A)	MANUFACTURER: HONEYWELL
<b>INSTALLED ON 15-DEC-2009</b>			
0 APU HRS		50:25 APU HRS as of 16-NOV-2015	APU HRS as of ___/___/___
0 APUS		15 APUS as of 16-NOV-2015	APUS as of ___/___/___

---

ENGINE NO. 1	SERIAL/PART: E0001/CFM56-5B DEMO	MODEL: CFM56-5B	MANUFACTURER: CFM INTERNATIONAL, S.A.
<b>INSTALLED ON 15-DEC-2009</b>			
0 ENG. HRS		0 A/C HRS	23023:44 ENG. HRS as of 16-NOV-2015
0 ENC		2446 ENC as of 16-NOV-2015	ENC as of ___/___/___

---

ENGINE NO. 2	SERIAL/PART: E0002/CFM56-5B DEMO	MODEL: CFM56-5B	MANUFACTURER: CFM INTERNATIONAL, S.A.
<b>INSTALLED ON 15-DEC-2009</b>			
0 ENG. HRS		0 A/C HRS	23028:44 ENG. HRS as of 16-NOV-2015
0 ENC		2446 ENC as of 16-NOV-2015	ENC as of ___/___/___

---

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	<b>Rotate</b>		<b>Fit To Page</b>
	<b>Download</b>		<b>Zoom In</b>
	<b>Print</b>		<b>Zoom Out</b>

Figure 5-11; Printing The Life Limited Parts Report

## Creating a Time Controlled items Report (Using Right-Hand Tabs [8])

Creating a Time Controlled Items Report is a five (5) step process:

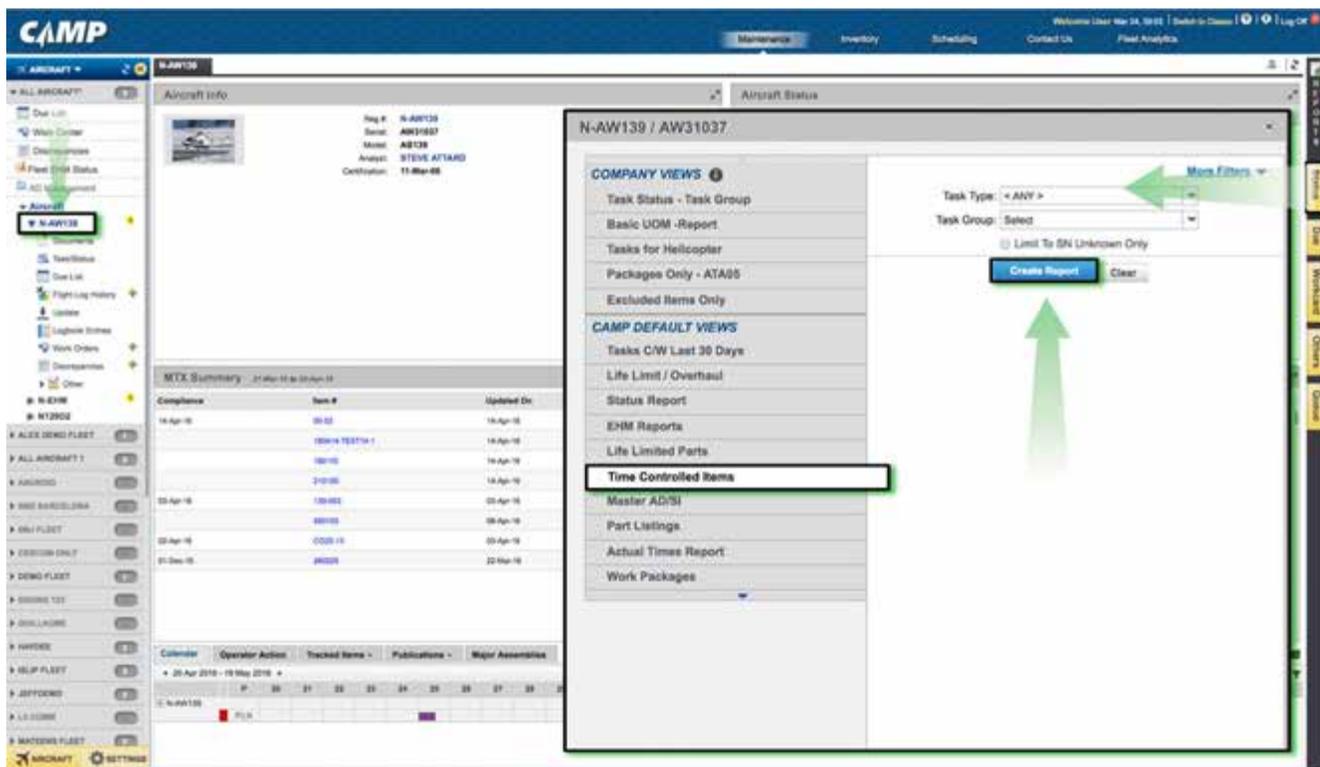
### Quick-Start Checklist:

- 1. Click on the selected aircraft tail number in the left-hand *Primary Navigation Panel*.
- 2. Click on the **Status** tab on the far right side of the main window.
- 3. Select Time Controlled Items from the report list on the left.
- 4. Use the Task Type and/or Task Group dropdowns to affect the information contained in the report.
- 5. Click Create Report.
- 6. Click on the *PDF* link to open the created report.

These steps are described in more detail below.

Select and click on an aircraft tail number in the left-hand *Primary Navigation Panel* . Click on the **Status** tab on the far right of the main window, as shown in *Figure 5-11*. This opens the *Status Report* window with a list of report options on the left, and filter and search options on the right. The *Status Report* option is selected by default.

Select the Time Controlled Items Report option. Using the Task Type and Task Group dropdowns on the right of the window, make selections that will provide the required information. Clicking on Create Report opens the *Report Queue* window where the report will be created in pdf format. When it is ready, click on the blue *PDF* link to open the report, allowing it to be saved, printed or emailed. These same options are available under the Status dropdown for the report without opening.



**Report Options**



**Filter and Search Option Fields**

Figure 5-12; Creating a Time Controlled Items Report



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🔍 ⬇️ 🔄

**Time Controlled Items Report**

**AB139 S/N AW31037 N-AW139**

---

**OWNER:** DEMO FLIGHT SERVICE  
**ADDRESS:** 999 MARCONI AVENUE  
 RONKONKOMA NY 11779  
**PHONE:** 631-567-0000  
**FAX:** 631-567-0001

**OPERATOR:** DEMO FLIGHT SERVICE  
**ADDRESS:** 999 MARCONI AVENUE  
 RONKONKOMA NY 11779  
**PHONE:** 631-567-0000  
**FAX:** 631-567-0001

**OPERATOR:** AEROMEDICAL EVACUATION-MEDEVAC  
**ADDRESS:** MEDEVAC-AL-HASA STREET  
 RIYADH 11565  
**PHONE:** 966-1-491-58 27 EXT 627  
**FAX:** 966-1-475-1629

---

**ANALYST:** STEVE ATTARD  
**EMAIL:** SATTARD@CAMPSYSTEMS.COM

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 631-588-3200 (OFFICE)  
 WWW.CAMPSYSTEMS.COM

800-787-9749 (EFAX-CARDS)  
 631-980-4222 (FAX)

PLEASE RECORD CHANGES TO ADDRESS, LAST ACTUALS (IF ANY) AND FAX THIS SHEET BACK TO CAMP.

---

**AIRCRAFT SERIAL/REGNO:** AW31037/N-AW139

**MODEL:** AB139

**MANUFACTURER:** AGUSTA S.P.A.

DATES	LAST ACTUALS	CURRENT ACTUAL
CERTIFICATION DATE: 11-MAR-2006	495 A/C HRS as of 03-APR-2016	A/C HRS as of / /
	200 AFL as of 03-APR-2016	AFL as of / /
	16 APH as of 03-APR-2016	APH as of / /
	0 APH2 as of 02-MAR-2016	APH2 as of / /
	16 APS as of 03-APR-2016	APS as of / /
	66 HSCY as of 03-APR-2016	HSCY as of / /

---

**ENGINE NO. 1 SERIAL/PART:** PCE-K80093NEW/PT6C-67CNEW

**MODEL:** PT6C-67C

**MANUFACTURER:** PRATT & WHITNEY CANADA CORP.

INSTALLED ON 12-DEC-2005	LAST ACTUALS	CURRENT ACTUAL
0 ENG. HRS    0 A/C HRS	495 ENG. HRS as of 03-APR-2016	ENG. HRS as of / /
0 ENC	201 ENC as of 03-APR-2016	ENC as of / /

---

**ENGINE NO. 2 SERIAL/PART:** PCE-K80091NEW/PT6C-67CNEW

**MODEL:** PT6C-67C

**MANUFACTURER:** PRATT & WHITNEY CANADA CORP.

INSTALLED ON 06-AUG-2015	LAST ACTUALS	CURRENT ACTUAL
330 ENG. HRS    330 A/C HRS	495 ENG. HRS as of 03-APR-2016	ENG. HRS as of / /
140 ENC	201 ENC as of 03-APR-2016	ENC as of / /

20-APR-2016
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**Figure 5-14; Printing The Time Controlled Items Listing Report**



## Creating a Parts Listings Report

### (Using Right-Hand Tabs [8])

Creating a Parts Listing Report is a four (4) step process:

#### Quick-Start Checklist:

- 1. Click on the selected aircraft tail number in the left-hand *Primary Navigation Panel*.
- 2. Click on the **Status** tab on the far right side of the main window.
- 3. Select Parts Listings from the report list on the left.
- 4. Click on the *PDF* link to open the created report.

These steps are described in more detail below.

Select and click on an aircraft tail number in the left-hand *Primary Navigation Panel*. Click on the **Status** tab on the far right of the main window, as shown in *Figure 5-13*. This opens the *Status Report* window with a list of report options on the left, and filter and search options on the right. The *Status Report* option is selected by default.

Select the Parts Listings Report option. This automatically opens the *Report Queue* window where the report will be created in pdf and text formats. When it is ready, click on the blue *PDF* or *Text* link, depending on the format required, to open the report, allowing it to be saved, printed or emailed. These same options are available under the Status dropdown for the report without opening. Refer to *Figures 5-15* and *5-16*.

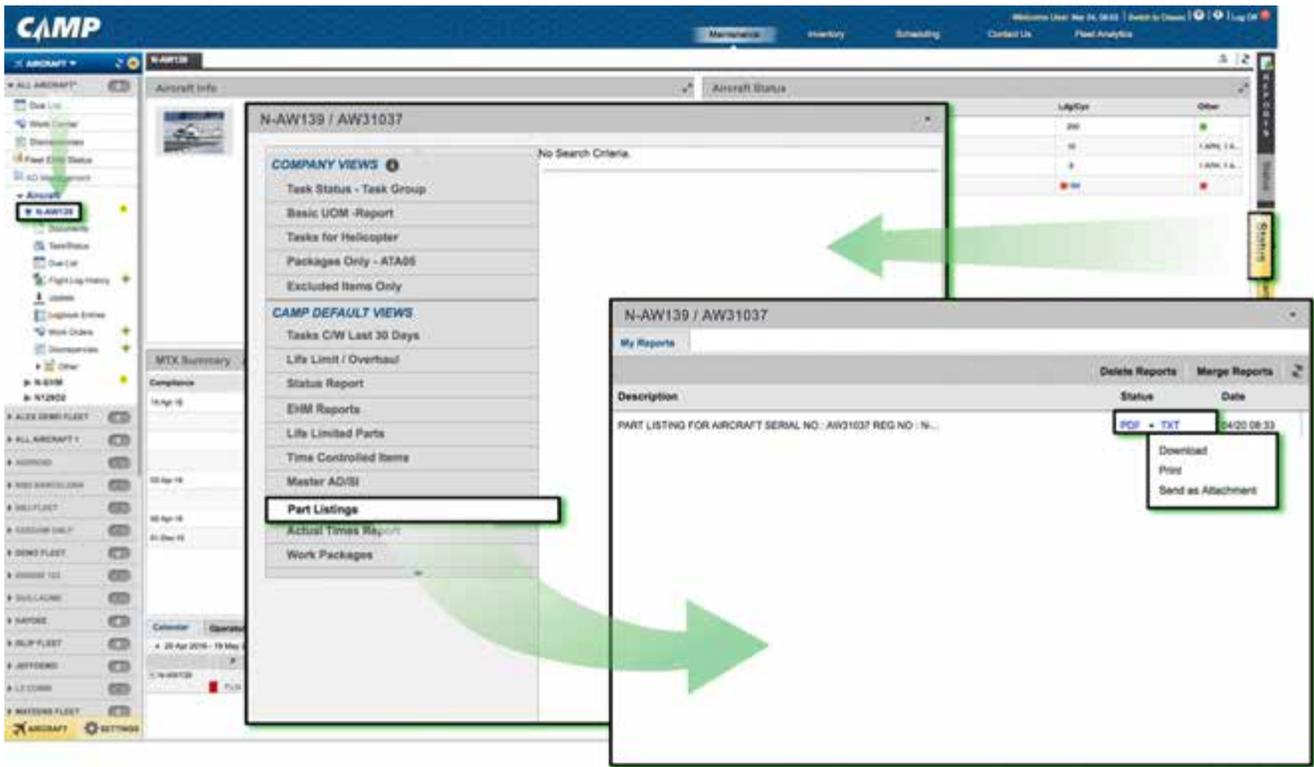


Figure 5-15; Creating A Parts Listing Report

CAMP Quick-Start Training Guide  
Searching For Components



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**Status Part Listing**

Owner: DEMO FLIGHT SERVICE  
Model: AW139  
Serial: AW31037 RegNo/Part: N-AW139

Part Nbr	Keyword	Part Serial Nbr	Task Nbr	Description
004514-01(A)	POWER SUPPLY	S05161332	331030	NO.1 POWER SUPPLY
		S05161331	331035	NO.2 POWER SUPPLY
		S05161334	331040	NO.3 POWER SUPPLY
		S05161333	331045	NO.4 POWER SUPPLY
01-0770905-01	LIGHT	00196	331010	ANTICOLLISION LIGHT
01290	SENSOR	A02511	211010	NO.1 OUTSIDE AIR TEMPERATURE SENSOR
021057-26	ACTUATOR	022114	221010	NO.1 LINEAR TRANSDUCER
0450061803	WASHER, Q-UNIT	N/A	320100	LEFT MAIN LANDING GEAR ASSEMBLY
		123	321040	WHEEL BRAKE RESERVOIR
0856WD1-FT2	TUBE	224088	340345	LEFT PITOT STATIC TUBE
0856WD2-FT2	TUBE	232822	340350	RIGHT PITOT STATIC TUBE
09036	BATTERY	123456	INS-95-34-00-AAR-R VSM-900	TEST BOX
1-8486-3	ACTUATOR	602	221030	NO.1 SMART LINEAR LAT. ACTUATOR
		618	221035	NO.2 SMART LINEAR LAT. ACTUATOR
1101168-18	SEAT BELT	555112	250150	NO. 1 PASSENGER SAFETY SEAT BELTS
1112	TORQUE WRENCH	T444	TORQTOOL	TORQUE WRENCH
1152540-3	PANEL	00155	241085	NO.1 DC POWER DISTRIBUTION PANEL
1152546-1	STARTER GENERATOR	00322	240110	#2 STARTER GENERATOR
1152546-2	GENERATOR	00214	241015	RIGHT DC QAD GENERATOR
1152550-3	CONTROL UNIT	00226	241020	NO.1 DC GENERATOR CONTROL UNIT
		00209	241025	NO.2 DC GENERATOR CONTROL UNIT
1152556-1	SHUNT	00202	241030	NO.1 200 ADC SHUNT
		00198	241035	NO.2 200 ADC SHUNT
1152558-1	TRANSFORMER	0922	211015	NO.2 OUTSIDE AIR TEMPERATURE SENSOR

4/20/2016 8:33:07 AM © CAMP SYSTEMS Page 1 Of 26

```

Owner:DEMO FLIGHT SERVICE
Model:AW139
Serial:AW31037 RegNo:N-AW139
Part Nbr Keyword Part Serial Nbr Task Nbr Description
004514-01(A) POWER SUPPLY S05161332 331030 NO.1 POWER SUPPLY
004514-01(A) POWER SUPPLY S05161331 331035 NO.2 POWER SUPPLY
004514-01(A) POWER SUPPLY S05161334 331040 NO.3 POWER SUPPLY
004514-01(A) POWER SUPPLY S05161333 331045 NO.4 POWER SUPPLY
01-0770905-01 LIGHT 00196 331010 ANTICOLLISION LIGHT
01290 SENSOR A02511 211010 NO.1 OUTSIDE AIR TEMPERATURE SENSOR
021057-26 ACTUATOR 022114 221010 NO.1 LINEAR TRANSDUCER
0450061803 WASHER, Q-UNIT N/A 320100 LEFT MAIN LANDING GEAR ASSEMBLY
0450061803 WASHER, Q-UNIT 123 321040 WHEEL BRAKE RESERVOIR
0856WD1-FT2 TUBE 224088 340345 LEFT PITOT STATIC TUBE
0856WD2-FT2 TUBE 232822 340350 RIGHT PITOT STATIC TUBE
09036 BATTERY 123456 INS-95-34-00-AAR-RVSM-900 TEST BOX
1-8486-3 ACTUATOR 602 221030 NO.1 SMART LINEAR LAT. ACTUATOR
1-8486-3 ACTUATOR 618 221035 NO.2 SMART LINEAR LAT. ACTUATOR
1101168-18 SEAT BELT 555112 250150 NO. 1 PASSENGER SAFETY SEAT BELTS
1112 TORQUE WRENCH T444 TORQTOOL TORQUE WRENCH
1152540-3 PANEL 00155 241085 NO.1 DC POWER DISTRIBUTION PANEL
1152546-1 STARTER GENERATOR 00322 240110 #2 STARTER GENERATOR
1152546-2 GENERATOR 00214 241015 RIGHT DC QAD GENERATOR
1152550-3 CONTROL UNIT 00226 241020 NO.1 DC GENERATOR CONTROL UNIT
1152550-3 CONTROL UNIT 00209 241025 NO.2 DC GENERATOR CONTROL UNIT
1152556-1 SHUNT 00202 241030 NO.1 200 ADC SHUNT
1152558-1 TRANSFORMER 0922 211015 NO.2 OUTSIDE AIR TEMPERATURE SENSOR
    
```

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 Zoom In  
 Zoom Out

Figure 5-16; Printing The Parts Listing Report - PDF (Top), TEXT File (Bottom)



## Chapter 6

### The CAMP Homepage

#### General Navigation

##### Icons and Controls

The CAMP System interface and navigation icons and controls are consistent across all areas. If there is an icon or control that is unique to a particular portion of the system, it's function and use will be described within that section.

The icons and their functions are as follows:

Panel Size Adjustment: ↗ Increase; ↘ Decrease

Show/Hide Individual Panes/Panels: >> Show; << Hide

Individual Data List Display: + Expand; - Collapse

Expand/Display Additional Functions: ▶ (Caret)

Access Panel/Tab-Appropriate Information Filter Menu: ▼

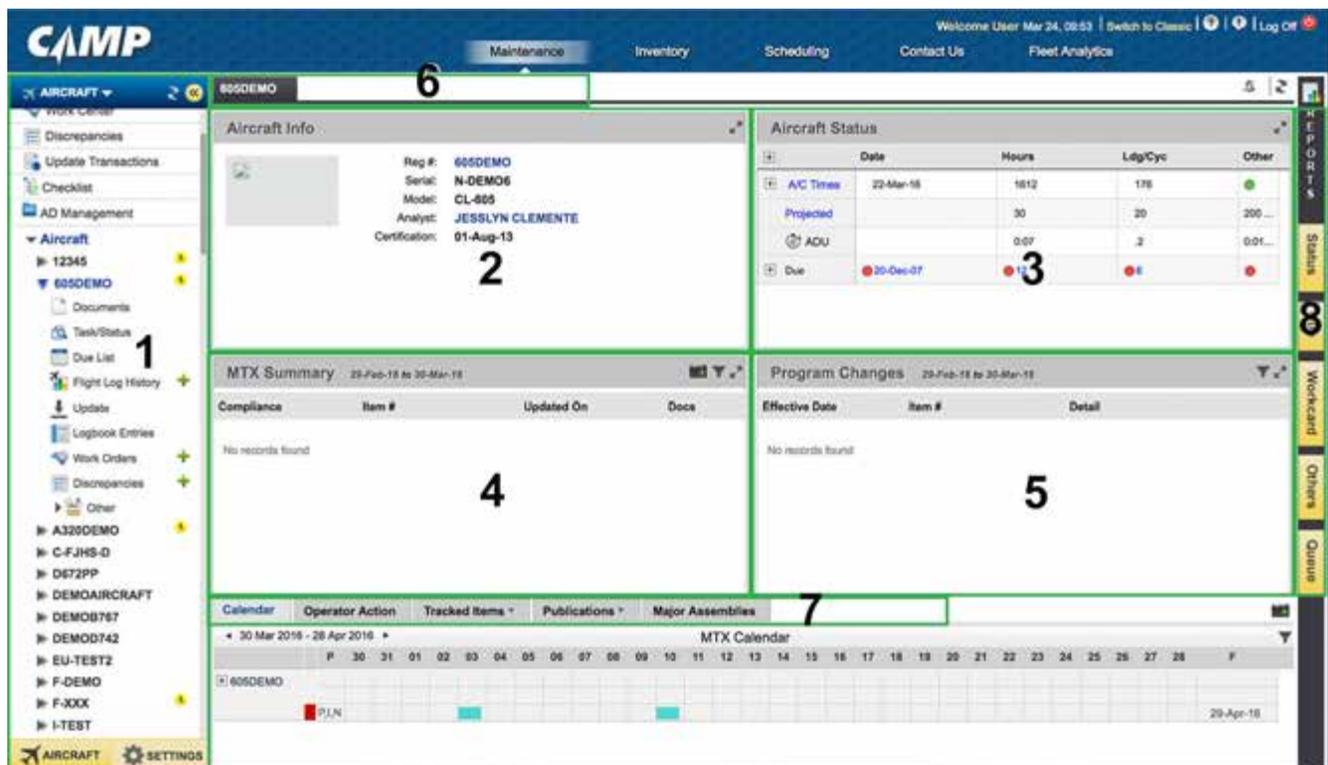


Figure 6-1; The CAMP Homepage Interface.



CAMP Homepage - The Interface - Primary Navigation

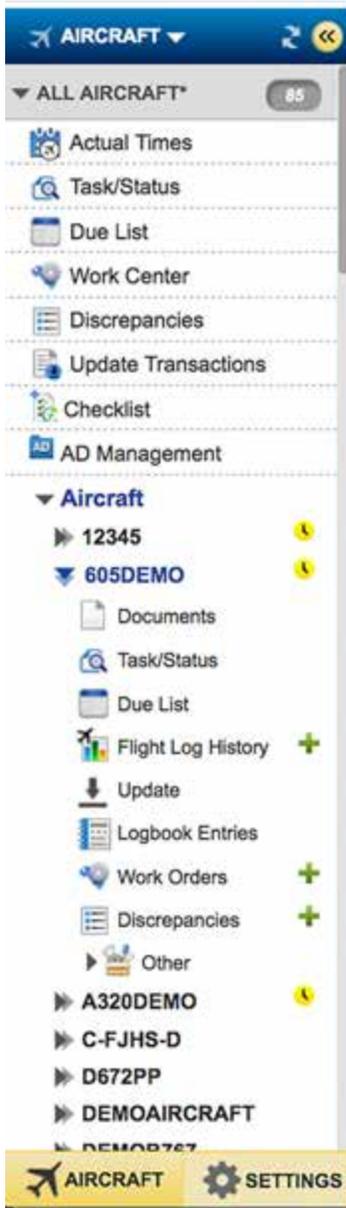


Figure 6-2; Primary Navigation Panel

Add New Work Order/Discrepancy Shortcut:

Refresh Pane/Panel Data:

Show In New Tab:

Item Staged For Review Indicator:

The Interface

The Homepage consists of a **Primary Navigation Panel [1]**, four **Main Display Areas [2-5]**, and three **Tabs areas [6-8]** - one at the top of the page, one at the bottom of the page, and one at the right side of the page. Descriptions of each of these sections of the interface follow. Numbers in brackets “[n]” refer to the call-outs in **Figure 6-1**.

Primary Navigation Panel

The **Primary Navigation Panel [1]** is located on the left-hand side of the homepage; it is divided into three sections. At the top of the panel are links to access **Due List**, **Work Center**, **Discrepancies**, and **AD Management**. The middle section contains the tail numbers of all aircraft in the managed fleet. The bottom section provides control tabs - **AIRCRAFT** and **SETTINGS** - that determine what is displayed in the middle section by accessing either the aircraft tail numbers or CAMP System settings respectively.

Clicking on a **blue** tail number link (**605DEMO** shown in **Figure 6-1**) will load the appropriate information for that tail number into the **Main Display Areas [2-5]** of the interface. The list of information belonging to the particular tail number will vary from aircraft to aircraft, and is determined by what information has already been entered into the system.

Top Tabs

As shown in **Figure 6-1** area **[6]**, there are tabs located at the top of the homepage. This is a dynamic area where new tabs are added and removed depending on your selections and actions in other areas of the interface. Examples of these tabs are described in the following sections as they occur.

## Main Display Areas

### Aircraft Info Panel

The **Aircraft Info Panel [2]** (Figure 6-3) provides the basic information for the selected aircraft, including the Registration Number (**Reg #**), Aircraft Serial Number (Serial), Aircraft Model (Model), Assigned Analyst (**Analyst**), and Aircraft Certification Date (Certification). The two blue links are interactive. Clicking on these links does the following:

- **Reg #** - opens a Properties window that contains information relative to how the aircraft was set-up within the system
- **Analyst** - opens a direct email link to the assigned analyst.

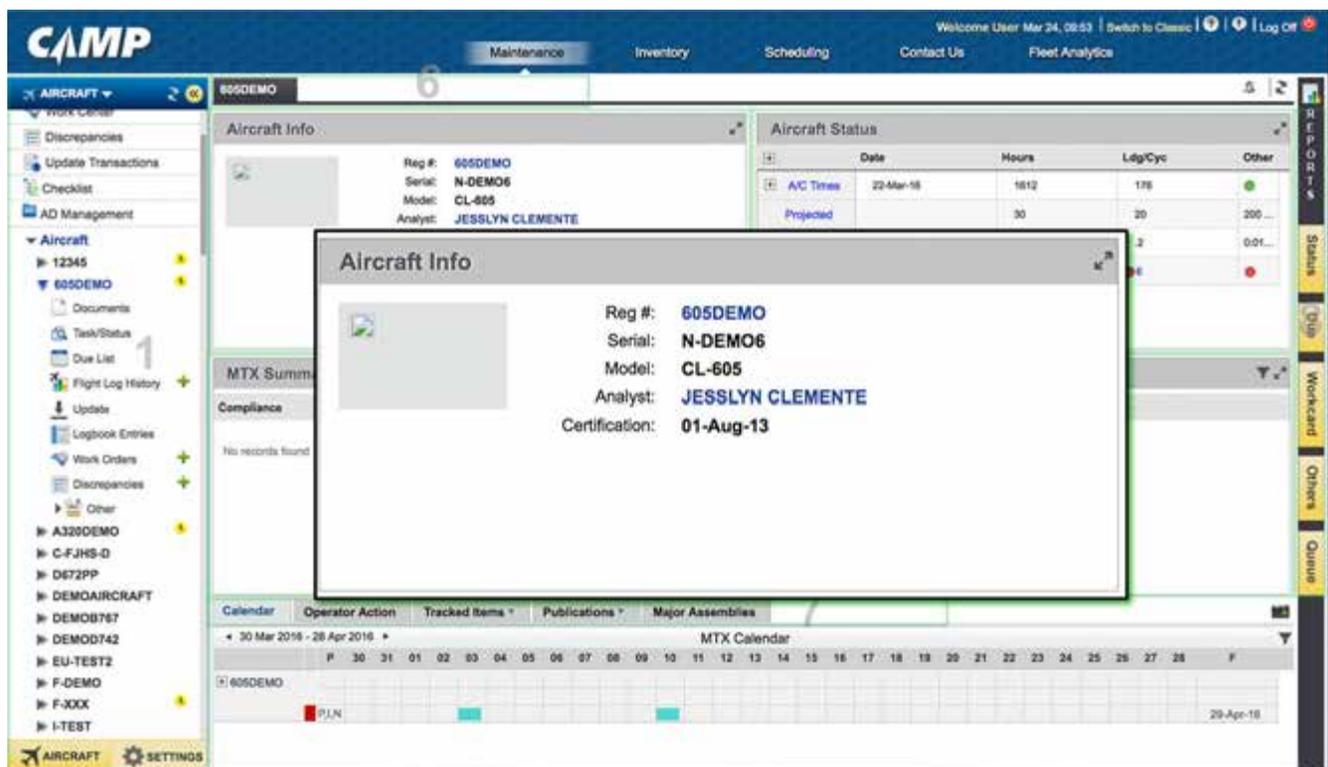


Figure 6-3; Aircraft Info Panel Detail



### Aircraft Status Panel

The **Aircraft Status Panel [3]** (Figure 6-4) provides a visual representation of the overall status of the aircraft using interactive color indicators. When clicked, these indicators show details on tasks which are:

- **Red** - overdue within that metric. In **Figure 6-4**, the red dot is associated with the date showing that calendar driven items are overdue.
- **Yellow** - coming due within 7 days.
- **Orange** - within tolerance.
- **Green** - in compliance

The top entry, **A/C Times** is an interactive link, as are any of the colored indicators. Hovering over these will provide a pop-up with detailed information for that indicator.

A **Last Actuals Report** can be created by clicking the **Status** tab at the far-right [8]. The **Status Report window** will open in response. Click on the Aircraft Times Report selection, then Create Report at the bottom of the **Status Report window**. The **Report Queue window** will open, showing the created report as a PDF. Click the PDF to open it. Creating and printing reports will be covered in more detail in later sections.

The second entry, **Projected** is an interactive link used to access the Monthly Utilization metrics. These data affect the results of informational tools such as the **Due List window** and usage

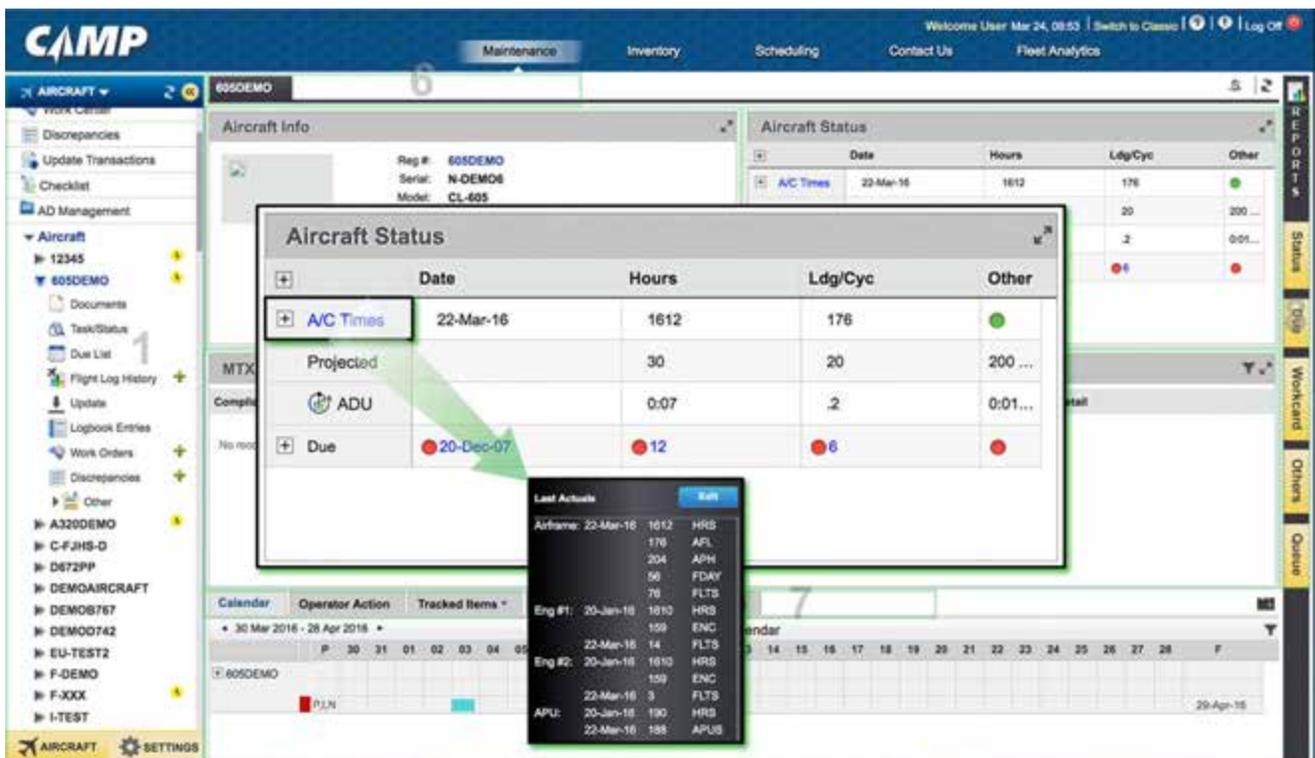


Figure 6-4; Aircraft Status Panel Detail

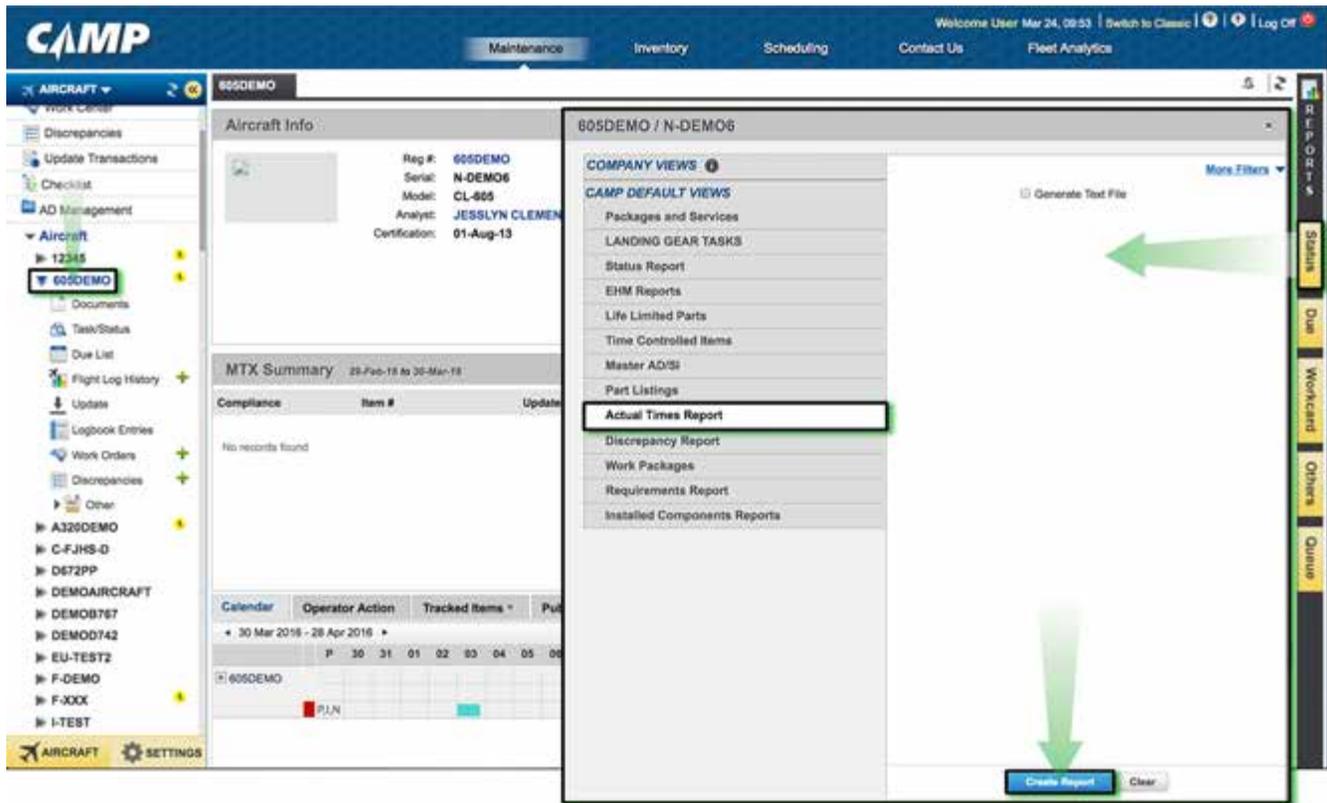


Figure 6-5; Creating An Actual Times Report

projections. Clicking on the *Projected* link opens a pop-up window for editing. Use the drop-downs or click on and type new utilization values to edit the appropriate data. Click on **SUBMIT** to save any changes.



The screenshot displays the CAMP software interface. The main window shows 'Aircraft Info' for '6050DEMO' with details like Reg #, Serial, Model, Analyst, and Certification. The 'Aircraft Status' window is open, showing a table with columns for Date, Hours, Ldg/Cyc, and Other. A 'Projected' status is highlighted. A '6050DEMO - Monthly Utilization' window is also open, showing a table with columns for Unit Of Measure, Value, and Flight Log Feed. Below the table are input fields for AIRCRAFT, APU, and ENGINE, each with an 'ADD LOG' button. A 'Submit' button is at the bottom.

Date	Hours	Ldg/Cyc	Other
22-Mar-16	1612	175	
Projected	30	20	200...
ACU	0.07	2	0.01...
Due	20-Dec-07	12	6

Unit Of Measure	Value	Flight Log Feed
AIRCRAFT HRS	30	No
AFL	25	No
AFH	200	No
R2N	2	No
FDAY	18	No
FLTS	25	No
APU HRS	20	No
APUS	20	No
ENGINE HRS	Same as Aircraft HRS	No
ENC	25	No
FLTS	67	No

Figure 6-6; Projected Monthly Utilization Window



### MTX Summary Panel

The **MTX Summary Panel [4]** (Figure 6-7) provides a listing of historical maintenance activity for the last 30-days that shows when specific tasks were completed to bring the aircraft back into compliance, and when that information was updated in the system. The task items in blue - such as the top item, **00-03** in Figure 6-7 - link directly to the last maintenance performed. Clicking that task item opens a new **Details** tab along the top of the Homepage window.. All related information showing tasks in compliance can be viewed here. **Figure 6-8** shows a typical **Task Detail window**.

In the upper-right corner of the **MTX Summary Panel** are two icons. The Funnel Filter  opens a window allowing entry of a specific date range to constrain the displayed information. The Show In New Tab icon  opens the **MTX Summary Panel** as a new tab at the top of the homepage. A new Print Logbook Entry drop-down is added to the top of the new window.

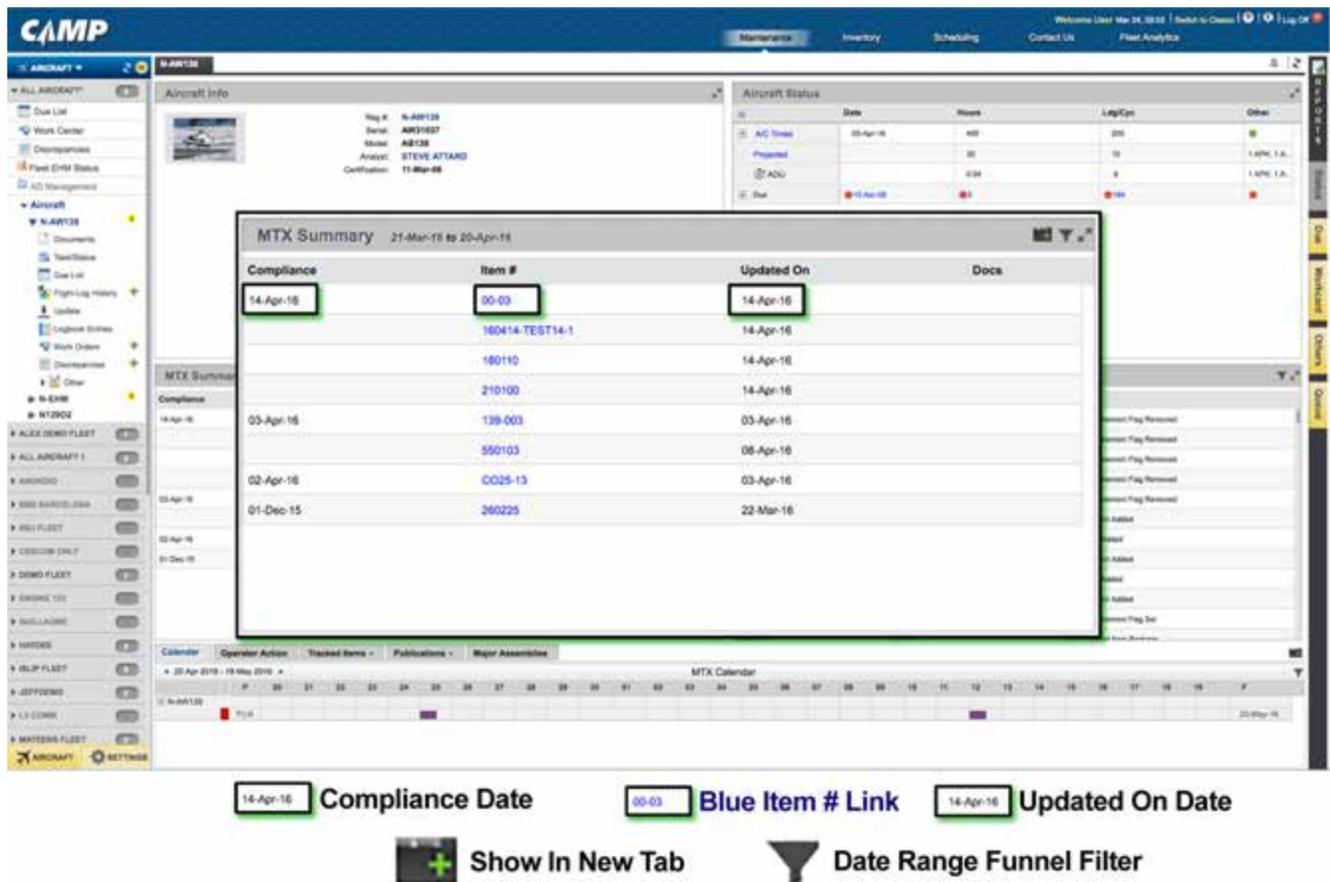


Figure 6-7; MTX Summary Panel Detail

CAMP Quick-Start Training Guide  
 CAMP Homepage - The Interface - MTX Summary



The screenshot displays the CAMP software interface. At the top, there are navigation tabs for Maintenance, Inventory, Scheduling, Contact Us, and Fleet Analysis. The main content area is divided into several sections:

- Aircraft Info:** Shows details for aircraft N-AR133, including Reg #, Serial, Model, and Registration.
- Aircraft Status:** A table showing flight logs with columns for Date, Hours, Log/In, and Other.
- MTX Summary:** A table with columns for Compliance, Item #, Updated On, and Docs. A green box highlights the '00-03' item, and a green arrow points from it to the task detail view below.
- Task Detail View:** A detailed view for task '00-03' with a title 'N-AR133 00-03 Details'. It includes a table for 'Task #', 'Start', 'Interval', 'CID', 'TS&B', 'Next Due', 'Max Link', 'Remaining', 'Est. Dur', and 'Time Approved'. Below this are sections for 'Details', 'Related Tasks', 'Req Parts', and 'History'.

Figure 6-8; Typical Task Detail

### Program Change Panel

The **Program Changes Panel [5]** (Figure 6-9) provides a physical record of changes made within the last 30 days to a task, other than a normal update to compliance - events such as creating or deleting a task, or revising a task requirement. The **Program Changes Panel** displays the task, the date the change was made, and provides a descriptive label as to the type of change made. The Funnel Filter can be used to search a specific date range as needed.

The blue Item #s - such as the first entry in **Figure 6-9 EASA 2016-0044** - are live links. Hovering over them provide a pop-up with detailed information for that Item #; clicking them opens a new **Program Changes** tab along the top of the Homepage window - [6] in **Figure 6-1**. Detailed information related to this event can be viewed and accessed here. The Funnel Filter allows a specific date range to be displayed. Refer to **Figure 6-10**.

*Note: For operators that have access to CAMP Engine Health Monitoring, or “EHM”, it will be positioned where “Program Changes” currently is in this training guide. “Program Changes” will be repositioned at the bottom of the screen next to the “Calendar” tab. See Figure 6-11 below.*

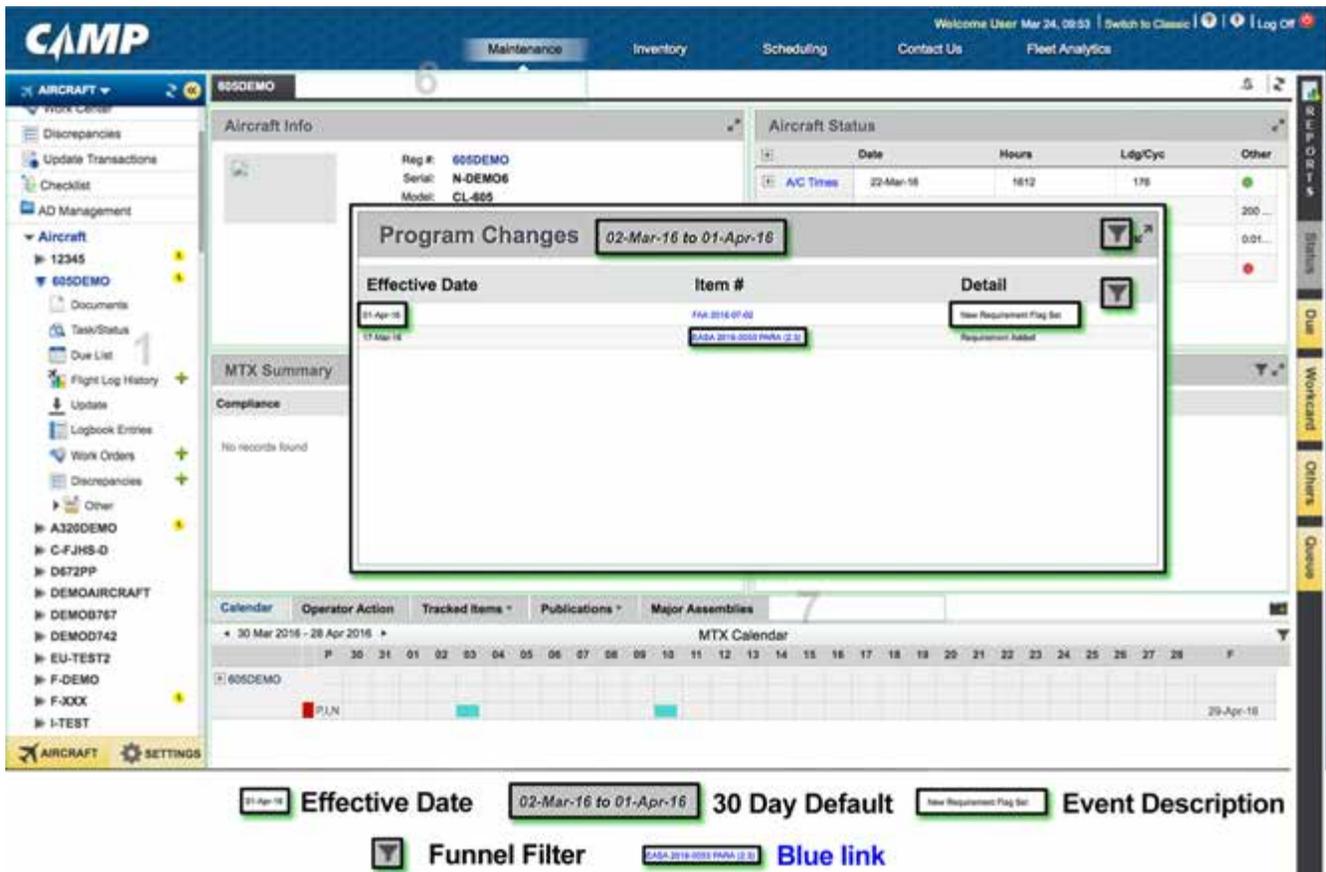


Figure 6-9; Program Changes Panel Detail

CAMP Quick-Start Training Guide  
 CAMP Homepage - The Interface - Program Change

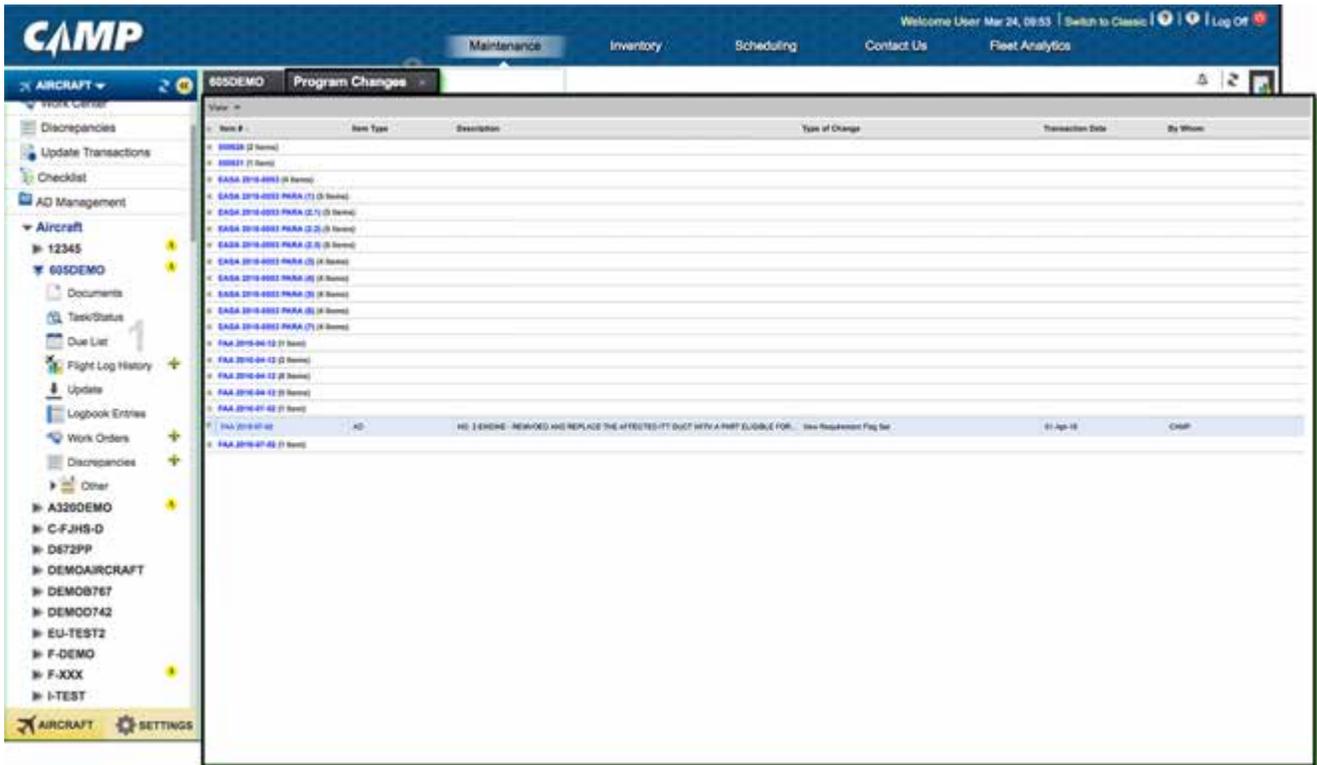


Figure 6-10; Program Change Detail

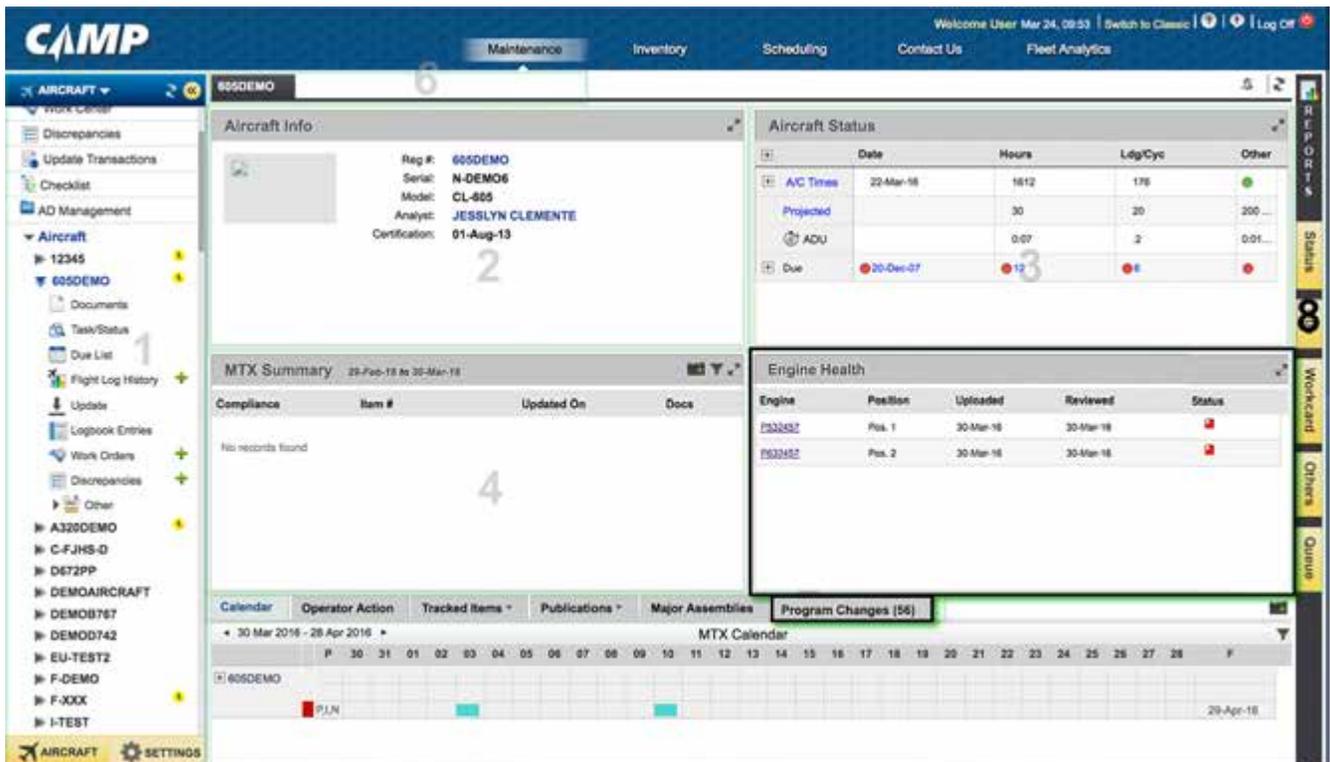


Figure 6-11; Program Change Tab Location with EHM Access

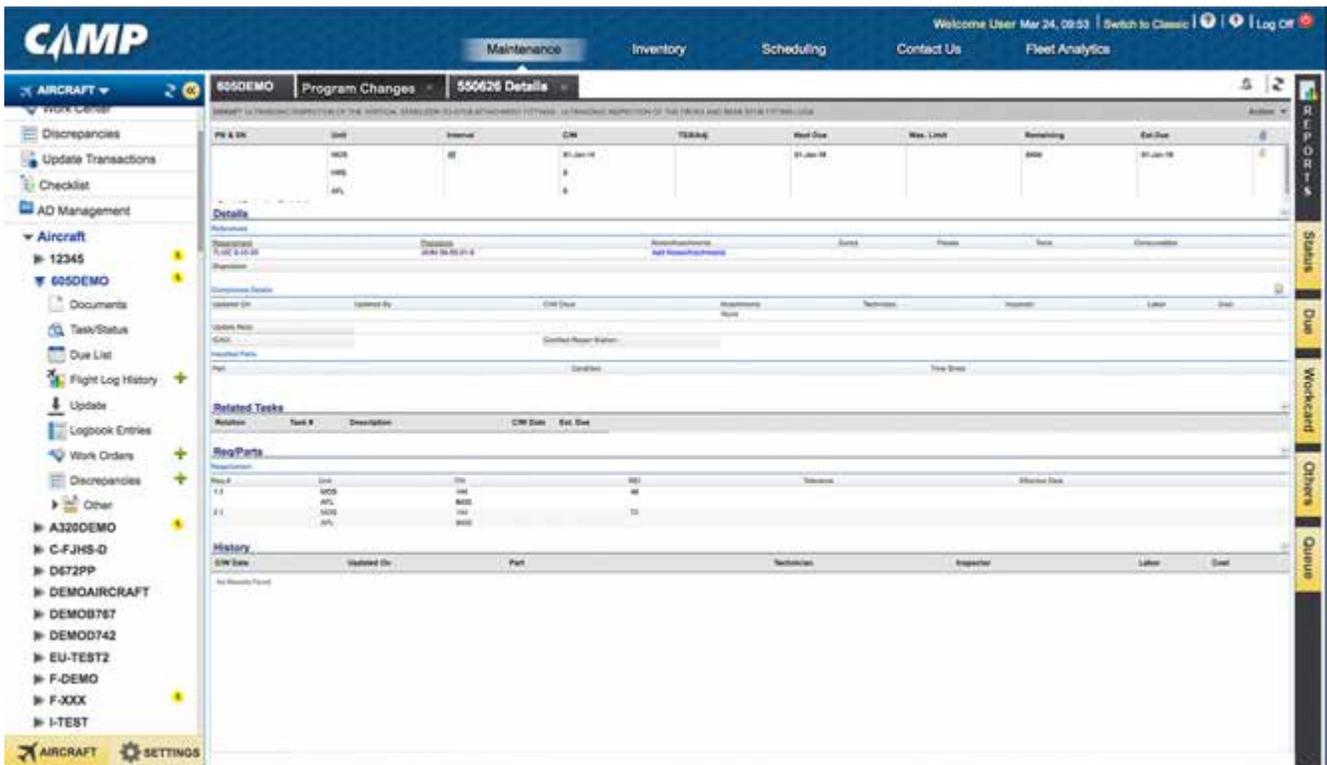


Figure 6-12; Program Change Details Window



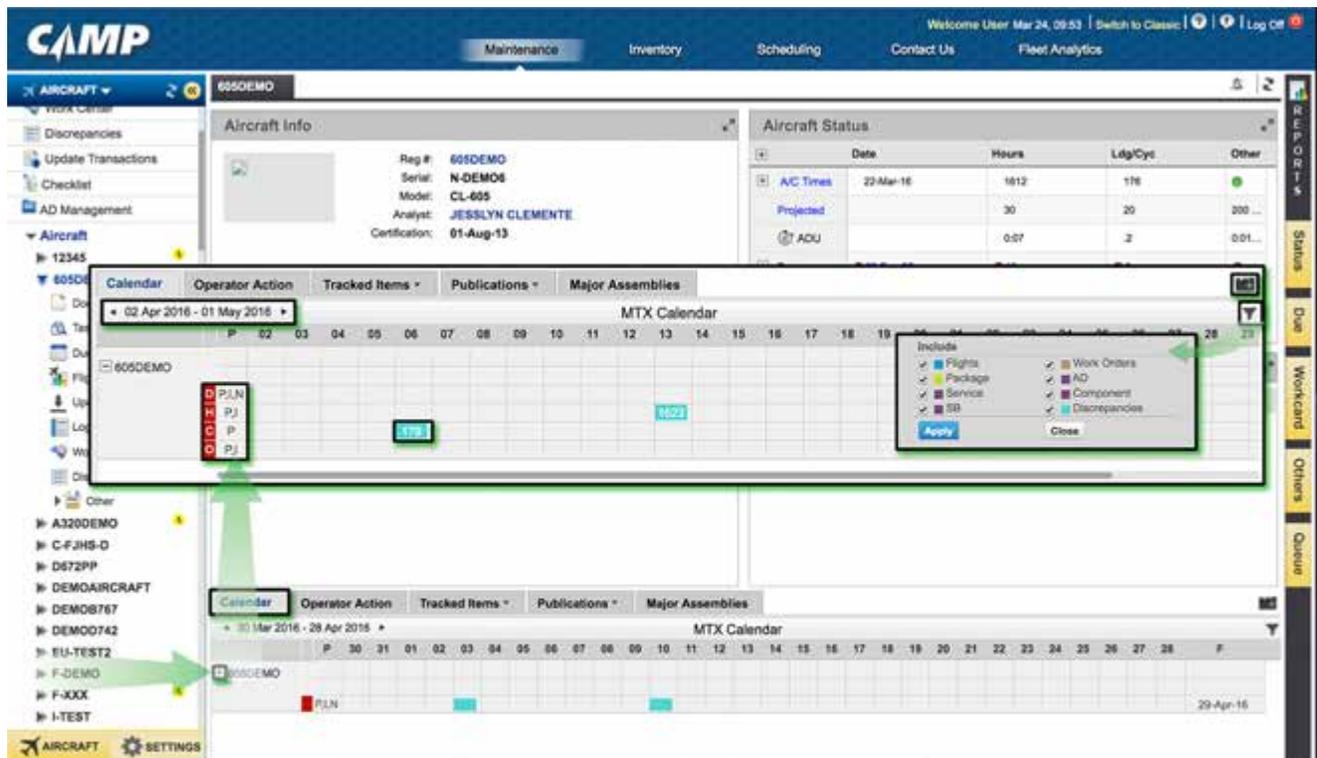
## Lower Tabs

As shown in **Figure 6-1** area [7], a set of tabs is located at the bottom of the page: **Calendar**, **Operator Action**, **Tracked Items**, **Publications**, and **Major Assemblies**. As noted above, the lower tabs will include an additional tab for **Program Changes** if you have access to the **CAMP Engine Health Monitoring/EHM** option. This option is not addressed in the following description of the lower tabs.

To the far right of the Lower Tabs is the Show In New Tab icon . Clicking this while in any tab will open that tab contents in a new full-page tab. Close the tab in the normal way by clicking on the "X" next to the tab name.

## Calendar Tab

The **Calendar** tab works in conjunction with the **Aircraft Status Panel** in that it provides for the visual placement of tasks coming due within a rolling 31 day calendar window. The time interval of upcoming tasks to be displayed can be changed by clicking on the arrows on either side of the date range displayed at the top of the **Calendar window**. Please refer to **Figure 6-13**.



- Rolling 31-Day Calendar
- Aircraft Status
- Maintenance Due Indicator With Due Value
- New Tabbed Window Icon

**Figure 6-13; Calendar Tab Detail**



Next to the aircraft tail number are four row labels:

**D** - Date      **H** - Hours      **C** - Cycle      **O** - Other

The color of these labels provides immediate visual feedback on the status of the aircraft:

- **Green** - nothing due
- **Yellow** - task due within 7 days
- **Red** - at least one task overdue

The next column marked “P” for Prior Period contains one or more of the letter designations “P” (Prior Period Item), “I” (Insufficient Item, or “N” (New Requirement Item). These provide additional information as to the source and status of the particular task coming due.

The remainder of the **Calendar window** provides colored indicator blocks that show the calendar date when specific tasks are due. The color of the individual blocks is coded by the user to indicate specific task types, which can be added or removed through the use of the Funnel Filter drop-down. Blocked out cell indicates maintenance is due on that projected date. The number inside the block indicates a due value, or when the item is due (not remaining), for other than date driven requirements. This example is 582 aircraft hours Please refer to **Figure 6-13** for additional details.

Hovering over any of the labels or Prior Period letter designations displays a short descriptive pop-up window. Clicking on any of these or the indicator blocks opens a new **Due List** tab along the top of the Homepage window. All related information showing tasks in compliance can be viewed here. **Figure 6-14** shows a typical **Due List detail window**. Clicking on any item in the **Due List window** loads a secondary panel below the first with details associated with that item. The **Due List** tab can be closed in the normal manner by clicking the “X” next to the tab name.

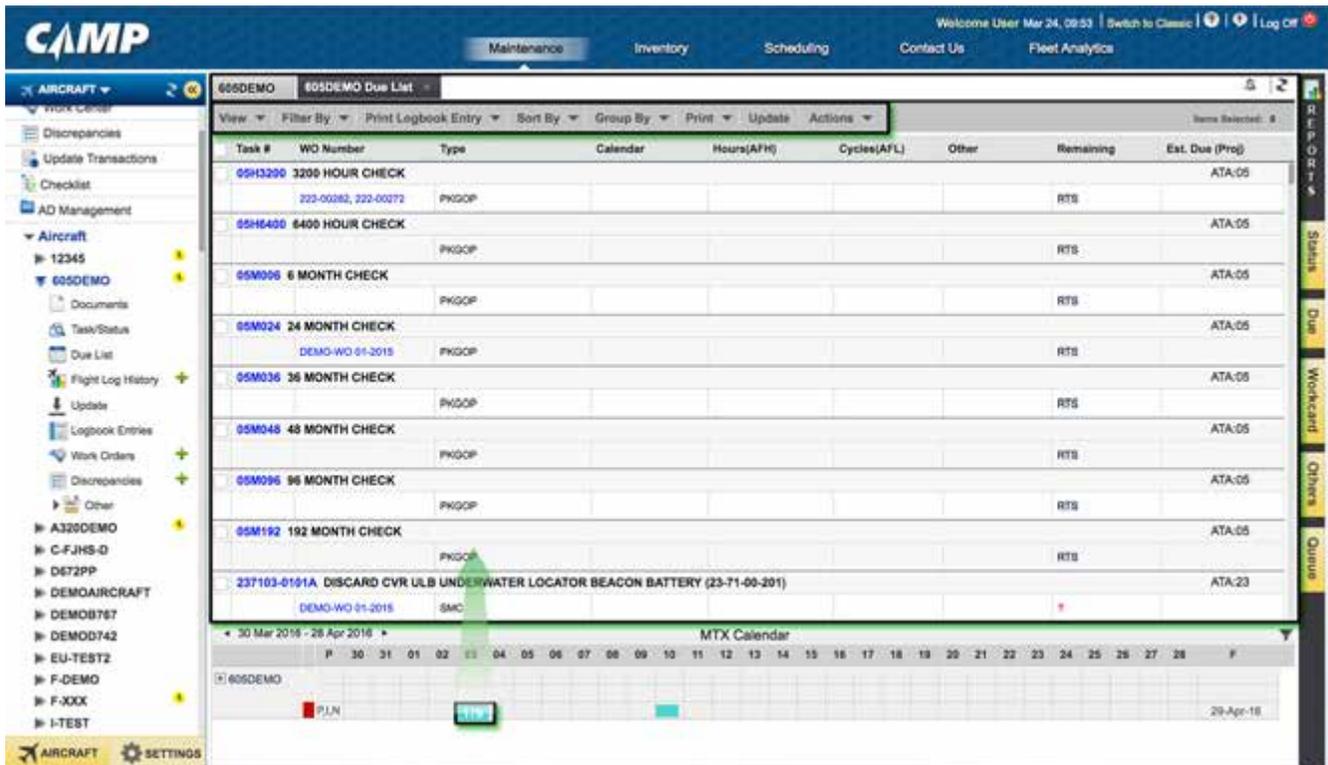


Figure 6-14; Due List Detail

### Calendar Tab - Typical Use Scenario

It's Monday morning and aircraft N12345 has a planned mission next week. The Director of Maintenance is on the phone and wants to know if the aircraft needs any maintenance performed before it can meet the mission operating window.

1. Click on N12315 from the **Primary Navigation Panel [1]** to select it.
2. Make sure that the current Last Actuals match the current time for the aircraft in the maintenance logbook. If not, approve/update the Last Actuals.
3. The colored cells in the "Calendar" indicate that there is maintenance that has to be addressed.

At this point, there are several choices:

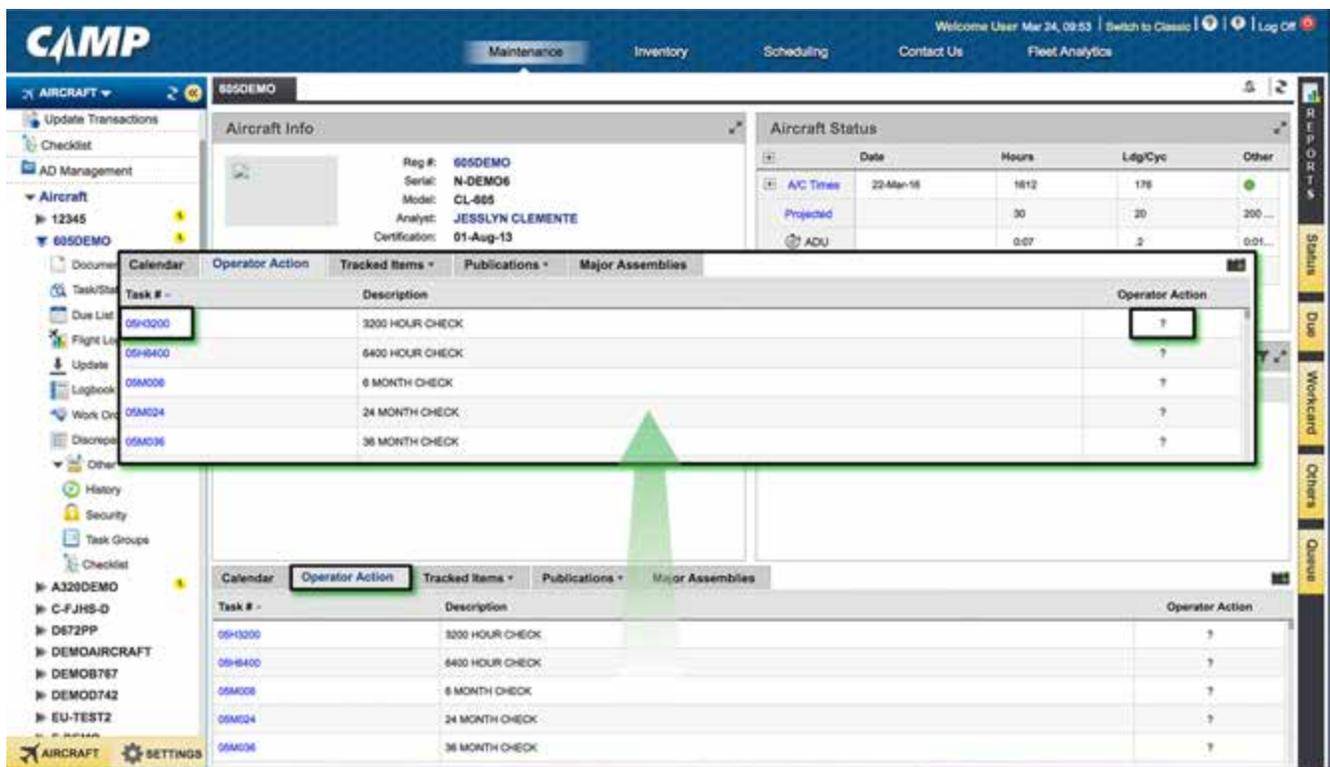
- a. Click on one of the cells to open the Due List directly so that particular item is selected and at the top;
- b. Expand the window which will allow you to see more visual "Projected" maintenance;
- c. Open the Funnel Filter to verify all boxes are checked and applied, knowing that this affects what you can visually see on the Calendar, but does not change what is on the Due List;
- d. Click on one of the colored icons at the beginning of the row to instantly bring up the Due List.



### Operator Action Tab

The **Operator Action** tab lists three types of information - 1) tasks that are missing critical information such that “next due” dates cannot be calculated, 2) “New Requirements” tasks that require more information, or 3) tasks of which the operator should be aware.

The blue task numbers - such as **05H3200** in the left Task # column of **Figure 6-15** - are live links which when clicked open a new **Details** tab along the top of the Homepage window. All of the information associated with that task is displayed in the new tab. (**Figure 6-16**).



 Blue Task Number Link

 Operator Action Link

Figure 6-15; Operator Action Tab

CAMP Quick-Start Training Guide  
 CAMP Homepage - Lower Tabs - Operator Action

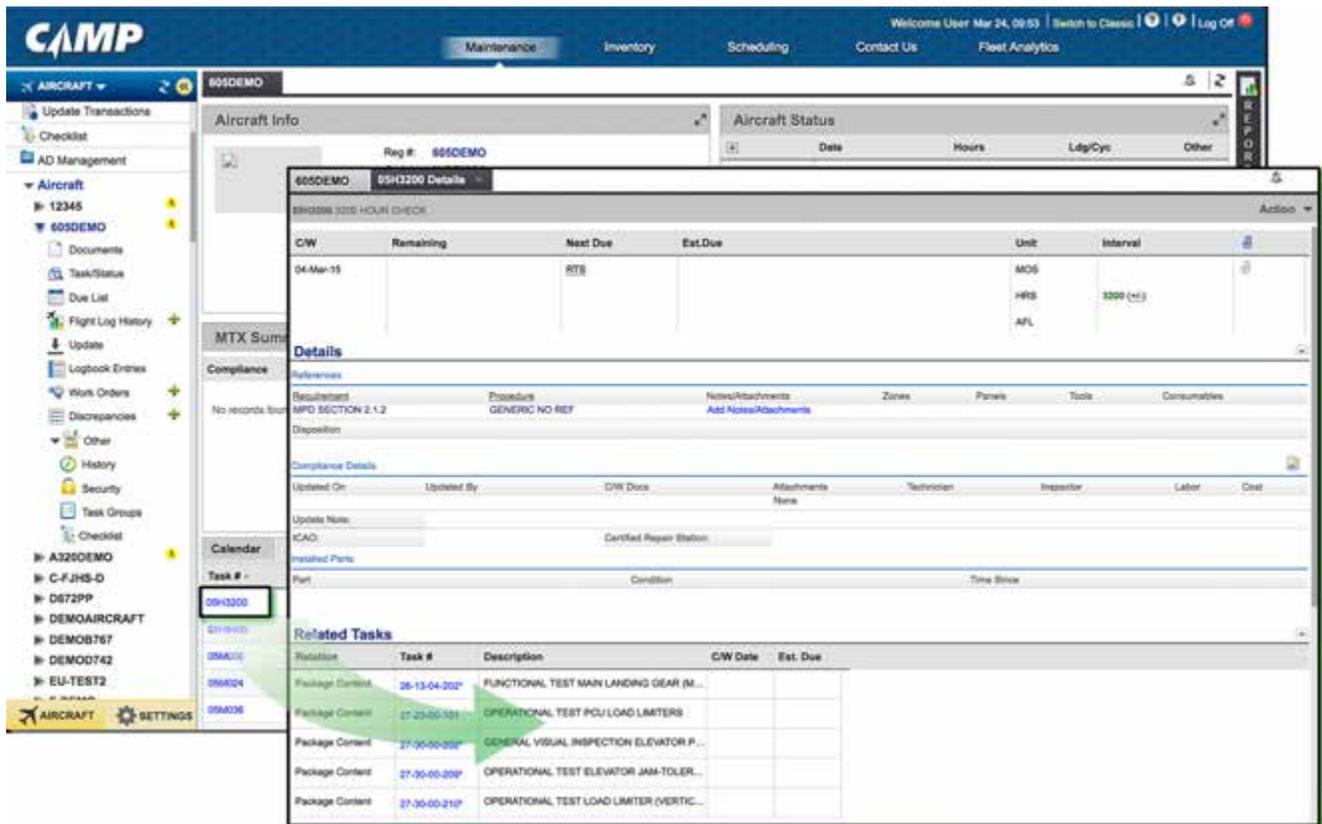
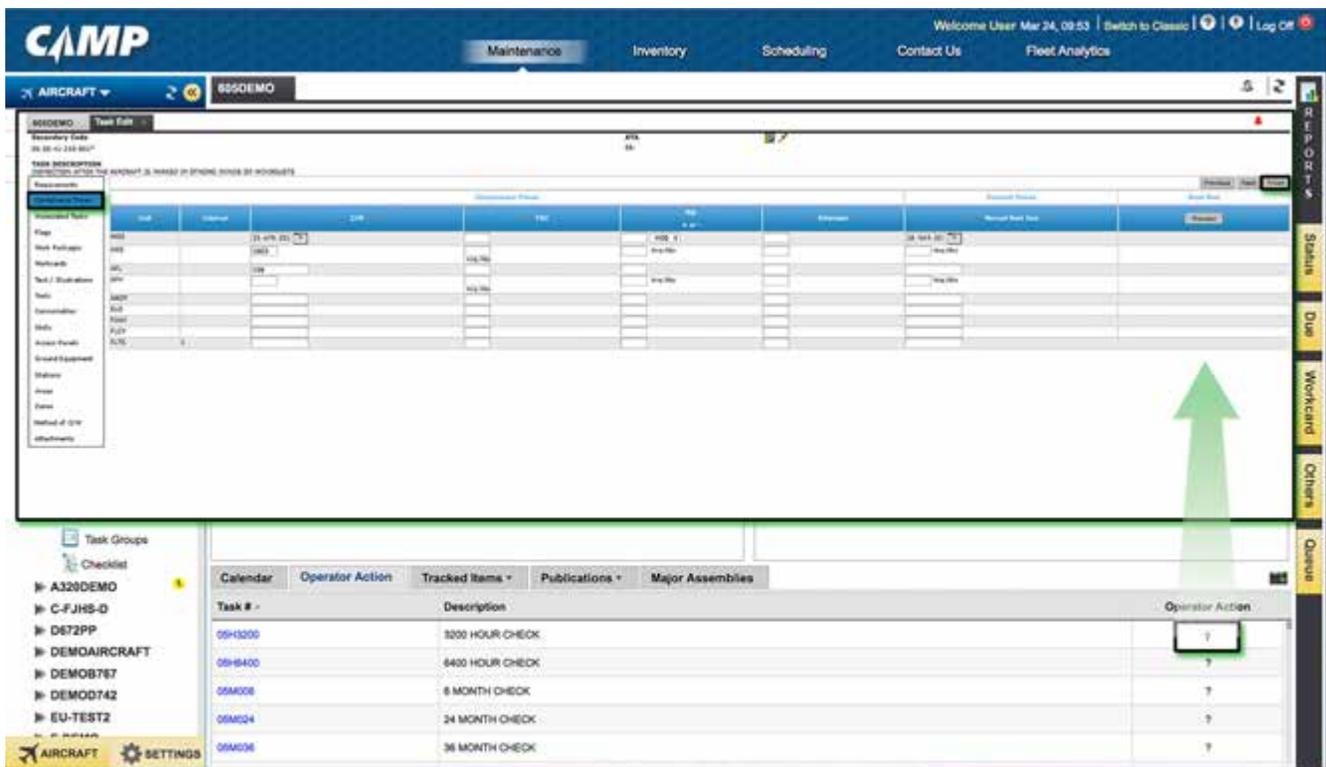


Figure 6-16; Task Details Tabbed Window



The Operator Action entries in the right-hand column are active links that open a new **Task Edit** tabbed window (**Figure 6-17**). On the left side of the new window is a list of associated task categories. Categories requesting missing or incomplete information will be **highlighted in blue**. Missing or incomplete information for the category and task in question can be edited as needed. After editing the entries for the current task, clicking on the **PREVIOUS** or **NEXT** buttons in the upper-right corner will take you to the next category up or down in the left-hand list for that task. When you have completed editing the information for that task, clicking the **FINISH** button will update the task and provide the updated information to the analyst. Selecting the Due List in the **Primary Navigation Panel [1]** under the tail number provides a number of function tools - such as Sort, Print, Filter, and Update - at the top of the tab window. Close the **Task Edit** tab when finished.

Your analyst can provide assistance and additional information on this and other features.



Missing Information ID

Editable Compliance Fields

Finish Finish Button

Figure 6-17; Task Edit Tabbed Window



### Tracked Items Tab

The **Tracked Items** tab is a “utility” tab that provides easy access to any items that need to be tracked for any reason. In **Tracked Items**, the Item #, Item Type, Description, Unit of Measure (Unit), Next Due and Due In information is made readily available. The ability to create a report of any or all items is also available. Please refer to **Figure 6-18**.

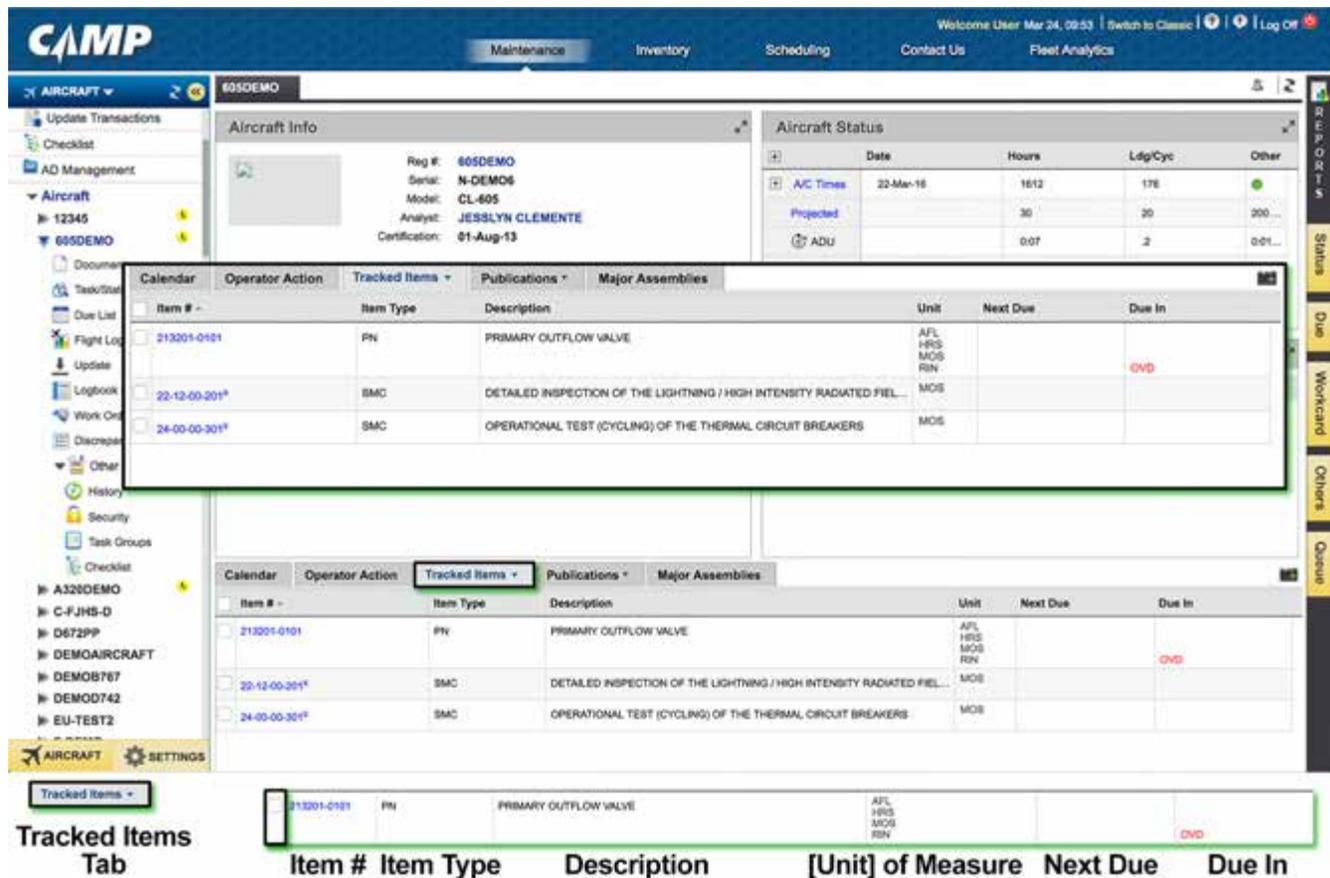


Figure 6-18; Tracked Item Tabbed Window

### Adding An Item to Tracked Items - One Approach

An item may be added to the **Tracked Items** tab by checking the Select box in a particular task, which may be done in several ways. One approach is as follows. Please refer to **Figure 6-19**.

1. Select Task/Status in the **Primary Navigation Panel [1]** for the aircraft tail number in question.
2. A **Task/Status Filter pop-up window** opens, and a new **Task/Status** tab also opens to an ATA Chapter listing.
3. Select and click on an ATA Chapter from the listing. In this example Chapter 62 – Rotor(s) (91) is selected. This opens Chapter 62 in the window to display all the related tasks.

- If you want to add a single item from the related tasks list, check the box on the left next to the item to be added.
- If you want to add all of the items from the related tasks list, check the box on the far right in the column headings.
- Select the Actions dropdown at the top of the window, then click Track This Item from the menu. This adds this task to the **Tracked Items** and returns the window to the ATA Chapter Listing view.
- Close the **Task/Status** tab by either clicking the "X" next to the tab name, or click the aircraft registration number tab next to the **Task/Status** tab to return to the Homepage view.

Tracked Items now contains the new item just added, 62 – Rotor(s) (91).

To remove an item from the **Tracked Items** tab, check the selection box next to one or more items in the list on the tab, then use the dropdown on the tab itself, and select Remove from Tracked Items.

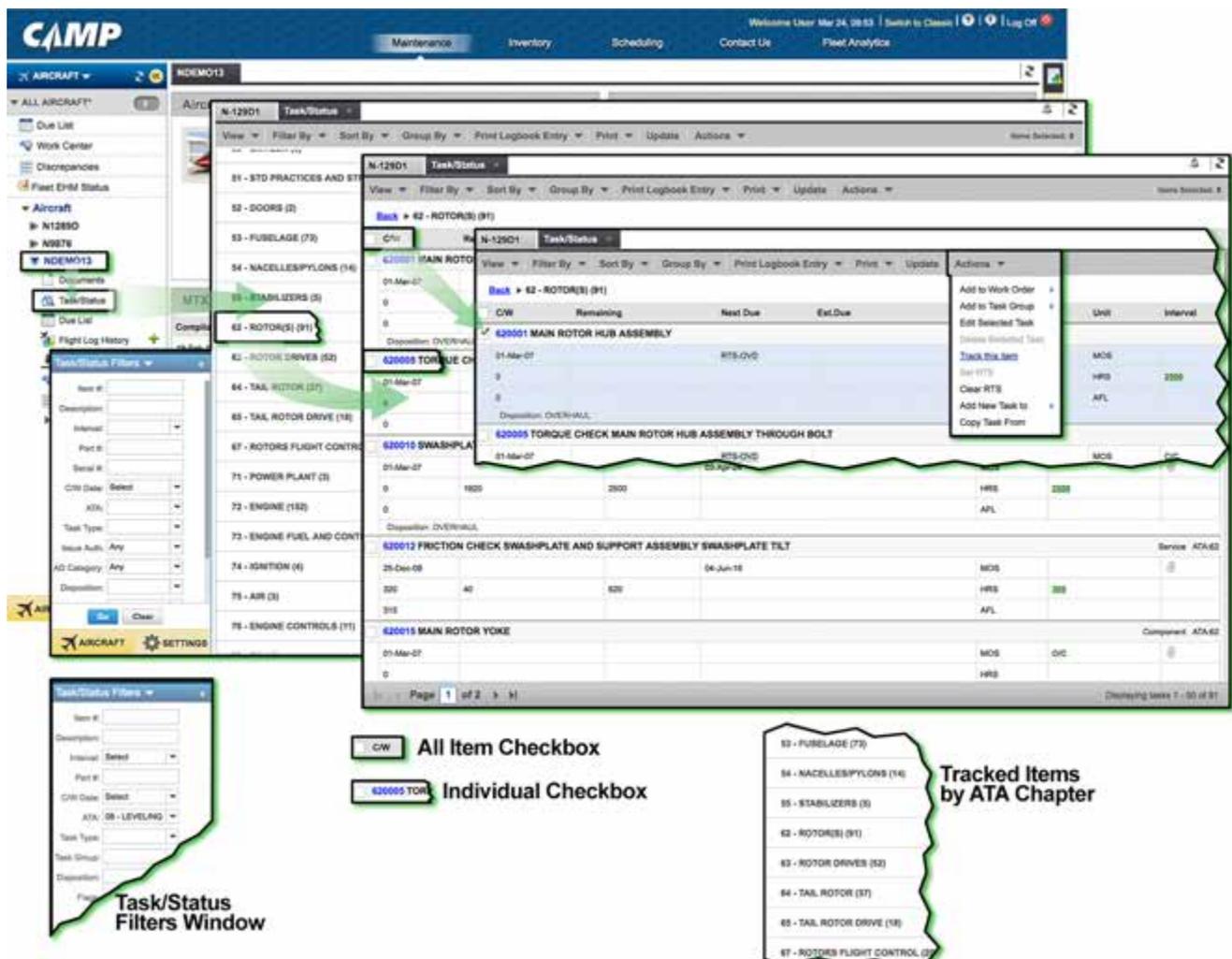
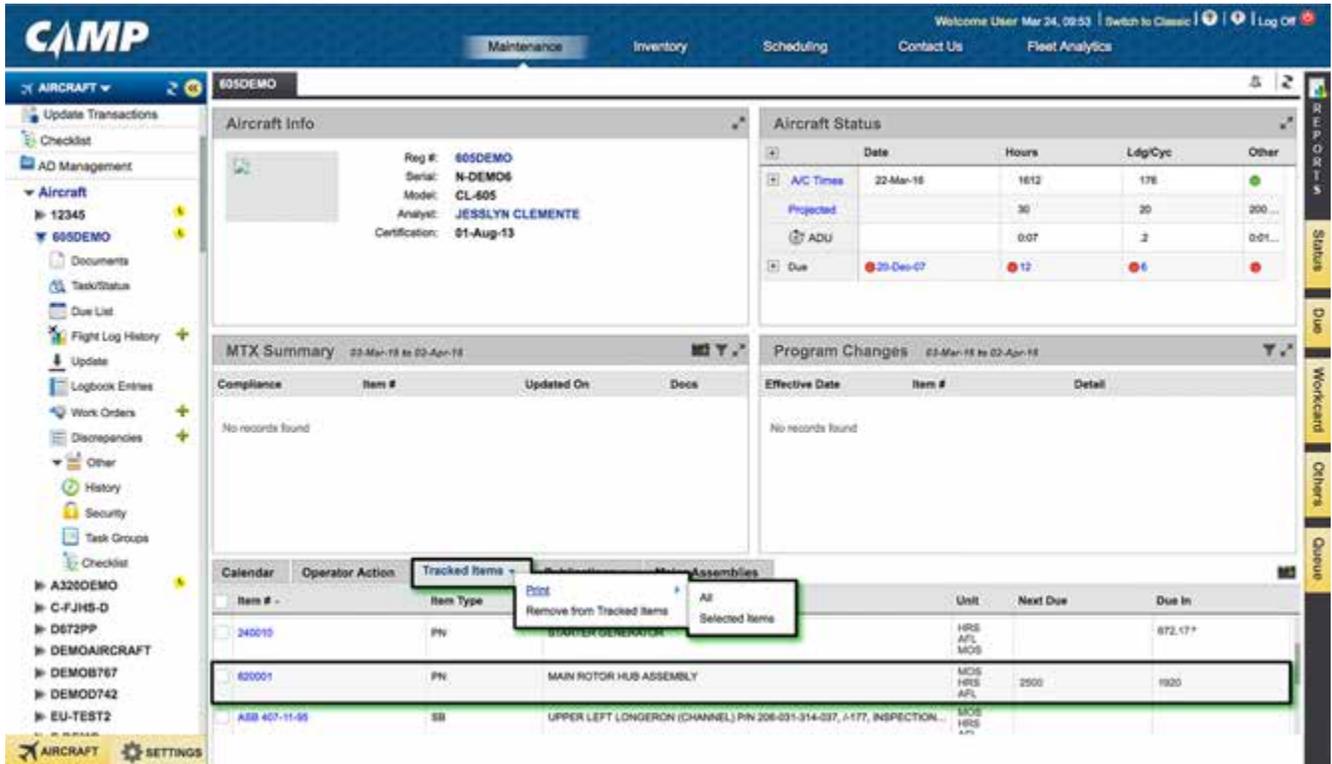


Figure 6-19; Adding A Tracked Item - One Approach

**CAMP Quick-Start Training Guide**  
**CAMP Homepage - Lower Tabs - Tracked Items**



To print one or more items on the Tracked Items tab, check the selection box next to the items in the list to be printed, then use the dropdown on the tab itself, and select Print > All or Selected Items as appropriate.



**Figure 6-20; Addition To Tracked Items**



### Publications Tab

The **Publications** tab is a repository for all revised maintenance reference documentation used to support your aircraft in the CAMP System. **Publications** is used to manage documentation that has been revised or newly added, when the revision was completed within the system, and the revision level. Revised documents are viewable in **Publications**. A **Publication Status Report** that includes the revision level of all maintained reference documents currently being used can be created here. Refer to **Figure 6-21**.

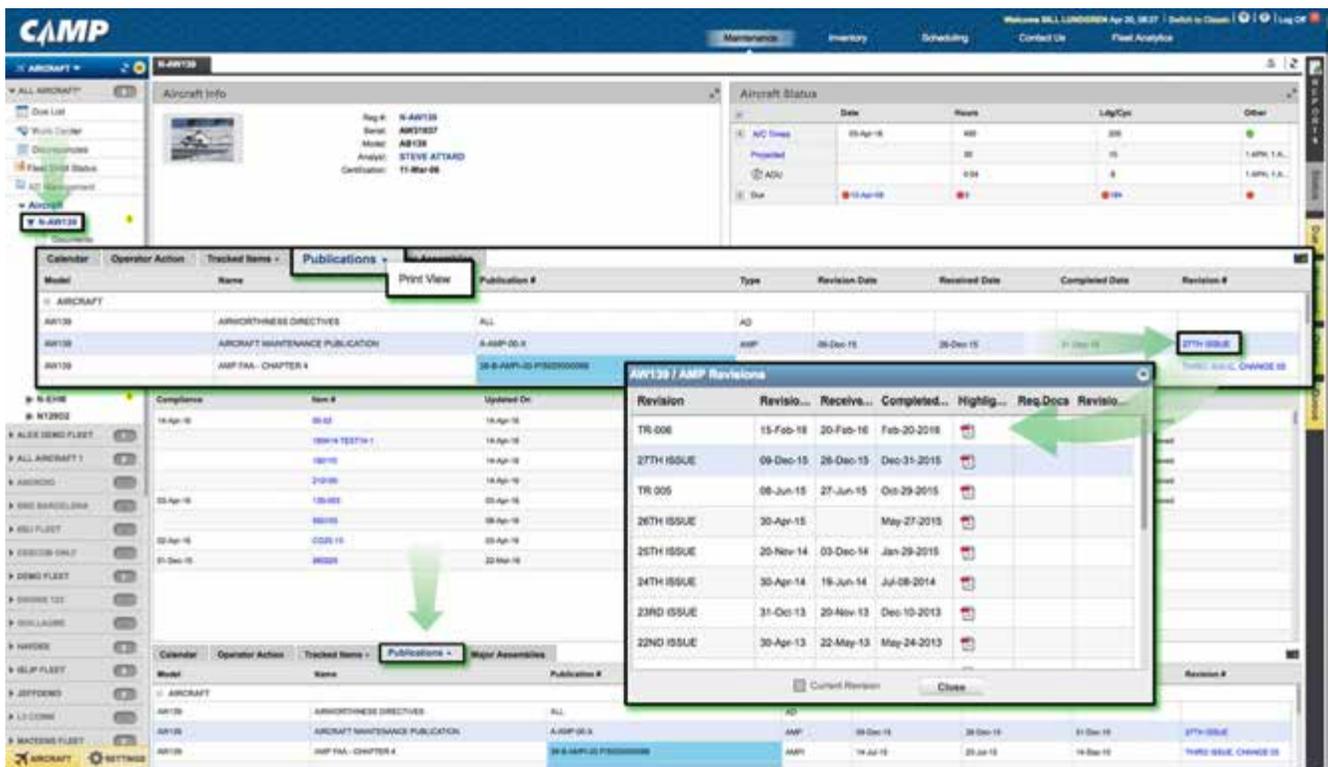


Figure 6-21; Publications Tab



### Major Assemblies

The **Major Assemblies** tab (**Figure 6-22**) provides a listing of all engine, APU, propeller, and other major assemblies that are installed on the aircraft. Clicking on the tab populates the list of major assemblies for the selected aircraft tail number. Clicking on the blue **Serial #** link opens a pop-up window with Menu Items for Status, Due List, Work Orders, and Discrepancy. Selecting one of these will open a new tab listing the appropriate items (**Figure 6-23** - Due List selected). Various functions are available at the top of the new tab, including viewing, printing, logbook entry.

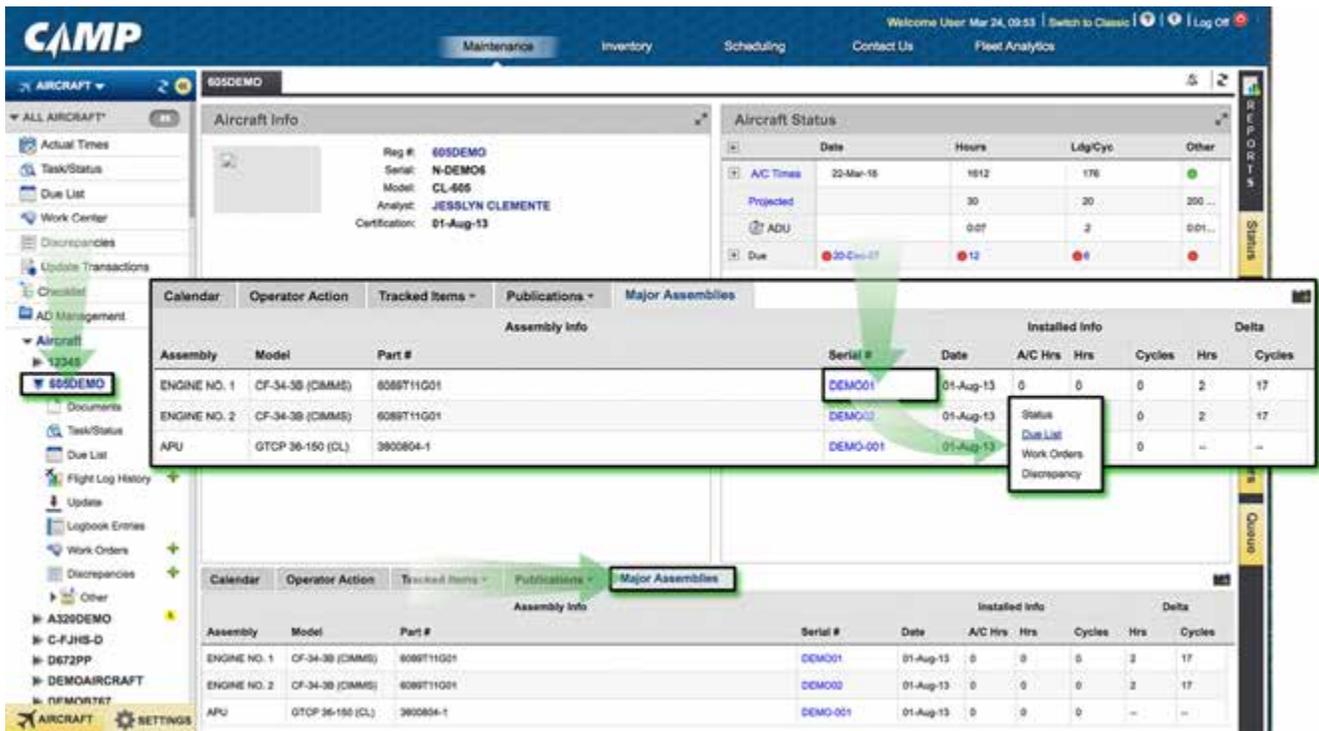


Figure 6-22; Major Assemblies Tab



PW & SN	Unit	Interval	CW	TSX/Adj.	Next Due	Max. Limit	Remaining	Est.Due
<b>72-20-00-201 NO. 1 ENGINE - GENERAL VISUAL INSPECTION OF FAN BLADES</b>								
MOS			01-Aug-13					Service ATA:72
HRS		400 (N/A)	0		400(402)	440	OVD	
ENC		0	0					
<b>72-20-00-202 NO. 1 ENGINE - GENERAL VISUAL INSPECTION FAN SPINNER</b>								
MOS			01-Aug-13					Service ATA:72
HRS		400 (N/A)	0		400(402)	440	OVD	
ENC		0	0					
<b>72-20-00-207 NO. 1 ENGINE - DETAILED INSPECTION ENGINE MASTER CHIP DETECTOR INDICATOR</b>								
MOS			01-Aug-13					Service ATA:72
HRS		100	0		100(102)		OVD	
ENC		0	0					
<b>72-20-00-210 NO. 1 ENGINE - GENERAL VISUAL INSPECTION FAN SHROUD CORE MATERIAL</b>								
MOS			01-Aug-13					Service ATA:72
HRS		400 (N/A)	0		400(402)	440	OVD	
ENC		0	0					
<b>72-20-00-211 NO. 1 ENGINE - GENERAL VISUAL INSPECTION EXTERIOR OF ENGINE FAN CASE &amp; BLADE-CONTAINMENT CASE</b>								
MOS			01-Aug-13					Service ATA:72
HRS		800 (N/A)	0		800(802)	840	OVD	
ENC		0	0					
<b>72-30-00-205 NO. 1 ENGINE - LUBRICATION VARIABLE GEOMETRY LINKAGE ROD END BEARINGS</b>								
MOS			01-Aug-13					Service ATA:72
HRS		800 (N/A)	0		800(802)	840	OVD	

Figure 6-23; Due List Selected From Pop-Up Menu - Resulting Screen



## Right-Hand Tabs

As shown in **Figure 6-1** area [8], a set of tabs are located at the far right edge of the Homepage interface. These tabs provide access to all available summary documentation for the aircraft tail number under consideration. The contents of each tab is briefly described below.

### Reports/Status Tabs

The **Reports** and **Status** Tabs provide the same selection of reports types associated with aircraft status that can be generated for each aircraft tail number as needed. The available reports are:

- Status Report*
- EHM Reports*
- Life Limited Parts*
- Time Controlled Items*
- Master AD/SI*
- Part Listings*
- Actual Times Report*
- Work Packages*
- Discrepancy Report*
- Requirements Report*
- Installed Components Reports*

### Due Tab

The Due Tab provides a selection of reports associated with the Due List, Budgeting, and Discrepancies. The available reports are:

- Due List*
- Estimated Due Date*
- Budget Report*
- Budget Report Detail*
- Discrepancy Due List*
- Package Due*

### Workcard Tab

The Workcard tab provides a means to enter Task Numbers and control the printing of a Workcard.

### Others Tab

The Others tab provides a categorized list of all other reports available in the CAMP system.

- HISTORY / TRANSACTION**
  - History Report*
  - Discrepancy History*
  - AD/SI Compliance*
  - Updates Report*
  - Transaction Log*
  - Errors And Warnings*
  - Periodic Transaction Statement*
  - History Labor Hours*



**MISCELLANEOUS**

- Aircraft Utilization*
- Aircraft Detail Utilization*
- Inspection Manual*
- MTX Cost Tracking Report*
- Technician Currency Log*

**AUDIT / REF.**

- Action Items*
- Task Extension Report*
- Requirements Cross Reference*
- Procedural Cross Reference*
- Missing Frequencies Report*
- Item Number Cross Reference*
- Last Compliance Frequencies Comparison Report*
- Allowable Parts*
- Inconsistent Information*
- Task Audit Report*
- Customer Access By Product*
- Service Center Access*

**Queue Tab**

Various reports that have been created are available in the Queue waiting to be printed. Their progress is displayed next to their titles. These can be Merged or Deleted as needed.



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## Appendix A

### Quick-Start Checklists

#### Updating Aircraft Last Actuals and Flight Log History (Page 6) (Using Left-Hand Primary Navigation Panel [1])

Updating aircraft Last Actuals and Flight Log History is a five (5) step process:

##### Quick-Start Checklist:

- 1. Under the aircraft tail number, click on the Flight Log History/Create Log Entry  control in the *Primary Navigation Panel [1]*.
- 2. Enter information in appropriate fields as required.
- 3. Click on **SAVE** if editing is not completed.
- 4. Click on **SUBMIT** to add the new Flight Log Entry for approval.
- 5. Click on **APPROVE** to approve and implement that entry.

#### Single Aircraft (Basic) Due List (Page 12) (Using Left-Hand Primary Navigation Panel [1])

Creating a Due List for a single aircraft is a five (5) step process:

##### Quick-Start Checklist:

- 1. Click on the selected aircraft tail number in the *Primary Navigation Panel [1]*.
- 2. Click on the Due List icon.
- 3. In the Due List Filter, enter either 1) a period of calendar time, or 2) actual projection values; then click on **GO**.
- 4. Click on the Print dropdown, move the cursor over *Print Duelist Report* then click on Complete Due List.
- 5. Click on the *PDF* link to open the report.



## Fleet View Aircraft Due List (Page 15) (Using Left-Hand Primary Navigation Panel [1])

Creating a fleet-wide Due List is a seven (7) step process:

### Quick-Start Checklist:

- 1. Click on ALL AIRCRAFT in the [Primary Navigation Panel \[1\]](#).
- 2. View the 30-Day Calendar for upcoming projected maintenance.
- 3. Use the Dynamic Scrolling Toggle to choose between a specific fleet and ALL AIRCRAFT.
- 4. Click on any colored block/cell to go to that specific item on that aircrafts due list.

For a printable *Fleet Due List Report*:

- 5. Click on ALL AIRCRAFT in the [Primary Navigation Panel \[1\]](#), then click on Due List.
- 6. Click on the Print dropdown to access the print menu, then click on item Complete Due List (Separate Pages) or Complete Due List (Combined). The same information will print, sorted differently depending on which you select.
- 7. Click on the [PDF](#) link to open the report.

## Basic Due List (Page 21) (Using Right-Hand Tabs [8])

Creating a basic Due List is a four (4) step process:

### Quick-Start Checklist:

- 1. Click on the selected aircraft tail number in the [Primary Navigation Panel \[1\]](#).
- 2. Click on the **Due** tab at the far right of the [homepage](#) window [8].
- 3. Enter either 1) a period of calendar time, or 2) actual projection values; then click **CREATE REPORT**.
- 4. Click on the [PDF](#) link to open the report.



## Creating A Complete Aircraft Status Report - Option 1 (Page 24)

### (Using Left-Hand Primary Navigation Panel [1])

Creating an aircraft status report is a four (4) step process:

#### Quick-Start Checklist:

- 1. Click on the selected aircraft tail number in the *Primary Navigation Panel*.
- 2. Click on the Task/Status icon under the tail number.
- 3. Click on the Print dropdown, move the cursor over *Print Status Report* then click on Complete Status Report.
- 4. Click on the *PDF* link to open the report.

## Creating A Complete Aircraft Status Report - Option 2 (Page 26)

### (Using Right-Hand Tabs [8])

Creating an aircraft status is a four (4) step process:

#### Quick-Start Checklist:

- 1. Click on the selected aircraft tail number in the *Primary Navigation Panel*.
- 2. Click on the *Status* tab on the far right of the main window.
- 3. Click on the Create Report.
- 4. Click on the *PDF* link to open the report.



## Creating an Airworthiness Directive Master Report (Page 30) (Using Left-Hand Primary Navigation Panel [1])

Creating an Airworthiness Directive Master Report is a six (6) step process:

### Quick-Start Checklist:

- 1. Click on the selected aircraft tail number in the *Primary Navigation Panel*.
- 2. Click on the Task/Status icon under the tail number.
- 3. Select AD from the Task Type dropdown.
- 4. Using the filter dropdowns, make selections that will have the desired effect on the information required, then select **GO** at the bottom of the window.
- 5. View the search results, select Print or other options.
- 6. Click on the *PDF* link to open the report.

## Finding Service Information (Page 34) (Using Left-Hand Primary Navigation Panel [1])

To find Service Information, follow this six (6) step process:

### Quick-Start Checklist:

- 1. Click on the selected aircraft tail number in the *Primary Navigation Panel*.
- 2. Click on the Task/Status icon under the tail number.
- 3. Select AD from the Task Type dropdown.
- 4. Using the filter dropdowns, make selections that will have the desired effect on the information required, then select **GO** at the bottom of the window.
- 5. View the search results, select Print or other options.
- 6. Click on the *PDF* link to open the report.

These steps are described in more detail below.



## Creating an Airworthiness Directive /Service Master Status Report (Page 37)

(Using Right-Hand Tabs [8])

Creating an Airworthiness Directives/Service Master Status Report is a six (6) step process:

### Quick-Start Checklist:

- 1. Click on the selected aircraft tail number in the *Primary Navigation Panel*.
- 2. Click on the **Status** tab on the far right of the main window.
- 3. Click on Master AD/SI from the list on the left.
- 4. Use the filter dropdowns to select the required information.
- 5. Click on Create Report.
- 6. Click on the *PDF* link to open the report.

These steps are described in more detail below.

## Creating a Component Search/Report (Page 40)

(Using Left-Hand Primary Navigation Panel [1])

Creating a Component Information Search/Report is a six (6) step process:

### Quick-Start Checklist:

- 1. Click on the selected aircraft tail number in the *Primary Navigation Panel [1]*.
- 2. Click on the Task/Status icon under the tail number.
- 3. Use the filter dropdowns to select the required information.
- 4. Click GO.
- 5. View search results or select Print or other options.
- 6. Click on the *PDF* link to open any created report.

These steps are described in more detail below.



## Creating a Single Component Report (Page 45) (Using Right-Hand Tabs [8])

Creating a Single Component Report is a five (5) step process:

### Quick-Start Checklist:

- 1. Click on the selected aircraft tail number in the *Primary Navigation Panel*.
- 2. Click on the **Status** tab on the far right side of the main window.
- 3. Use the filter and search to define the search criteria.
- 4. Click Create Report.
- 5. Click on the *PDF* link to open the created report.

## Creating a Life Limited Parts Report (Page 50) (Using Right-Hand Tabs [8])

Creating a Life Limited Parts Report is a six (6) step process:

### Quick-Start Checklist:

- 1. Click on the selected aircraft tail number in the *Primary Navigation Panel*.
- 2. Click on the **Status** tab on the far right side of the main window.
- 3. Select Life Limited Parts from the report list on the left.
- 4. Use the filter and search to define the search criteria.
- 5. Click Create Report.
- 6. Click on the *PDF* link to open the created report.



## Creating a Time Controlled items Report (Page 54) (Using Right-Hand Tabs [8])

Creating a Time Controlled Items Report is a five (5) step process:

### Quick-Start Checklist:

- 1. Click on the selected aircraft tail number in the left-hand *Primary Navigation Panel*.
- 2. Click on the **Status** tab on the far right side of the main window.
- 3. Select Time Controlled Items from the report list on the left.
- 4. Use the Task Type and/or Task Group dropdowns to affect the information contained in the report.
- 5. Click Create Report.
- 6. Click on the *PDF* link to open the created report.

## Creating a Parts Listings Report (Page 58) (Using Right-Hand Tabs [8])

Creating a Parts Listing Report is a four (4) step process:

### Quick-Start Checklist:

- 1. Click on the selected aircraft tail number in the left-hand *Primary Navigation Panel*.
- 2. Click on the **Status** tab on the far right side of the main window.
- 3. Select Parts Listings from the report list on the left.
- 4. Click on the *PDF* link to open the created report.



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## Appendix C - Contacting CAMP SYSTEMS INTERNATIONAL

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